

# **Report of Mentors**

**2021-22**

## Department of Bengali

**NAME OF THE MENTOR: Arpan Roy Pramanik**

**DESIGNATION: ASSISTANT PROFESSOR**

### **MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 28 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	Couple of mentees were facing problem with parents, teenage issues	Issue has been resolved by counselling. Further professional help suggested.
3.	A mentee needed some financial help to cover her academic expenses.	Issue resolved by giving him some cash so.

**NAME OF THE MENTOR: Dibyatanu Dasgupta**  
**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 24 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	A mentee was depressed and lacked concentration in studies due to COVID situation	Issue has been resolved by counselling.
3.	A mentee needed previous years question paper	Issue resolved by guiding him to the Central Library as all the previous years' questions are kept there methodically.
4.	A mentee needed some career guidance for higher studies in parallel disciplines	Issue resolved by career counselling, also referring her to the College Career Guidance Cell.

**NAME OF THE MENTOR: Piali Khan**  
**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 27 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	A mentee was depressed and lacked concentration in studies due to COVID situation	Issue has been resolved by counselling.
3.	A mentee needed previous years question paper	Issue resolved by guiding him to the Central Library as all the previous years' questions are kept there methodically.
4.	A mentee faced some domestic violence and seek help.	Guided her with the information about the laws regarding domestic violence and what could happen if she goes to the police.

**NAME OF THE MENTOR: RATUL GHOSH**  
**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 27 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	A number of mentee was depressed and lacked concentration in studies due to COVID situation	Issue has been resolved by counselling.
3.	A mentee needed some financial help to cover her academic expenses.	Issue resolved by giving him some cash so.
4.	A mentee faced some domestic violence and seek help.	Guided her with the information about the laws regarding domestic violence and what could happen if she goes to the police.

**NAME OF THE MENTOR: Santanu Mondal**  
**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 27 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	A mentee was depressed and lacked concentration in studies due to COVID situation	Issue has been resolved by counselling.
3.	A mentee needed previous years question paper	Issue resolved by guiding him to the Central Library as all the previous years' questions are kept there methodically.
4.	A mentee faced some financial difficulty.	Helped him with some money and assisted him finding private tuition.

**NAME OF THE MENTOR: DEBASIS MALLIK**

**DESIGNATION: ASSOCIATE PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 24 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	These issues has been resolved. The students were provided with additional notes and question papers.

**Name of the Mentor- Shilpi Bhattacharjee**  
**Designation – SACT I**

**MENTOR'S REPORT:**

The Mentor-Mentee Cell of the College has allotted 36 Mentees to me in the Academic Year 2021-2022.i.e. during Covid-19 pandemic. I was always in contact with the mentees as well as the guardian of the mentees over telephone. I always provided them mental support and tried hard to encourage them. I contacted with all the mentees during the COVID-19 vaccination programme and ensured their vaccination. I helped them by providing books, magazines, sample Question Papers and ready-made notes. I also provided them necessary information regarding Higher Studies, Vocational Course, Nursing, Polytechnic, Journalism, Law, etc. and encouraged them to take Coaching for Competitive Examination as per their needs and ability.

SL No	Issues Raised	Measures Taken
1.	Demand for cleaner Girls' Toilet.	The issues were brought to the notice the Honourable Principal of the college and The Head of the Department of Bengali and the demands were fulfilled.
2.	Demand for using the books of Seminar Library for the students of Bengali Programme Course.	



# Department of English

**Name of the Mentor-Mithun Barman**

**Designation- Assistant Professor**

## MENTOR'S REPORT:

The Mentor Mentee Cell of the college has allotted me 60 mentees in the academic year 2019-2020.

According to the policy of the Cell, counselling and visits were made. The interaction between parents, students

and mentor was successfully done in the session. It was a great idea to visit the mentees' houses, parents satisfactorily and openly discuss various issues with them. They whole heartedly welcomed this endeavour.

The students were counselled throughout the year. They were provided guidance for their academic progress and for the competitive examinations. Pandemic situation was a great challenge for every student. Online discussion regarding the overall development and the academic progress was also done. They were also guided in groups during their free time after the teaching schedule. The online mode was a difficulty in the beginning. However, they coped up well with the situation. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the examination.

I also discussed with parents on curricular and extra-curricular activities, counselling on various girls issues. The following issues were raised by few of the students. The issues were sorted out with the help of the administration. The issues were:

Sr No	Issues Raised	Measures Taken
1.	Due to the pandemic situation shortage of books and print materials was a real problem for the students.	The demand was discussed with the principal, other departmental teachers and librarian. Online sources and softcopies of different books were provided to the students.

**Name of the Mentor:- Samir Dey**  
**Designation:- State Aided College Teacher**

**MENTOR'S REPORT:**

According to the policy of the Mentor Mentee Counselling of our college mentor and mentees visited and there was interaction between parents/guardian successfully done in the session. It was a great idea to visit the mentee's houses, for discussion with mentees and their parents /guardians satisfactorily and openly They also appreciated the collage is showing the good path and bright future will smile on the students. Key Purposes :1. Share Interest 2. Share professional background .3.Share personal and professional goals.4.Share strength and areas that need development .

Sr No	Issues Raised	Measures Taken
1.	Development of strong mental health	Share Interest, share professional background, share personal and professional goals share strength and areas that need development .

**Name of the Mentor- Niladri Tikadar**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 60 mentees in the academic year 2019-2020.

According to the policy of the Cell, counselling and visits were made. The interaction between parents, students

and mentor was successfully done in the session. It was a great idea to visit the mentees' houses, parents satisfactorily and openly discuss with them. They also appreciate that the college is taking extra and useful steps towards the wellbeing of their wards.

The students who were out of station were contacted over phones and throughout the year they were provided guidance for their academic progress and for the competitive examinations. The meeting with the students' parents were carried out twice in a year. Discussion regarding the overall development and the academic progress was also done. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the examination.

I also discussed with parents on curricular and extra-curricular activities, counselling on various girls issues. The following issues were raised by few of the students. The issues were sorted out with the help of the administration. The issues were:

Sr No	Issues Raised	Measures Taken
1.	The cleanliness of classrooms and the availability of tap water in the washroom.	The demand was discussed with the principal and the matter was resolved.

## **Department of Sanskrit**

**Name of the Mentor –Dr. Kalyan Panda**

**Designation – Assistant Professor**

### **MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 26 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, it had occurred to me that some of the students were feeling quite disoriented and lethargic towards their day-to-day activities. I had talked with them regarding this issue. Some of them have expressed that they are having issues from their family front which is hampering their academic performances. Upon talking with their parents, it is found out that the parents are agitated with excessive addiction with their mobile phones. I have tried to talk with the parents to make them understand that due to the online activity students are meant to be associated with phones, otherwise they may not be able to follow class. The students were also advised to limit their usage of phones, limited to study purpose mostly.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolve -

SI No	Issues Raised	Measures Taken
1	Personal problem with parents of some students regarding online classes.	Resolved by taking with both parents and students.

**Name of the Mentor – Arup Das**

**Designation – Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 24 mentees to me in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees and their parents regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, it had occurred to me that some of the students were feeling quite disoriented and lethargic towards their day-to-day activities. I had talked with them regarding this issue. Some of them have expressed that they are having issues from their family front which is hampering their academic performances. Upon talking with their parents, it is found out that the parents are agitated with excessive addiction with their mobile phones. I have tried to talk with the parents to make them understand that due to the online activity students are meant to be associated with phones, otherwise they may not be able to follow class. The students were also advised to limit their usage of phones, limited to study purpose mostly.

During these interactions with the mentees allotted to me, in telephonic talks and on campus discussions the following issues were raised by the mentees and were tried to resolve-

Sr No	Issues Raised	Measures Taken
1	Personal problem with parents of some students regarding online classes.	Resolved by talking with both parents and students
2	Career Guidance and Competitive Exams.	This issue has been resolved by discussion with mentees and the mentor also made the parents as well as mentees aware about the college already has a separate placement monitoring cell. The mentees were provided additional notes to prepare for the Competitive Examinations.

**Name of the Mentor-Dr. Amrita Ghosh**  
**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 24 mentees during the academic year 2021-22. As per the policy of the cell, I have interacted with the enlisted mentees regarding different issues. I have tried to solve their problems throughout the academic year and consulted with their parents. The issues regarding the academic progress of their wards were the thrust area of the discussion. The causes of poor attendance of some mentees were discussed too. Regular presence of them in the college was impossible due to their poor financial condition and some other family related issues. It was helpful to understand the socio-economic condition of those mentees of our department. The problem regarding poor attendance was solved by talking with the parents in presence of their wards.

After the long period of lockdown, when the offline classes started, my mentees discussed their problems related to their academic performances. Besides being unable to grasp their regular studies, they expressed that they were troubled with their writing skills. Language efficiency is most essential for the students of language and literature. A long gap in direct class teaching had decreased their efficiency level. They requested me to arrange special classes or short term courses to enhance their efficiency and perfection in the academic sphere. I discussed this matter with the departmental faculties and Principal and with their assistance, took certain steps to solve these problems.

During the interactions with the mentees, the following issues were raised by the mentees and those issues were tried to resolve-

Sl.No.	Issues Raised	Measures Taken
1.	Poor Attendance in classes.	Resolved by talking with both parents and students.
2.	Issues related to Academic Skill Enhancement.	The matter was brought to notice to the departmental faculties and Principal. The Principal has taken the measurement in this regard. Thereafter the arrangement of Add-On course for the academic benefit of the students was held.

**Name of the Mentor-Durbadal Mandal**  
**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 26 mentees during the academic year 2021-22. As per the guideline of the cell, the role of the mentor is to interact with the listed students and their parents also to solve the problems of the mentees regarding educational, socio-economical, mental health and other issues. I have interacted with the enlisted mentees regarding different issues. I have discussed their problems with their guardians also. The issues related to the academic progress of the mentees were the main part of our discussion. The causes of irregular presence of some mentees were also a major issue of discussion. In presence of their guardians, I have discussed the issue with the mentees, which was quite helpful to sort out the problem. A continuous interaction process throughout the academic session was done by me to understand the ground level problems of the mentees.

During interaction, some of the mentees expressed their willingness to attend the college regularly but they were not able to come to the college regularly due to their family problems. They tried hard to continue their academic progress but did not get enough support from their family. Being informed the problems I called a meeting to discuss those matters with their parents in presence of the mentees. After that, telephonic conversation was also done when required, to solve the problems. After a few discussions, most of the problems in this regard were solved.

During these interactions with the mentees, the following issue was shared by the mentees and was tried to resolve-

Sl. No.	Issues Raised	Measures Taken
1.	Family problems of some mentees due to which regular presence of them in college was interrupted. In spite of their eagerness, they did not get enough support from their families to continue their study.	Resolved by talking with both parents and students.

**Name of the Mentor- Rahul Gazi**  
**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 25 mentees during the academic year 2021-22. Interactive sessions have been conducted online as well as offline in the presence of both mentees and their parents during the academic year. In these interactive sessions, mentees and their parents have expressed their problems openly and we have discussed and tried to solve all the issues arisen.

During the classes, it was noticed that some of the mentees were inattentive in classes and also lethargic towards their daily academic works. I talked with them in presence of their parents. The parents also complained about their wards' excessive addiction with their mobile phones. Through our long discussion, we were able to convince the mentees about the disadvantages of addiction with mobile phone. They were advised to limit the usage of phone and encouraged to lead a disciplined life which could enhance their attentiveness in study.

Departmental cleanliness issue was also arisen in the time of interaction. The issue was reported to the respective authority in due time.

During these interactions with the mentees, the following issues were raised and were tried to resolve-

Sl. No.	Issues Raised	Measures Taken
1.	Wash rooms and classroom cleanliness issue raised by some mentees.	The matter was reported to the HOD and Principal. The measures already taken by the college authority to solve the problem.
2.	Lack of attentiveness was found in some of the mentees. Report from their parents received also about the excess usage of phone during the study time.	Resolved by talking with both mentees and parents.



**Name of the Mentor- Dr. Sankar Chatterjee**  
**Designation- Associate Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 23 mentees during the academic year 2021-22. As per the policy of the cell, the mentees were guided throughout the academic year. Interactive sessions were carried out with their parents also. Telephonic communications were done also as per necessity.

During the interactions with my allotted mentees, the issues related with their academic progress were the centre of discussion. Among of the mentees, the PG Students shared the views about their future plans. They expressed that, their preparation for competitive examinations and NET/SET examinations would be better if they got a chance to study various books related to these examinations.

They requested to allow them for studying the books in Seminar library during the college hours. Their parents also gave suggestions for arranging the provision of reading these types of books in the department. They also requested to guide their wards for forthcoming competitive examinations and various Eligibility Tests. After discussing the issues with the departmental faculties, the requests and suggestions were reported to the Principal.

During these interactions with the mentees, the following issues were raised by the mentees and were tried to resolve-

Sl. No.	Issues Raised	Measures Taken
1	Request for books related to competitive examinations and Eligibility tests in Seminar Library and request for reading room facility in Seminar library.	The request was reported to the Principal after discussing with departmental head and necessary actions were taken.
2	Request to guide for the Competitive examinations and NET/SET etc.	The matter was brought to the notice of the Principal and the Principal assured that the college has already taken initiative in this regard.

**Name of the Mentor- Runa Debnath Sarkar**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted 25 mentees to me in the academic year 2021-2022. As per the policy of the Cell the mentees were guided during the interactions throughout the academic year. Sincere follow up was taken. Online interactions during corona period were carried out with the parents. The causes of absence were discussed with the mentees in presence of the parents.

This system indeed has proven very helpful to explore the realistic difficulties of the students as fresher in the campus. They were informed about facilities and support services available in the institution.

During my interactions with the mentees allotted to me, in my personal talks, telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out. The issues were as follows-

Sr No	Issues Raised	Measures Taken
1.	Cleanliness of Girls Washroom	This issue was brought to the notice of the HOD. Necessary action taken by HOD.
2.	Career Guidance and NET SET Preparation	The matter was brought to notice to the departmental faculties and Principal. The Principal has taken the measurement in this regard.

# Department of History

**Name of the Mentor:- Prajna Paramita Sarkar**

**Designation:- Associate Professor**

## **MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me **23** mentees in the academic year **2021-2022**. Guided by the principles of the Cell counseling of the mentees were successfully made through the interaction between parents and students in this session. It was a great idea to visit sometime the mentees' houses, parents satisfactorily and openly discussed with us. They also appreciate the policy of college to take extra and useful steps towards the well being of their children.

The students were interacted on campus throughout the year and guided for their academic progress and for the competitive examinations. The meeting with the parents of local students were carried out twice in a year for the overall development and academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examination

In the interactive session with the mentees the economic condition of them was being asked and the information about the opportunities they could get through scholarship were shared.

I also discussed with mentees about their extra-curricular activities. During counseling the following issues were raised by a few of them and those issues have been sorted out with due involvement of the administration.

The issues were as follows:-

<b>S.N</b>	<b>Issue Raised</b>	<b>Issue Resolved</b>
1	The cleanliness of classrooms & availability of tap water in washroom. The students (girls) were suffering from urinal infection due to unclean bathroom.	The demand was discussed with principal and I had through my personal attempt had the bathroom cleaned.
2	Provision of additional notes and study material as well as copies of previous examination papers and they can't understand certain topic in the syllabus.	This issue has been resolved. The students were provided additional notes, and copies of previous examination papers. I took extra class to clarify certain topic in the syllabus which they could not understand.

**Name of the Mentor:- Rajashree Dutta**

**Designation:- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me **23** mentees in the academic year **2022-2023**. According to the policy of the Cell counseling and visits were made also the interaction between parents, students and mentor successfully done in the session. It was a great idea to visits the mentees houses, parents satisfactorily and openly discussed with us. They also appreciate that the collage is taking extra and useful steps towards the well being of there wards.

The students who were outsiders got contacted telephonically, interacted on campus throughout the year and guided for their academic progress and for the competitive examinations. The meeting with the students' parents of local students were carried out twice in a year and discussed with the overall development of ward and his academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examination.

I also discussed with parents on curricular and extracurricular activities, counseling on various girls issues with them Telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out with due involvement of the administration.

The issues were as follows:-

<b>S.N</b>	<b>Issue Raised</b>	<b>Issue Resolved</b>
1	The cleanliness of classrooms & availability of tap water in washroom. The students (girls) were suffering from urinal infection due to unclean bathroom.	The demand was discussed with principal and I had through my personal attempt had the bathroom cleaned.
2	Provision of additional notes and study material as well as copies of previous examination papers and they can't understand certain topic in the syllabus.	This issue has been resolved. The students were provided additional notes, and copies of previous examination papers. I took extra class to clarify certain topic in the syllabus which they could not understand.

**Name of the Mentor:- Rudrani Bhattacharya**

**Designation:- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor-Mentee Cell of the college has allotted me **25** mentees in the academic year **2021-2022**. Guided by the principles of Cell counseling the mentees were successfully made through the interaction between parents and students in this session. It was a great idea to visit sometime the mentees' houses, and parents satisfactorily and openly discussed with us. They also appreciate the policy of the college to take extra and useful steps towards the well-being of their children.

The students were interacted on campus throughout the year and guided for their academic progress and the competitive examinations. The meeting with the parents of local students was carried out twice a year for the overall development and academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examination

In the interactive session with the mentees, the economic condition of them was asked and the information about the opportunities they could get through scholarship were shared.

I also discussed with mentees about their extra-curricular activities. During counseling the following issues were raised by a few of them and those issues have been sorted out with due involvement of the administration.

The issues were as follows:-

<b>S.N</b>	<b>Issue Raised</b>	<b>Issue Resolved</b>
1	The cleanliness of classrooms & availability of tap water in the washroom. The students (girls) were suffering from urinal infections due to an unclean bathroom.	The demand was discussed with the Principal and I had through my attempt had the bathroom cleaned.
2	Provision of additional notes and study material as well as copies of previous examination papers and they can't understand the certain topic in the syllabus.	This issue has been resolved. The students were provided additional notes, and copies of previous examination papers. I took an extra class to clarify certain topics in the syllabus which they could not understand.

**Name of the Mentor- Arka Acharjee**

**Designation:- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of our college has allotted me 23 mentees in the academic year 2021-22. According to the policy, the above mentioned mentor take plans in order to clarify and formalize a relationship between a mentor and mentee. After establishing the plan I met the allotted students at a designated time and place (i.e. departmental library room). Then, spend about 30-60 minutes in casual conversation and getting-to know with each other to establish a rapport. In addition with this I also set my goals in this specific conversation which also finalised after some meeting with the mentees i.e.-

- Increasing the speed at which the mentee learns their role and achieves competency.
- Fostering leadership development.
- Reducing stress.
- Improving the mentee's motivation and course satisfaction.

Through this whole plan as a mentor I am always ready to provide the anticipated support and encouragement to my mentee, provide feedback on my mentees progress and meet with them frequently. In this procedure I also note down mentee's short and long-term career goals. The main reason behind that identifying the mentee's ultimate or major career goal will help me to create clear objectives to work on. Due to the fact I have discussed the mentee's career goals with them to help them develop their ideas and then help them to turn this into a definitive statement. I also have a discussion with them about what skills are important for the mentee's success in their chosen field which can be important for their future pathway. Finally, after some meetings and a long discussions with them the following issues are identified and resolved with proper suggestion and guidance-

Sr. No	Issues Raised	Measures Taken
1.	<b>Time management challenges in study</b>	Proper guidance and suggest some operative methods in this regard (such as- conquer procrastination and accomplish your goals effectively, set a timer for a short period of time and begin working, Try keeping a to-do list to organize your tasks, or using a physical or digital planner to organize your agenda etc.).
2.	<b>Not being able to concentrate and maintain focus in study</b>	Proper guidance and suggest some effective measures in this regard (such as- use your peak performance time, take breaks, set your daily goals etc.)

**Name of the Mentor- PROVAT PODDAR**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee cell of our college has allotted me 24 mentees in the academic year 2021-2022. In this programme interaction with all the mentees and with their parents was done throughout the year. The issues related to the regularity and academic progress of the mentees were discussed. In addition with this I also guided for their academic progress and other issues of the mentees. I have also maintain a record of the progress made by the identified underperforming students and take remedial actions to reduced stress related issues whenever required. From this way through this system students were benefited and it is very helpful to explore the realistic difficulties of the students. Also mentees were informed about many of the facilities and support services available in the institution.

During my interaction with the mentees allotted to me, the following issues were raised-

Sr No	Issues Raised	Measures Taken
1	Provision of additional notes and study material as well as copies of previous examination papers	This issue has been resolved. The students were provided sufficient additional notes and study material as well as copies of previous examination papers through online and offline mode.
2	Assisting students with initial adjustment to academic life	This was reported and undertook some introductory lectures. Later name of slow learner students had been identified and made proper arrangement of remedial class for them.
3	Career guidance, Time management challenges and maintain focus in the study	Proper guidance was given and suggest some effective measures in this regards.

**Name of Mentor: Biswajit Nandi**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The pandemic disrupted the traditional approach to mentoring students under my guidance. To adapt, I established personal communication channels through WhatsApp and phone calls. I have found very generic problems. I have tried to resolve it.

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Toilet problem	The problem has been resolved.



# Department of Geography

**Name of the Mentor- Mr. Partha Das**

**Designation- Assistant Professor**

## **MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 22 mentees in the academic year 2021-2022. According to the policy of the Cell, counselling and visits were made, also the interaction between parents, students and mentor were successfully held in the session. The parents and guardians appreciated this idea of mentoring the students not only in the matters of their studies but also problems related to their socio-economic and psychological mind set. They also thanked the College for this extra and useful effort taken up towards the well-being of their wards.

Telephonic and online conversations were held with the mentees to discuss about their academic and non-academic issues and to solve their problems. Meeting with the parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time apart from the regular teaching schedule. They were given some sample question papers and model answers to make them feel comfortable in facing the theory examinations as they faced a problem sitting for the offline practical examinations after the Pandemic.

Extracurricular activities have also been encouraged as our college provides enough scope for the same. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Career Counselling and Competitive Exams	They have been given exposure to various type of opportunities; provided guidance how to take preparation for competitive examinations, which books to follow, how to apply etc.
2	Mental Health	They were given tips for healthy relaxation practices. They were encouraged to face any situation bravely.
3	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.

**Name of the Mentor- Dr. Prites Chandra Biswas**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 22 mentees in the academic year 2021-2022. According to the policy of the Cell, counselling and visits were made, also the interaction between parents, students and mentor successfully done in the session. It was a great idea to visit the mentees houses where parents satisfactorily and openly discussed all study related and other issues with us. They also appreciated the extra and useful steps taken by the College towards the well-being of their wards.

Frequent telephonic conversations were made with the mentees to discuss their study related and other issues and solve those problems. Students were also interacted on campus throughout the year and guided for their academic progress and also for the competitive examinations. The meeting with the students' parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examinations.

I had also discussed with parents on curricular and extracurricular activities. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Environmental	The mentees were guided how to take care of their surroundings.
2	Academic	The mentees, who were lagging behind, were provided extra classes and study materials.
3	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.

**Name of the Mentor- SAHIDUL KARIM**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 21 mentees in the academic year 2021-2022. According to the policy of the Cell, counselling and visits were made, also the interaction between parents, students and mentor successfully done in the session. It was a great idea to visit the mentees houses where parents satisfactorily and openly discussed all study related and other issues with us. They also appreciated the extra and useful steps taken by the College towards the well-being of their wards.

Frequent telephonic conversations were made with the mentees to discuss their study related and other issues and solve those problems. Students were also interacted on campus throughout the year and guided for their academic progress and also for the competitive examinations. The meeting with the students' parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examinations.

I had also discussed with parents on curricular and extracurricular activities. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Environmental	The mentees were guided how to take care of their surroundings.
2	Academic	The mentees, who were lagging behind, were provided extra classes and study materials.
3	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.

**Name of the Mentor- SUBRATA MONDAL**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 21 mentees in the academic year 2021-2022. According to the policy of the Cell, counselling and visits were made, also the interaction between parents, students and mentor successfully done in the session. It was a great idea to visit the mentees houses where parents satisfactorily and openly discussed all study related and other issues with us. They also appreciated the extra and useful steps taken by the College towards the well being of their wards.

Frequent telephonic conversations were made with the mentees to discuss their study related and other issues and solve those problems. Students were also interacted on campus throughout the year and guided for their academic progress and also for the competitive examinations. The meeting with the students' parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examinations.

I had also discussed with parents on curricular and extracurricular activities. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Career Counselling and Competitive Exams	They have been given exposure to various type of opportunities ; provided guidance how to take preparation for competitive examinations, which books to follow, etc.
2	Mental Health	They were motivated and encouraged to excel in their studies.
3	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.

**Name of the Mentor- SUCHITRA RAY**

**Designation- Assistant Professor**

**Mentor's Report:**

The Mentor Mentee Cell of the college has allotted me 21 mentees in the academic year 2021-2022. According to the policy of the Cell, counselling and visits were made, also the interaction between parents, students and mentor successfully done in the session. It was a great idea to visit the mentees houses where parents satisfactorily and openly discussed all study related and other issues with us. They also appreciated the extra and useful steps taken by the College towards the well being of their wards.

Frequent telephonic conversations were made with the mentees to discuss their study related and other issues and solve those problems. Students were also interacted on campus throughout the year and guided for their academic progress and also for the competitive examinations. The meeting with the students' parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examinations.

I had also discussed with parents on curricular and extracurricular activities. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.
2	Career Counselling and Competitive Exams	They have been given exposure to various type of opportunities; provided guidance how to take preparation for competitive examinations, which books to follow, etc.
3	Woman related and Woman security	Female students were given necessary advice about their health-related issues as well as their security.

**Name of the Mentor- Dr.Writuparna Chakraborty**

**Designation- Associate Professor**

**Mentor's Report:**

The Mentor Mentee Cell of the college has allotted me 22 mentees in the academic year 2021-2022. According to the policy of the Cell, counseling and visits were made, also the interaction between parents, students and mentor were successfully held in the session. The parents and guardians appreciated this idea of mentoring the students not only in the matters of their studies but also problems related to their socio-economic and psychological mind set. They also thanked the College for this extra and useful effort taken up towards the well being of their wards.

Several academic and non-academic issues were addressed to solve their problems. Meeting with the parents were carried out and discussed about the overall development of their wards and his/her academic progress. They were also guided in groups during their free time apart from the regular teaching schedule. They were given some sample question papers and model answers to make them feel comfortable in facing the theory examinations as they lacked confidence while sitting for the offline practical examinations after the Pandemic.

Extracurricular activities have also been encouraged as our college provides enough scope for the same. During Telephonic talks and on-campus discussions, the following issues were raised by a few of them and those issues have been listed out in the following table:

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Career Counselling and Competitive Exams	They have been given exposure to various type of opportunities; provided guidance how to take preparation for competitive examinations, which books to follow, etc.
2	Mental Health	They were motivated and encouraged to excel in their studies.
3	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.
4.	Academic	The students were given books for consultation from personal collection to improve their writing skill.
5.	Environmental	They were encouraged to keep their environment clean and tidy.

**Name of the Mentor: Birendra Dey Sarkar**

**Designation: State Aided College Teacher-I**

**MENTOR'S REPORT:**

I was allotted with 34 mentees (Students) by the Mentor-Mentee Cell of the College in the academic session: 2021-2022. Being a mentor (Teacher), I carried out counselling in the Department, visited the residences of the local mentees, made telephonic discussion with the parents and guardians who were distantly located and could not meet me due to their busy schedules. I conducted several open discussions with the mentees, their parents and local guardians in order to seek solutions of the issues raised by them.

The points related to academic progress, social labyrinths, environmental sustainability, financial hardships during lock down periods of prevailing COVID-19 pandemic, hostel facilities, matters concerned with security of girl students, cruxes allied with family , anxieties on mental health, laboratory facilities, problems involved with sanitation, publicity of career counselling and advocacy of competitive examinations were included in the interactive discussions. Such interactions not only helped to comprehend the socio-economic background of the mentees, but also their awareness on societal, geo-political, economic, environmental and pedagogic affairs was purely reflected. Since, a number of mentees are the first generation learners, they were very much eager to know the job aspects in the present post-pandemic contexts.

The over-all discussions have been successful as because most of the mentees and their parents cleared their doubts regarding prospects of careers, being the stakeholders they also have given a couple of valuable suggestions to the Department as well as the College administration. I have put forward the suggestions to the College authority in due course of time.

A series of interactive discussions was held with the mentees and the parents/guardians who have highlighted the following issues and various ones of those were solved by the pivotal role of different wings of the administration of the Institution.

Sl. No.	Issues Raised	Measures Taken
1.	Cleanliness of wash rooms	The issue was reported to the Principal and the Planning Board. The Principal issued an order to the concerned office personnel to immediately deploy sufficient number of sweeping staff.
2.	Providing notes, study materials and question papers of previous years' university examinations in the additional or remedial classes and conductance of class tests at a regular interval	These issues have been easily resolved by the whole hearted cooperation of the departmental teachers.
3.	Availability of drinking water	This demand was met by the Office of the Principal with the assistance of the College Maintenance Sub-committee.
4.	Establishments of Sport Facility Unit and Psychological Counselling Cell	These claims are under consideration.
5.	Enhancement of awareness programmes on career counselling and placement aspects for both UG and PG students	The Principal has chaired several meetings with the concerned bodies and the plans adopted in the meetings have been materialised sooner.
6.	Renovation of smart class room and procurement of students' desk top computers with internet connections	The ICT Sub-committee was assigned by the Principal to resolve the matters without being late. Thereafter, the said sub-committee has taken immediate actions. Now, the demands have been met.



## **Department of Political Science**

**Name of Mentor: Animesh Mandal**

**Designation: Assistant Professor**

### **MENTOR'S REPORT:**

During the academic session 21-22, total 36 students from Department of Political Science were allotted to me under the tutor ward Scheme. It was my responsibility to bridge the gap between these students and the teacher of the college. I personally visited to the houses of these students located at various places of the city (Coochbehar) to discuss with their parents to understand their opinion about the academic activities of the college and the performance of their wards. In the discussion many suggestions received from them. These are given below.

No 1. It is expected that the class and lecture should be taken regularly according to the time table

Resolved: The issue raised by the parents has taken seriously and suitable steps have been taken.

No 2. The toilets of the college should be cleaned regularly

Resolved: The issue has been resolved by taking suitable steps

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Maintain strict time table	Issues have been resolved
2	Toilet should be cleaned regularly	Issues have been resolved

**Name of the Mentor: Chandra Sekhar Pandit**

**Designation: Associate Professor**

**MENTOR'S REPORT:**

The beginning of the session got affected by pandemic therefore in many cases it was not possible to meet with students at periodic intervals. However whenever required students were contacted over phone and telephonic conversation with them on several occasions made me to come to the following suppositions.

Being a mentor to a group of 35 students made me realize about the potency of the students regarding not only issues concerning their academic interests but also extra academic interests. In spite of several problems that they have to encounter, the students remained faithful and obedient all throughout the academic session.

However while interacting with the students I came to know about some pertinent problems related to toilets, drinking water, canteen availability of books etc. All such problems have already started to be addressed by the college authority after being reported from several corners.

Being the Head of the Department, I take every concern of my students whether they fall directly under my mentorship or not, and with the cooperation of my colleagues can assure to make a promising consideration of the issues which are disturbing my students and hindering their progress in life.

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Toilet problem	Issues have been resolved
2	Drinking Water problem	Issues have been resolved

**Name of the Mentor: - Mr. Hablu Chakraborty**  
**Designation: - State Aided College Teacher**

**MENTOR'S REPORT:**

26 mentees have been allotted to me from the Mentor Mentee Cell of my college in the academic season 2021-2022. According to the policy of the Cell counselling and visits were made also the interaction between parents/guardian, students and mentor successfully done in the session. It was a great idea to visits the mentees houses, parents/guardian satisfactorily and openly discussed with us. They also appreciate that the collage is taking extra and useful steps towards the well being of there students.

The students who were outsiders got contacted telephonically, interacted on campus throughout the year and guided for their academic progress and for the competitive examinations. The meeting with the students', parents/guardian of local students were carried out twice in a year and discussed with the overall development of students and his academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examination as well as competitive examination.

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.
2	Career Counselling and Competitive Exams	They have been given exposure to various type of opportunities; provided guidance how to take preparation for competitive examinations, which books to follow, etc.
3	Woman related and Woman security	Female students were given necessary advice about their health-related issues as well as their security.

**Name of Mentor: Shyamal Das**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The pandemic affected direct mentoring of students who have been allotted to me. Somehow I made personal contacts with them through WhatsApp and telephonic contacts. The students did not report of any serious problems as such except that of their concerns about classes, receipt of learning materials/books from the library etc. The problems have been duly addressed by putting the issues before the authority. Being a mentor I will always be present for my students with a considerable attitude. Hope we can listen to their problems and bring about suitable solutions after the educational affairs gets normalized post pandemic.

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Books	The required books were supplied to the mentees to enhance their understanding about different topics of the syllabus.

**Name of the Mentor: Shampa Dutta**

**MENTOR'S REPORT:**

I was allotted with 36mentees [01 left], (Students) by the Mentor-Mentee Cell of the College /Head of the Department for the academic session: 2021-2022. Being a mentor (Teacher), I carried out mentoring in the Department, visited the residences of the local mentees, made telephonic discussion with the parents and guardians who were distantly located and could not meet me due to their busy schedules. I conducted several open discussion with the mentees, their parents and local guardians in order to seek solutions of the issues raised by them.

The points related to academic progress, social mazes, environmental sustainability, financial hardships during lock down periods of prevailing COVID-19 pandemic, hostel facilities, matters concerned with security of girl students, cruxes allied with family , anxieties on mental health, canteen facilities, problems involved with sanitation, publicity of career prospects and advocacy of competitive examinations were included in the interactive discussions. Such interactions not only helped to comprehend the socio-economic background of the mentees, but also their awareness on societal, geo-political, economic, environmental and pedagogic affairs. Since, a number of mentees are the first generation learners, they were very much eager to know the job aspects in the present post-pandemic contexts.

The over-all discussions have been successful as because most of the mentees and their parents cleared their doubts regarding prospects of careers, being the stakeholders they have also given a couple of valuable suggestions to the Department as well as the College administration. I have put forward the suggestions to the College authority in due course of time.

A series of interactive discussions was held with the mentees and the parents/guardians who have highlighted the following issues and various issues were solved by the pivotal role of different wings of the administration of the Institution. Though parent –teacher meets at periodic intervals gives a pathway to ventilate anxieties and suggestions from students and their concerned guardians, but the healthy relationship between a mentor and the mentee throughout the year, certainly confirms faith and reposition of confidence on one another which in course of time develops to a strong bondage between these two groups of people, which is so very a necessity for a amiable educational setup.

Underneath mentioned are some of the issues as raised by the mentees and the possible steps taken therein:

<b>Sl. No.</b>	<b>Specific Issues Raised</b>	<b>Measures Taken</b>
1.	Cleanliness of wash rooms	The issue was reported to the Principal and the Planning Board. The Principal issued an order to the concerned office personnel to immediately deploy sufficient number of sweeping staff.
2.	Providing notes, study materials and question papers of previous years' university examinations in the	These issues have been easily resolved by the whole hearted

	additional or remedial classes and conduct of class tests at a regular interval	cooperation of the departmental teachers. The Librarian of Central College library will provide his support wherever needed.
3.	Availability of drinking water	This demand was met by the Office of the Principal with the assistance of the College Maintenance Sub-committee.
4.	Establishment of Sport Facility Unit and Mental Health Counselling Cell	These claims are under consideration.
5.	Enhancement of awareness programmes on career prospects and placement aspects for UG students	The Principal has chaired several meetings with the concerned bodies and the plans adopted in the meetings will materialize sooner, the Pandemic is over.
6.	Renovation of smart class room and procurement of students' desk top computers with internet connections	The ICT Sub-committee was assigned by the Principal to resolve the matters without being late. Thereafter, the said sub-committee has taken immediate actions. Now, the demands have been met. Hopefully after the normalizing of situations after the Pandemic, the students will get these facilities.
7.	Improvement of canteen facilities	The issue have been reported before the IQAC and they assured of taking essential steps in this regard, so that students of the college can obtain healthy and hygienic food at reasonable rates.

# Department of Philosophy

**NAME OF THE MENTOR: MRINAL KANTI BASAK;**

**DESIGNATION: ASSISTANT PROFESSOR**

## **MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 23 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	These issues has been resolved. The students were provided with additional notes and question papers.

**NAME OF THE MENTOR: IRANI SIL**

**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 22 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	This issue has been resolved. The students were provided with additional notes and question papers.
2.	A mentee was depressed and lacked concentration in studies due to COVID situation	Issue has been resolved by counselling.
3.	A mentee needed some information about registration process of the university	Issue has been resolved by taking him to the college office and had a chat with the dealing assistant.
4.	A mentee needed Syllabus of her program course	Issue has been resolved by giving her the syllabus kept at department.
5.	A mentee needed previous years question paper	Issue resolved by guiding him to the Central Library as all the previous years' questions are kept there methodically.
6.	A mentee needed some financial help to open an account in the bank so that he could apply for the Vivekananda Scholarship.	Issue resolved by giving him some cash so he could open the account.
7.	A mentee faced some domestic violence and seek help.	Guided her with the information about the laws regarding domestic violence and what could happen if she goes to the police.



**Name of the Mentor-Sutapa Chakraborty**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

A total of 27 numbers of Mentees are allotted to me by the Mentor-Mentee Cell of the College in the academic year 2021-2022. Following the policy of the Cell corresponding visits to the houses of most of mentees nearby the surrounding city were made and open and meaningful interactions occurred among the mentor, mentees and the parents of the mentees. The parents of the rest of the mentees who stays at remote places are met in Google-meet platforms and some are attended over phone. All the parents, in this regard, are delighted to know about this enterprise of the college and shared their views, issues as well as queries regarding their wards to me as one of the mentor of the Department.

So far the observation of the mentor is concerned I found this assignment as very interesting, motivational, as well as enriching in experience. This assignment unfolds the multiple issues of the mentees that often cause serious hazards towards the total upbringing of the mentees including their academic progress. This also extends our area of service that includes necessary steps towards the total development of the student mentees in the process of learning in the true sense where mental, intellectual, social, economic and other relevant supports are needed.

In this regard, the following are some of the prominent issues that are raised by the students as well as by many parents to which the below noted steps are taken as far as practicable.

Sr No	Issues Raised	Measures Taken
1.	There were issues regarding the insufficiency of departmental library books on the newly introduced courses.	Requisition of books is placed before the concerned authority and many such relevant books are made available in the departmental library.
2.	There were issues with regard to the financial problems of some students which affect their total learning including their class attendance.	The financial issues of the students are departmentally sorted by giving them time to time financial assistance as required.
3.	Some students also lost interest and motivation in studies as an after effect of lockdown due to the outburst of Covid-19 and showing signs of depression.	Counselling to students who were complaining lack of motivation and depression to studies is given with positive warmth and their motivation to learning was redeveloped.

**NAME OF THE MENTOR: BISHNUPRIYA SAHA**

**DESIGNATION: ASSISTANT PROFESSOR**

**MENTOR'S REPORT:**

In the academic year 2021-2022, I was allotted with 23 mentees by the MENTOR MENTEE CELL of the College. As per the policy of the cell, the allotted mentees were guided during the interactions throughout the Academic Year. During these interactions the details of any major absence from college were discussed. In addition, the academic progress of the mentees was discussed. These interactions enabled to recognise the socio-economic background of the mentees. Further, regular follow up was taken throughout the session 2021-22.

During these interactions with the mentees allotted to me, the following issues were shared by the mentees and it has been resolved with care. The issues are as follows:

SL.NO.	Issues Raised	Issues Resolved
1.	Provision of Additional Notes and study material as well as copies of previous years university examination question papers.	These issues has been resolved. The students were provided with additional notes and question papers.

**Name of the Mentor-Sanghamitra Dasgupta**

**Designation- Associate Professor**

**MENTOR'S REPORT:**

The Mentor-Mentee cell of the college has allotted me 22 mentees for the academic session 2021-22. According to the instruction from the concerned cell, a number of discussions and interactions have been made with the allotted students on various issues either personally in college campus or on a virtual platform.

In some cases discussions with their parents were truly insightful to sort out the issues.

Issues, whenever required, were intimated in due course to the college authority and were sorted out with the proper intervention from them.

Issues are like the follows:---

Sl No	Issues Raised	Measures Taken
1.	During Covid-19 lockdown period some students from backgrounds with small business and very low income were mentally depressed and worried about their future aspirations and the economic challenges that their families were going through.	Proper counselling along with possible financial support on personal initiative were provided.
2.	One female mentee informed that her parents didn't want that she would continue with her further studies. She has a younger brother and they were more concerned with his prospect. They were even planning for her marriage.	A long discussion on virtual mode with her parents was done and ultimately they were convinced that their girl child needs to continue her college study and they were agreed to take all the proper initiatives for that. Now she is happily attending her classes regularly.

## Department of Economics

**Name of the Mentor- Dr. joyjit Dhar**

**Designation- Associate Professor**

### **MENTOR'S REPORT:**

I was entrusted for mentoring of 30 mentees in the academic year 2021-22. As per the policy of the cell, the mentees were guided regarding issues of academic progress or any other personal problem and had suggested plausible solutions to their problems.

Since, normal academic activities in the year 2021-22 were affected due to Covid-19 pandemic, the mentees were interacted through online mode and also on campus as and when required throughout the year and guided them accordingly. The mentees were guided on different academic issues such as preparation of various competitive examinations related with subject and also encouraged them to pursue higher studies .

The mentor regularly interacted with the mentees even after the normal teaching schedule. The mentor also interacted with the parents of the mentees via telephone to persuade them to support the mentees for pursuing higher studies.

Sr No	Issues Raised	Measures Taken
1.	Improvement of physical infrastructure of canteen	The demand was reported to the Principal and Principal assured possible solutions of it.

**Name of the Mentor- Dr. Bimal Kr. Saha**

**Designation- Associate Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 24 mentees for mentoring in the academic year 2021-22. As per the policy of the cell, the mentees were guided regarding issues of academic progress or any other personal problem and had suggested plausible solutions to their problems.

Since, normal academic activities in the year 2021-22 were affected due to Covid-19 pandemic, the mentees were interacted through online mode and also on campus as and when required throughout the year and guided them accordingly. The mentees were guided on different academic issues such as preparation of various competitive examinations related with subject and also encouraged them to pursue higher studies.

The mentor regularly interacted with the mentees even after the normal teaching schedule. The mentor also interacted with the parents of the mentees via telephone to persuade them to support the mentees for pursuing higher studies.

<b>Sr. No.</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
<b>1.</b>	Cleanliness of Girls Washroom.	This issue was discussed with the HOD as well as Principal and the Principal in consultation with the Head assistant took measures to solve this issue.

**Name of the Mentor: Dilip Kumar Das**

**Designation: Associate Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted 30 mentees to me in the academic year 2020-2021. Mentor called parents of the mentees and interacted with them regarding academic progress of the mentees or any other. During the interaction, the causes of absence, lacunas in studies, were discussed in presence of parents and the mentees were guided during the interactions. Parents shared their experiences and expectations from wards during the interaction.

The students who were outsiders got contacted telephonically, and the parents of those mentees were met personally. These students were called either in groups or alone to discuss the issues such as progress in academics, availability of books in College Library and Departmental Library, preparation of examination or examination phobia, interest in sports and it's availability in campus. Such students were interacted or guided not only for curricular but also for co-curricular and extracurricular activities. The issues like fear for examination was solved by providing the notes and the pattern of the university question papers so that they can feel comfortable.

This system has proven very helpful to explore the realistic difficulties of the students in the campus. During the interaction, some issues were raised by parents and those issues have been sorted out with due involvement of the administration. The issues are as follows-

S.N	Issues Raised	Issues Resolved
1	The cleanliness of classrooms and availability of tap water in Boys Washroom.	The demand was discussed with Principal and Principal successfully had taken action on it.
2	Cleanliness of Girls Washroom.	This issue was brought to the notice of the Principal and the Principal not only assured but also strictly ordered the persons concerned to maintain the cleanliness of girls' washroom.

**Name of the Mentor: KUNAL NASKAR**  
**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The Mentor-Mentee cell of the college has allotted 30 mentees to me in the academic year 2021-22. As per the policy of the cell, the mentor interacted with the mentees regarding issues of academic progress or any other personal or financial problem of the mentees and had suggested plausible solutions to their problems.

The mentor interacted with the mentees on campus throughout the year and guided them for their academic progress throughout the year. The mentor took regular care in ensuring reduction of possible absentee, lacuna in studies and pursuing higher studies of the mentees. The mentor guided the mentees regarding preparation of various competitive examinations, encouraged them to pursue higher studies and other possible career paths. The mentor helped them to fight examination phobia by providing them model solutions to the sample questions and making the mentees revise the syllabus thoroughly.

The mentor conducted discussion sessions with the mentee group after the teaching schedule. The mentor took utmost measures to ensure that each mentee's academic progress is supervised. The mentor also interacted with the parents of the mentees via telephonic calls to persuade them to support the mentees for pursuing higher studies.

<b>Sr No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1.	Problem of proper study material for the examination	The mentor accompanied the mentees to the seminar library and guided them to choose the proper books and marked the relevant portions for their study material.
2.	Financial Problem leading to absenteeism	The mentor financially supported the mentee to the best of his ability so that the mentee can continue her study uninterruptedly.
3.	Guidance in preparation of various competitive examination and pursuing higher studies	The mentor guided the mentees via personal interactions and telephonic calls by providing them links of various websites of universities. He also guided them by providing sample question papers and helping them solve those.

**Name of the Mentor- PARTHA SARATHI AICH**  
**Designation: - Assistant Professor**

**MENTOR'S REPORT:**

The Mentor-Mentee Cell of the college has allotted me **30** mentees. According to the policy of the cell during Academic Session 2021-22, interactions was made satisfactorily between parents, students and mentor and openly discussed issues such as course curriculum, study materials, career prospects and related doubts and queries. Parents also appreciated that the college is taking useful steps towards the well-being of their wards.

Outstation students were also contacted on telephone/Online mode throughout the year and extended due guidance for their academic progress as well as useful suggestions for the career oriented competitive examinations. Occasionally, after the teaching-learning schedule and during their free time students were also guided in groups on further educational, vocational and personal opportunities. They were also given sample question papers and ready-made notes (hardcopy and softcopy) to make them feel comfortable in facing their UG-CBCS theory examinations.

I also discussed with students on extracurricular activities as well as health issues to foster healthy relationships, emotional understanding and multidimensional well-being. On-Campus discussions on some following issues were raised by few of them and those issues have been dealt with due involvement of the administration.

The issues raised and resolved were as follows:-

Sl. No	Issues Raised	Measures Taken
1.	The uninterrupted electricity for lights and fans as well as cleanliness of classrooms, availability of drinking water.	The issue was discussed with the HOD and reported the issue to the Principal and with help of college administration I attempted due action on such issues.
2.	Provision of additional notes and study material as well as copies of previous examination papers	This issue has been resolved. The students were provided additional notes hardcopies and softcopies as well as copies of previous years University CBCS Examination papers. I took extra tutorial classes to clarify certain topic in the syllabus which they could not understand.



3.	Interactive discussions on initial adjustments to academic life in higher education.	Undertook some introductory lectures and learners getting difficulty were duly identified and made proper arrangements of tutorial classes for them as well. Students were also provided study materials from department seminar library for a stipulated period of time.
4	Provision for applied learning based on subject discipline.	Arranged free Add-On course, Special lecture Sessions for students on application oriented dimensions keeping in view necessary theoretical aspects.

**Name of the mentor: ANANYA BISWAS**

**Designation: SACT- II**

**MENTOR'S REPORT:**

The no of mentees allotted for me was 34. As a mentor it was a wonderful experience to guide all those students. The journey was not so easy at first. Most of my Mentees are from the remote areas of the district of Coochbehar. According to the policy of this Mentor-Mentee cell continuous negotiation, interaction, counselling was done by me and finally the problems in various dimensions was come out. Accordingly, all those problems were also solved out. It was a great idea to visit individual mentees house, students and their parents satisfactorily and openly discussed and told their various problems. They also appreciate that the college was taking this kind of useful activity towards the well-being of their students.

The issues which had been shorted out are as follows: -

Sr. No.	Issues Raised	Measures Taken
1.	Long distance between their houses and college	Provide hostel facility for those who financially needed and others are informed about convenient paying guest facilities.
2.	Some of them faced problems of doing the online classes	3. smart phones are given to the neediest with the help of some of college bodies with me.
3.	Demand for extra classes	Some are taken by me
4.	Higher studies	Gave them proper guidance
5.	Poor mental Health Condition and wanted to drop out	Continuous negotiation with their parents helped to overcome the situation
6.	Financial need	This problem is some extent solved by the help of some of college buddies
7.	Wanted to crack Competitive Exam	Proper refence of books and materials were given to them

## **Department of Education**

**Members of the Mentor Mentee cell have assumed responsibility for compiling this department's report into their own individual reports.**

## Department of Physics

**Name of the Mentor- Abu Bakkar Siddik**

**Designation- Assistant Professor**

### **MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 13 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, some students for certain time faced difficulty in attaining classes and availing corresponding study materials due the online mode of classes. They were contacted and their progress was tallied. Some also expressed their lack of understanding and fear for practical exams. Since, for some time, on-campus laboratory visit was barred, they were given notes and study materials via any means possible to boost confidence. They were also given previous year question paper and some ready-made notes.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolved-

Sr No	Major Issues	Measures Taken
1	Provision of study materials	Materials supplied.

**Name of the Mentor- Chayan Saha**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 13 mentees along with the students of education department in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, students mostly expressed the problem regarding our departmental computers. It is found that some of computers were not functioning properly, sometimes very slowly. This problem was fixed upon talking with the higher authority. Some new-age computers were also bought displacing some of the old ones.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolve-

Sr No	Major Issues	Measures Taken
1	Computer related issues	Resolved by informing the respective authority. Fixing few older computers and arranging new ones.

**Name of the Mentor- Suchismita Maiti**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 9 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, it had occurred to me that some of the students were feeling quite disoriented and lethargic towards their day-to-day academic activities. I had talked with them regarding this issue to lift-up their spirits. This primarily seems to have caused due to the prolonged lock-down days which have barred them to open-up to peers. I have tried to boost-up their mental health by encouraging them to have more frequent talks with fellow students and teachers as and when necessary.

Sr No	Major Issues	Measures Taken
1	Mental health boost-up of some students	Advised to have frequent talks with other fellow students and teachers as well.

**Name of the Mentor- Prithwijita Ray**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 33 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, some of the girl students express their demand over ladies toilets. So far, there has been no separate lavatory for the girls students and they are bound to share the same with the boys. Also, they are concerned over the cleanliness of the loo. They have asked for regular cleaning in order to maintain hygiene. Also, few of the mentees have asked for the installation of dustbin and dedicated drinking water slots in each floor of the building. The issue regarding ladies toilet is tried to be resolved by talking with the respective authority for the arrangement of the same as soon as possible. Focus is given to more frequent cleaning of the existing lavatory too. Dustbins and drinking water stands were also provided.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolve-

Sr No	Major Issues	Measures Taken
1	Installation of ladies toilet and its regular cleaning. Incorporation of dustbin and drinking water slots in each floor.	Talked with the respective authority for the prompt arrangement of ladies toilet. Dustbins and drinking water stands were also provided.

**Name of the Mentor- Dr. Sankar Mandal**

**Designation- Associate Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 8 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, some students raised issue about some non-functional item such as light, fans and clock etc. These were inevitable due to poor maintenance during the lockdown period of around two-years. They were resolved earliest upon taking with the respective authority and procuring equipment's needed. During the online classes some mentees expressed their financial crunch over recharging of phones. I have tried my best to provide respective help and support so that they are able to continue their classes.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolved

Sr No	Major Issues	Measures Taken
1	Non-functionality of some electrical items. Financial problem over recharging data-pack for online classes.	Items were fixed and replaced as per need. Financial support is provided upon talking with college authority to continue classes.



**Name of the Mentor- Dr. Arup Roy**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 14 mentees along with students of education department in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, it had occurred to me that some of the students were feeling quite disoriented and lethargic towards their day-to-day activities. I had talked with them regarding this issue. After discussing with them I have realized that they have suffered from adverse effect of Covid -19 Pandemic. Most of them could not concentrate for a long time and sometimes become excessive addicted to mobile phones. I have encouraged them to generate a group discussion atmosphere among friends. I have encouraged them to read good story books which will broaden their minds. The students were also advised to limit their usage of phones, limited to study purpose mostly.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolve-

Sr No	Issues Raised	Measures Taken
1	Suffering from adverse effect of Covid-19, failed to concentrate for a long time	<ul style="list-style-type: none"><li>a. Advised to generate a group discussion atmosphere among friends.</li><li>b. Encouraged them to read good story books</li><li>c. Students were also advised to limit their usage of phones, limited to study purpose mostly.</li></ul>

# Department of Chemistry

Name of the Mentor- Abdul Hoque

Designation- Assistant Professor

## MENTOR'S REPORT:

The Mentor-Mentee Cell of the College has allotted me 7 mentees in the academic year 2021-22. According to the policy of the Cell counselling and regular interactions were made and the interaction with the parents was also done. During the interactions the cause of absentee, lacunas in studies were discussed. Parents shared their experiences and expectations during the interaction. The students were also guided beyond teaching schedule for the different competitive examinations and motivated to enhance their keenness in multifarious extracurricular activities. The system has proven very helpful to explore the realistic difficulties of the students in the campus. During the academic season some issues were raised by the students and those issues have been sorted out with due involvement of the administration. The issues were as follows.

Sr No	Major Issues	Measures Taken
1	At the time of pandemic situation availability of books (text books & reference books) from the college	The issue was discussed in the departmental meeting and brought to the notice of the Principal also and the e-links of some important e-books were shared with them. Moreover, the Central Library took the initiative to provide rare-access to the students.
2	Need more books from the seminar library	The issue was discussed in the departmental meeting and department has resolved the issue.
3	Hands on experience of practical experiments during the pandemic period.	The issue was discussed in the departmental meeting. As per the decision taken in the meeting the back lock practical experiments were done, after the pandemic was over, by managing extra time from the regular schedule.

**Name of the Mentor- Dr. Arijit Chakraborty**

**Designation- Associate Professor**

**MENTOR'S REPORT:**

The Mentor-Mentee Cell of the College has allotted me 7 mentees in the academic year 2021-22. According to the policy of the Cell counselling and regular interactions were made and the interaction with the parents was also done. During the interactions the cause of absentee, lacunas in studies were discussed. Parents shared their experiences and expectations during the interaction.

The system has proven very helpful to explore the realistic difficulties of the students in the campus. During the academic season some issues were raised by the students and those issues have been sorted out with due involvement of the administration. The issues were as follows.

Sr No	Major Issues	Measures Taken
1	At the time of pandemic situation availability of books (text books & reference books) from the college	The issue was discussed in the departmental meeting and brought to the notice of the Principal also and the e-links of some important e-books were shared with them. Moreover the Central Library took the initiative to provide rare-access to the students.
2	Hands on experience of practical experiments during the pandemic period.	The issue was discussed in the departmental meeting. As per the decision taken in the meeting the back lock practical experiments were done, after the pandemic was over, by managing extra time from the regular schedule.
3	After the long pandemic situation and online examination, students were scared to face the off-line regular examination.	The Department bust-up the students by many ways such as class tests were taken; mock viva voce tests were taken. In this way they have regain the confidence to face the off-line examination.

**Name of the Mentor- Dr. Goutam Kr Jana**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

In the academic year 2021-22, I was allotted 35 mentees by the Mentor Mentee Cell of the college. As per the policy of the Cell, the allotted mentees were guided throughout the academic year in various ways. Regular visits to the local mentees were made to interact with mentees in presence of their parents. The outstation mentees were regularly in touch telephonically for consistent interactions. Regular on campus interactions with all the mentees were also carried out to guide them in various aspects of their student life.

During these interactions the academic progress of the mentees and any major absence from the college were discussed in the presence of their parents. All the parents of mentees were regularly asked to visit the institution and interact with the faculty and administration. We also arranged regular parent-teacher meetings. They were also suggested to interact with their children and discuss their academic progress and the type of facilities available in the college. Apart from these all the mentees mental and physical health were checked regularly. Parents of mentees were asked to check their child's mental and physical health. These interactions helped to recognize the socio-economic background of the mentees. Economically weaker students were supported by providing them money for internet packs during covid-19 pandemic. All the mentees were motivated through inspirational talks and career counselling. They were also guided about a variety of issues related to their progress as and when required. They were informed about the service and support facilities available in the college. Further regular follow up was taken throughout the session 2021-22.

During the interactions with the mentees and their parents the following issues were shared by the mentees and it has been resolved with involvement of the college administration.

Sr No	Major Issues	Measures Taken
1	Assisting students with initial adjustments to the academic life	This issue was resolved by organising "Value Orientation Course" for 1st semester students as per instruction of the college administration.
2	Connecting students through online mode	This issue was resolved by connecting students through Google Meet, Google Classroom as per institution policy.

3	Students career support	These issues were resolved by creating different study centres and conducting "Add-on Courses" in the college as per instructions of the Principal.
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**Name of the Mentor- Dr. Suchandra Bhattacharya**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

Eight (8) mentees were allotted to me by the Mentor-Mentee Cell of ABN Seal College, Cooch Behar in the academic session 2021-2022. It was a good idea to find the requirements of the students beyond the scope of classroom.

Discussions with mentees were conducted on campus as well as over the telephone and mentees were informed about the benefits they can avail through this initiative. Discussions included academic, non-academic and extra-curricular aspects and issues were addressed with due care as per the need.

Sr No	Major Issues	Measures Taken
1	Requirement of study materials on a few topics of Chemistry were raised by some mentees.	The issue has been resolved. Notes/ study materials were provided as per requirement.

**Name of the Mentor- Somnath Khanra**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

Mentor-Mentee cell of the College allotted me mentorship for eight students in the academic year 2021-2022. As per the guidelines of this cell, all the mentees have been guided throughout the entire duration. Beside the academic interaction they have shared lot of their personal issues/ problems. Sometimes they also share some of their family issues and take my suggestion related to sorting those. The discussion is further on their academic progress, and I also shared some experience of my college life, which encourage them a more bit. I was regularly motivating them regarding their carrier. I have also talked with their parents related to their academic effort/ progress and area of interested. All they are connected with me telephonically in a regular basis and in the vacation period too. Some of the highly ambitious students shared their key interest about carrier. We have also discussed sometimes on some recent socio-economic and political issues of the country and the globe as well. Actually, I personally enjoy very much of my club of mentor-mentee.

This system has established very fruitful to explore the realistic difficulties of the students in the College. During the interaction, some issues were raised by the student and those are sorted out with the due involvement of the administration. Those are as follows:

Sr No	Major Issues	Measures Taken
1	The no. of equipment be increased	The issue is resolved. The college has provided more equipment
2	Demand for the backlog practical what they missed to do during the Covid pandemic	The issue is resolved. The pending practical has been done by managing some extra practical classes with the due permission from HOD.



**Name of the Mentor- Dr. Srijit Das**

**Designation- Associate Professor**

**MENTOR'S REPORT:**

The College authority has allotted me six mentees during the academic session 2021-22. To fulfil the demand of the said cell, different measures have been taken viz. telephonic conversation, interactions with parents through PTM (Parent Teacher Meeting), share some inspiring speech etc. Even during practical hours special care has been taken for slow learners of my group. Special classes have been arranged for 6<sup>th</sup> semester outgoing students in every Saturday after 2 pm for preparing the competitive examinations like Integrated Ph. D program, GAM etc. Moreover online practical demonstrations were arranged during the pandemic period. During the academic season some issues were raised by the students and those issues have been sorted out with due involvement of the administration. The issues were as follows.

Sr No	Major Issues	Measures Taken
1	At the time of pandemic situation when online classes were taken, availability of books (text books & reference books) from the college	The issue was discussed in the departmental meeting and brought to the notice of the Principal also and the e-links of some important e-books were shared with them. Moreover the Central Library took the initiative to provide rare-access to the students.
2	Hands on experience of practical experiments during the pandemic period.	The issue was discussed in the departmental meeting. As per the decision taken in the meeting the back lock practical experiments were done, after the pandemic was over, by managing extra time from the regular schedule.

**Name of the Mentor- Dr. Amit Pramanik**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of our prestigious college has allotted me 07 mentees in the academic year 2021-2022. As per the policy of the said cell the mentees were guided during the academic year. The wards were got contracted telephonically, interacted on campus throughout the year for their academic improvement, their absentee, mental health status, and their aims in future. Sincere follow up was taken. During parent teacher interactions the issues related to the academic progress of the students as well as their cause of absentee were discussed.

The students were also guided beyond teaching schedule for the different competitive examinations and motivated to enhance their keenness in multifarious extracurricular activities.

They were also apprised about numerous facilities and support services available in the institution.

During the communications with the mentees selected to me, in my talks and campus discussions a few of them upstretched some issues and those issues have been quickly resolved with the involvement of college authority. The issues were as follows:

Sr No	Major Issues	Measures Taken
1	Drinking water facility in the department	The demand was reported to the HOD and the college has provided this facility to the department.
2	White board with marker facility in the classroom.	The demand was reported to the HOD

3	Needed some more books from the seminar library	Issues noted and reported to the HOD and the department has resolved the issue.
4	Toilets have to be cleaned everyday	Issues noted and reported to the HOD and the department has resolved the issue.

## Department of Mathematics

**Name of the mentor: Kalyan Sinha**

**Designation: Assistant Professor**

### **MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 20 mentees in the academic year 2021-2022. According to the policy of the cell counseling and visits were made also the interaction between the parents, students and mentor successfully done in this session. It was a great idea to visits the mentees houses, parents satisfactorily and openly discussed with us. They also appreciate that the college is taking extra and useful steps towards the well being of there wards.

The students who were outsiders got contacted telephonically, interacted on the campus throughout the year and guided for their academic progress end for the competitive examinations. The meeting with the student's parents of local students were carried out twice in a year and discussed with the overall development of ward and his academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and freely made notes to make them feel comfortable in facing the theory examinations.

At the time of interactions with the mentees allotted to me in my personal visits, Parents those who live outside Coochbehar were communicated with telephonically and also I meet their parents goes to their home at that time their parents had an complaint and told me that their sons and daughters does not studied properly. That time I suggested to the students is that if they have any difficulty regarding their study or any subject feels free to ask me. One student also discussed with parents on curricular activities counseling on various girls issues with them. Telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out with due involvement of the administration.

Sl No	Issues raised	Issues resolved
1	Maintenance of cycle stand for students is necessary.	The demand was discussed with the Principal and resolved with proper care.
2.	Maintenance of computer lab for students is necessary.	The demand was discussed with the Principal and resolved with proper care.
3.	Maintenance of toilets for students is necessary.	The demand was discussed with the Principal and resolved with proper care.

**Name of the mentor: Tausif Sk.**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 20 mentees in the academic year 2021-2022. According to the policy of the cell counseling and visits were made also the interaction between the parents, students and mentor successfully done in this session. It was a great idea to visits the mentees houses, parents satisfactorily and openly discussed with us. They also appreciate that the college is taking extra and useful steps towards the well being of there wards.

I provided counselling to the students through personal attention and regular dialogues during their stay on campus, on telephone and by paying personal visits to the houses of the mentees allotted to me concerned as the Mentor. I provided them tips on studies personal counselling, guidance regarding career choices, to get success in the university examinations. I also supported the mentees in the form of precise content on courses, fees, reviews, college admission process and scholarships etc. The scheme has become very successful in bridging the gap between me and the student. It has become instrumental in blending the harmonious relationship between the learner and his/her family and the institution at large. It has definitely created an atmosphere of conviction and faith about the alma mater. Consequently, every year the enrolment ratio of girl-students from all sections of society has been rapidly increasing.

The students who were outsiders got contacted telephonically, interacted on the campus throughout the year and guided for their academic progress end for the competitive examinations. The meeting with the student's parents of local students were carried out twice in a year and discussed with the overall development of ward and his academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and freely made notes to make them feel comfortable in facing the theory examinations.

Sl No	Issues raised	Issues resolved
1	Maintenance of electric boards for students is necessary.	The demand was discussed with the Principal and resolved with proper care.
2.	Maintenance of girls' common room for students is necessary.	The demand was discussed with the Principal and resolved with proper care.
3.	Maintenance of smart classes for students is necessary.	The demand was discussed with the Principal and resolved with proper care.

**Name of the mentor: Amar Sha.**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 20 mentees in the academic year 2021-2022. Mentoring is an effective and popular way of providing guidance and support to the students and thereby shaping their future. Effective mentoring also helps to accomplish vision and mission of an institute. It develops a sense of discipline, responsibility and accountability within the student community. The prime objective of the mentor-mentee process at our college is to ensure students' overall development with regards to academics, professional integrity and helps in developing employable skills among the technical students of this institution. During this session I met every mentee student twice in a month to track the academic performance of the mentee and counsel, guide and motivate in all academic and professional matters. After that I suggested each mentee regarding choice of electives, add on courses, external certifications, project, summer training/internships and other co-curricular matters. Beside this I provided directions of their career options and its planning and development to maintain a confidential progressive record of the mentee. I also informed our HOD about the details process HOD and suggested if any coordinated action is called for. Also I contacted parents/guardians if situation demands e.g. irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc..

Sl No	Issues raised	Issues resolved
1	To access the departmental library for students is necessary.	The demand was discussed with the HOD and resolved with proper care.
2.	To take extra remedial classes for few mentees.	The demand was discussed with the HOD and extra classes are arranged accordingly.
3.	To provide online recharge for poor students.	The demand was discussed with the Principal and resolved with proper care.

**Name of the mentor: Milan Singha.**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 20 mentees in the academic year 2021-2022. Mentoring is not about helping someone out who is facing difficulty in performing well in his related job but the key part of mentoring is to help the mentees to further develop their skills and abilities. I feel that the mentor is one who guides the mentee and sets them on a good career path. It involves goal setting and achieving, training and networking. I have conducted four meetings with their students. I also have collected all the necessary information of the students, such as their mobile no, name, address, email- ID, parents contact no etc. The meetings having discussion on various common issues like academic, social, health awareness, importance of physical fitness, importance of yoga, student's problem regarding study, study material, college facility and campus discipline, syllabus status, result analysis, students comprehension, departmental facilities, hygiene, library facility, water problem, travel problem, dress code, usage of mobile phones and personal issues.

Sl No	Issues raised	Issues resolved
1	Maintenance of drinking water facility is necessary.	The demand was discussed with the Principal and resolved with proper care.
2.	Arrangement of extra computer in computer lab is necessary.	The demand was discussed with the HOD and required initiative was already taken.
3.	To provide internet facility for poor students.	The demand was discussed with the Principal and resolved with proper care.

# Department of Botany

Name of the Mentor- Dr. Binod Chandra Sharma

Department of Botany

Designation- Associate Professor

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## **MENTOR'S REPORT:**

The Mentor-Mentee Cell of the College assigned 09 students belonging to B. Sc. Semester II, Semester IV and Semester VI (Final Year). All the mentees shared their views during different occasions. Initially they faced difficulty in online classes and examinations but in course of time they could overcome the difficulties.

During my interaction with all the allotted mentees in my personal interaction, telephonic conversations and on-campus discussions the following issues were raised.

Sr No	Issues Raised	Measures Taken
1	Laboratory techniques	They were acquainted with the laboratory techniques like microscopy, micrometry and operation of laboratory instruments like incubator, autoclave, hot air oven, centrifuge, colorimeter, spectrophotometer, laminar air flow cabinet, shaking incubator, microwave oven etc at the beginning of the session of respective semesters.
2	Further studies	One-to- one as well as group awareness sessions were undertaken as per the query of students regarding further studies.
3	Field studies demanded by the students to observe the diversity of flora in different habitat.	Students were taken to field trips for observation and sample collection of cryptogams and phanerogams. They were highly satisfied during local as well as hilly area field trip.
4	Post B.Sc. Career options	Interested students among the mentees were acquainted with WBFS and IFS Examinations for career and job prospects in forestry as most students of this area live in forest fringe areas. Sample papers were also supplied to them to lessen the entrance related anxiety.



**Name of the Mentor- Dr. Aninda Mandal**  
**Designation- Assistant Professor in Botany**

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**MENTOR'S REPORT:**

In academic year 2021-2022, I was shouldered the mentorship of 10 mentees (2<sup>nd</sup> semester- 4 mentees, of which 1 left in the beginning of 2<sup>nd</sup> semester; 4<sup>th</sup> semester- 2 mentees; and 6<sup>th</sup> semester- 4 mentees) by the Mentor Mentee cell of the College. As per the policy of the Cell, the allotted mentees were guided during the interactions throughout the year. Sincere follow up was taken. Time to time interactions were carried out with the mentees to find out whether any of them having any problem in their academic as well as in personal life. The mentee who were facing problems in their academic as well as personal life was given more attention.

To improve their academic performances Students seminar, class tests, group discussion were carried out and they were given proper reading material and relevant books. Some mentees who were inattentive or coming late to the College, I have discussed this with the mentee and with their parents.

During interaction with students many realistic problems come into notice and as I have been continuously interacting with them had tried to solve their problems as much as possible.

In addition, interactions were carried out with the parents over telephonic conversations as well as during the Parent-Teacher meeting in the department itself. The parents satisfactorily and openly discussed with me and appreciated that we are taking extra and useful steps towards the overall development of the students. In this session, I have also visited the residence of a mentee.

I had informed them about the facilities in College, library and many more support services given to students, also encouraged the mentees to participate in different cultural and other activities held in the College as well as in different forum.

During my interaction with all the allotted mentees in my personal interaction, telephonic conversations and on-campus discussions the following issues were raised.

<b>Sr No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Facing problem to understand the subject in English medium to some extent	The demand was taken into consideration. Though the classes were taken in English language, sometime mother language was used for proper understanding, as and when required. The mentees were also advised to use dictionary as and when required during their study.
2	Hampering of study due to family issue	I have listened the problem from the mentee and discussed the problem with the mentee's parent. After having the reason, I have tried my best to solve the problem from every corner. I have also motivated the mentee to go ahead for the bright future irrespective of any problem.
3	Inability to express desire	I told the mentees to get rid of fear or other things, if they have, and approach the mentor regarding any help or

		suggestions, if required. Advised to change their mind-set and go ahead to approach the mentor. Personally, I have spent some extra time for them to make a friendly conversation.
4	Financial problem to carry out course	Helped the mentee with some subject books, I have as extra copies. Also in some cases financial problems were solved by taking proper measures.

**Name of Mentor: Ajoy Das**  
**Designation- Assistant Professor**

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**MENTOR'S REPORT:**

The Mentor Mentee Cell of the college has allotted me 10 mentees in the academic year 2021-2022. As per the policy of the cell the mentees were guided during the interactions throughout the academic year. During my interactions with mentees allotted to me, the following issues were raised by few of them and those issues have been sorted out with due involvement of administration. The issues were as follows-

<b>Sl. No.</b>	<b>Issues Raised</b>	<b>Issues Resolved</b>
1	Cleanliness of water tank and availability of Aqua guard in the Department	The demand was discussed with Principal and Principal successfully taken on action on it.
2	Availability of light and repairing of non-functional fans	The issue is discussed with the HOD and he reported the issue to the Principal and he will promise to solve this matter immediately.
3	Demand of field study	The demand is discussed with HOD and HOD was organized a long excursion at hilly areas for diversity study.
4	Health related issue	One of the mentee was suffering from severe illness and her parents were unknown to this. This issue was discussed with her parents for check up her to a good doctor.

**Name of the Mentor- Dr. Bapi Ghosh**  
**Designation- Assistant Professor**

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**MENTOR'S REPORT:**

Mentor-Mentee Cell of ABN Seal College has allotted 10 Mentees to me in the academic year 2021-2022. As per policy of these cell, Students are guided in different aspects throughout the year. In addition to this, the overall development and academic progress are also discussed with the student's parent during parent-teacher meeting which is held twice in the year. Parents share their views and give suggestions to solve problems related to students during this meeting.

At the time of interactions with the mentees, I talk to the students on a personal level about the problems that they are facing be it academic or personal and to throw solutions to those issues. I also suggested the students if there is any difficulty about study or any other subjects, they can ask me without any hesitation, so that I can guide them in the right direction and advise them to visit library regularly. I also encourage them in co-curricular and extracurricular activities. During these interactions, Mentees are shared the following issues and these issues have been solved with the help of college administration. The issues are as follows-

<b>Sr No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1.	Scope of the Subject	Discussed about the practical scenarios where the knowledge can be used and the available job opportunities.
2	Additional Reading materials	Provided PPT, E-books and E-journals.
3	Difficulty clearing concepts in the class	Take extra classes to solve the issues by focusing on individual's problem
4	Lack of laboratory equipment's and chemicals for conducting practical classes	The problem has been discussed with HOD and subsequently he brought the matter to the attention of the Principal Sir. The Principal has taken initiatives to solve the problem.
5	High speed internet connection problem	The matter has been brought to the attention of the Principal and HOD
6	Difficulty seeing under the microscope due to eye problem (1 mentee)	Adjust the microscope until he can see and explain with the help of picture what should be seen under the microscope

**Name of the Mentor- Mousikha Lala**  
**Designation- Assistant Professor**

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**MENTOR'S REPORT:**

The Mentor Mentee cell of the college has allotted me 7 mentees in academic year 2021-2022. Sincere follow up was taken. The mentee who were facing problems in academic was given more attention and given extra effort by taking extra lectures. Some students who were coming late to college, we had discussed this with their parents. To improve their academic performances Students seminar, class tests were taken and they were given proper notes and relevant books.

During interaction with students many realistic problems come into notice and as I have been continuously interacting with them had tried to solve their problems as much as possible. I had informed them about the facilities in college, library and many more support services given to students.

During my interaction with all the allotted mentees in my personal interaction, telephonic talks and on campus discussions the following issues were raised.

<b>Sl No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Demand of more practical classes	The demand was resolved by taking more practical in their normal college hour and extra practical classes in summer vacation.
2.	Demand of MCQ type questions for practice for NET/SET purposes	This demand has been solved by providing them MCQ practice materials.

**Name of Mentor: Jayita Debnath**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

The pandemic disrupted the traditional approach to mentoring students under my guidance. To adapt, I established personal communication channels through WhatsApp and phone calls. I have found very generic problems. I have tried to resolve it.

<b>Sl. No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Drinking water problem	The problem has been resolved.

## Department of Physiology

**Name of the Mentor - Dr. Tridib Chakraborty**  
**Designation – Assistant Professor**

### MENTOR'S REPORT:

The Mentees who were allotted to me by the Mentor-Mentee Cell of our College for the Academic Year 2021-2022 had raised mainly 2 Issues : (i) Due to Family-related matters, two of the Mentees were facing problems and hardships for continuing studies at the moment and in near future as well; and, (ii) Other Mentees were concerned with regard to their careers & future openings. As a Mentor, I have addressed their Issues and had a talk with the Mentees. Regarding the 1<sup>st</sup> Issue, the families of the concerned Mentees did not want them to continue with their studies any more due to certain family matters and stringent financial ups & downs. Several issues related to personal family problems were also communicated to me by the Mentees. I have discussed the matter sympathetically as far as practicable and also interacted with their family members. With regard to the 2<sup>nd</sup> Issue, I had given counseling for their careers related to applying for and appearing in several National Level University Entrance Examinations for pursuing Master's Degree in Physiology/Allied Subjects in Life Sciences along with other Competitive Examinations. I did always encourage them and have guided them as well in their Undergraduate Studies for taking a challenge for qualifying in the National Level Entrance Examinations for obtaining a promising and bright future.

Sr. No	Issues Raised	Measures Taken
(i)	Due to Family-related matters, two of the Mentees were facing problems and hardships for continuing studies at the moment and in near future as well.	I had tried to convince them that, they should not quit from their studies owing to such problems. The mentees must focus and concentrate in their Final Semester studies, so that they should be able to qualify for professional examinations to acquire a job or so in order to support their families.
(ii)	Other Mentees were concerned with regard to their careers & future openings.	Given counselling for several National Level University Entrance Examinations for pursuing Master's Degree in Physiology / Allied Subjects in Life Sciences along with other Competitive Examinations.

**Name of the Mentor- Anindita Chakraborty**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 16 mentees to me in the academic year 2021-22. As per the policy of the cell, I as a mentor visited the houses of the local mentees and interacted with their parents regarding the issues like the academic progress of the mentee, financial support during the whole course, career opportunities etc. The students from outside the town got contacted by telephone with their parents. In the free time throughout the year in college, these students were called either in groups or alone to discuss their issues. They were encouraged to take part in group activities, sports, and college functions to develop their leadership qualities. They were also supported to set their career goals in their lives. This system has proven very helpful to explore the realistic difficulties of the students and support them in every aspect. Some issues raised by the students, which have been sorted out, are --

Sr No	Issues Raised	Measures Taken
1	Long distance travelling problems	Initially, the arrangements were done by me, fooding and lodging was arranged at local places. Then, after discussing with the college authorities, it was arranged that they could avail hostel facilities
2	Problems using online medium for classes and exams	The problem was faced mainly by programme students. Screen recorded videos with explanation and procedure were provided, they were personally contacted to see if they had any confusions with the process. Steps for using online platforms like google meet, google forms, zoom, mobile scanner etc were shown and explained with full detail.
3	Financial problems	Initially, financial support was given by me, and then they were made aware of



		the various scholarships available and the process of availing them. To solve long term financial problems during their entire course, they were made aware of the different perspectives of a scholarship.
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**Name of the Mentor- PASANG TSHERING DUKPA**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

In the academic year 2021-22, Mentor-Mentee cell of the college had allotted me 17 mentees. As per the policy of the cell, mentees were guided throughout the academic year through interactive sessions. The interactive session with parents of local mentees were also conducted at the college as well as by visiting the homes of local mentees. The issue related to the academic performance of their ward was the main focus of discussion along with that the attendance related issues were also discussed with the parents of mentees. The students coming from outside Cooch Behar where personal visit to their home was not possible. Their parents were contacted telephonically.

Most of the interactive session was done through a group discussion. If any mentee came up with their personal problem, then it was discussed separately. The academic progress of each mentee was tracked throughout the session.

During the interactive session issues raised by the mentees were noted and most common issues faced by mentees were reported to the administration for necessary action.

Common Issue raised by mentees:

Sr No	Issues Raised	Measures Taken
1	Drinking water facility in the department	Water filter has been installed in the department of physiology.
2	Dedicated sports hour in the regular class routine	Matter was reported to the administration and has been assured for necessary action.

**Name of the Mentor- TUHIN SUVRO BANERJEE**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of A.B.N Seal College, has allotted 15 mentees for the academic year 2021-2022. According to the policy, the mentors are to interact with the mentee, visit their houses, discuss with their parents on a regular basis to provide all forms of aid needed for academic purposes. Where it is not possible to visit the mentee's houses, as happens in case they live far away, regular telephonic conversations are undertaken. Besides regular interactions on campus throughout the year takes place. Mentor-parents interaction are carried out at least twice a year where physical meet is organised.

These interactions always help in understanding the needs of students, the queries often the parents face and help us to improve students' performance. Various issues related to girl students are also addressed.

In the session, I received the following queries from the mentee and they were subsequently resolved.

Sl. No.	Issues raised	Issues resolved
1	Guidance for competitive exam	The mentee and their parents were informed about the competitive examinations that the mentee could apply for. They were also provided with relevant study materials, special guidance classes were started and they were encouraged to take online mock examinations.
2	Guidance for mental health improvement	Many students face various issues on their family front that make them confused regarding pursuing NEET or Nursing or other streams. They are supported and provided with relevant suggestions.

**Name of the Mentor- Dr. Payel Banik**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted 16 mentees in the academic year 2021-22. As per the policy of the cell, I have interacted with the said mentees regarding any issues they are facing. I have tried to guide them throughout the academic year.

During interactions, it had occurred to me that some of the students were feeling quite disoriented and lethargic towards their day-to-day activities. I had talked with them regarding this issue. Upon talking with the students and their parents, it is found out that the excessive addiction with their mobile phones hampering their study. The students were also advised to limit their usage of phones, limited to study purpose mostly.

One student has serious family issue and she was continuously motivated and counselled to focus on her study.

During these interactions with the mentees, the following issues were shared by the mentees and were tried to resolve-

Sl No	Issues Raised	Measures Taken
1	Problem of some students regarding usage of phone.	Resolved by taking with both parents and students.
2	Serious family issue	Resolved by continuous motivation and counselling.

## **Department of Zoology**

**Name of the Mentor- Anirban Pandey**

**Designation- Assistant Professor**

### **MENTOR'S REPORT:**

I was allotted twenty four (30) mentees by the Mentor-Mentee Cell of ABN Seal College, Cooch Behar in the academic session 2021-2022. It was a great idea to find the necessities of the students beyond the periphery of regular classroom interactions. Mentees were informed about the various benefits from this initiative by the college through several discussions on campus as well as over the telephone. Discussions included academic, non-academic and extra-curricular aspects and issues were addressed with due care. The system was found so helpful to explore the realistic needs of the students and facilitate their overall progress.

<b>Sr No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1.	Requirement of study materials on a few topics of Zoology were raised by some mentees.	The issue has been resolved. The students were provided additional notes and study materials. They were also advised to avail the reference books any time from the departmental seminar library.
2.	The cleanliness of the classrooms and laboratory and availability of tap water in laboratory and washroom.	The issue was discussed with the Head of the Department and he reported the issue to the Honourable Principal Sir who took necessary action to resolve it

3.	Extra curriculum activity for personality development, Different certificate and Add-On courses for their skill development.	Students were encouraged to take part in the different cultural activities of the college like celebrations of 75 <sup>th</sup> years of independence, 'Azadi Ka Amrit Mohotsav'. Add on course on 'Histopathology' was conducted by the Department from 10/05/2022 to 14/05/2022.
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**Name of the Mentor- Koustav Kundu**  
**Designation- Assistant Professor**

**MENTOR'S REPORT:**

The mentor mentee cell of the college has allotted me 31 mentees in the academic session 2021-2022. According to the policy of the cell, counselling was done. The interaction between the mentor and mentees was successfully done in the session.

The students who were outsiders got contacted telephonically, interacted on the campus throughout the year and guided for their academic progress. The meeting with the students were carried out twice in a year and discussed about their overall academic progress and development of their extra co-curricular activities.

They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and readymade notes to make them feel comfortable in facing the theory examination. During telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out with due procedure.

The issues were as follows.

Sr No	Issues Raised	Measures Taken
1.	The cleanliness of the classrooms and laboratory and availability of tap water in laboratory and washroom.	The issue was discussed with the HOD and he reported the issue to the Honourable Principal and he took necessary action to resolve it
2.	Extra curriculum activity for personality development and different certificate and Add-On courses for their skill development.	Students were encouraged to take part in the different cultural activities of the college like celebrations of 75 <sup>th</sup> years of independence, 'Azadi Ka Amrit Mohotsav'. Add on course on 'Histopathology' was conducted by the Department from 10/05/2022 to 14/05/2022. Some of the mentees also took part on the Certificate Course in Computer Application organised by the college.
3.	Provision of additional notes and study materials.	This issue has been resolved. The students were provided additional notes and study materials. They can avail the reference books any time from the departmental seminar library.

**Name of the Mentor- Ajanta Datta Chattopadhyay**  
**Designation- SACT I**

**MENTOR'S REPORT:**

The mentor-mentee cell of the college has allotted me 47 mentees in the academic year 2021-2022. According to the policy of the cell, counseling and visits were made. The interaction between parents, students and mentor was also successfully done in this session. It was a great idea to visit the mentee's house where parents openly and satisfactorily discussed with us. They also appreciated that the college is taking extra and useful steps towards the wellbeing of their wards.

The students who were outstation got contacted over telephone, interacted on campus throughout the year and were guided for their academic progress along with their competitive examinations. The meeting with the parents of the local students were carried out twice in a year and the over all development was discussed. They were guided in groups during their free times after the scheduled classes. They were given some sample question papers and readymade notes to make them feel comfortable in facing the theory examination. I also discussed about curriculum and extracurricular activities with the parent. Different women-centric issues were also discussed. The following issues were raised in the on-campus discussions by a few of them and those issues have been sorted out with due involvement of the administration. The issues were as follows:

1. Demand for extra practical classes which were resolved by taking adequate practical classes.
2. Demand for well maintained toilets for girls and related sanitary issues which was resolved by conducting regular cleaning and providing proper water supply.
3. Demand for hostel facilities which was resolved by providing proper hostel facilities.

<b>Sl No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1	Demand of more practical classes	The demand was resolved by taking more practical in their normal college hour and extra practical classes in summer vacation.
2.	Hostel issue and toilet issue	This demand has been resolved.



**Name of the Mentor: Hemen Biswas**

**Designation: Assistant Professor**

**MENTOR'S REPORT:**

I was allotted with 24 mentees (Students) by the Mentor-Mentee Cell of the College in the academic session: 2021-2022. Being a mentor (Teacher), I carried out counselling in the Department, visited the residences of the local mentees, made telephonic discussion with the parents and guardians who were distantly located and could not meet me due to their busy schedules. I conducted several open discussions with the mentees, their parents and local guardians in order to seek solutions of the issues raised by them. The points related to academic progress, social labyrinths, environmental sustainability, financial hardships during lock down periods of prevailing COVID-19 pandemic, hostel facilities, matters concerned with security of girl students, cruxes allied with family , anxieties on mental health, laboratory facilities, problems involved with sanitation, publicity of career counselling and advocacy of competitive examinations were included in the interactive discussions. Such interactions not only helped to comprehend the socio-economic background of the mentees, but also their awareness on societal, geo-political, economic, environmental and pedagogic affairs was purely reflected. Since, a number of mentees are the first generation learners, they were very much eager to know the job aspects in the present post-pandemic contexts. The over-all discussions have been successful as because most of the mentees and their parents cleared their doubts regarding prospects of careers, being the stakeholders they also have given a couple of valuable suggestions to the Department as well as the College administration. I have put forward the suggestions to the College authority in due course of time.

A series of interactive discussions was held with the mentees and the parents/guardians who have highlighted the following issues and various ones of those were solved by the pivotal role of different wings of the administration of the Institution.

<b>Sl. No.</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1.	Cleanliness of wash rooms	The issue was reported to the Principal and the Planning Board. The Principal issued an order to the concerned office personnel to immediately deploy sufficient number of sweeping staff.
2.	Providing notes, study materials and question papers of previous years' university examinations in the additional or remedial classes and conductance of class tests at a regular interval	These issues have been easily resolved by the whole hearted cooperation of the departmental teachers.
3.	Availability of drinking water	This demand was met by the Office of the Principal with the assistance of the College Maintenance Sub-committee.

4.	Establishments of Sport Facility Unit and Psychological Counselling Cell	These claims are under consideration.
5.	Enhancement of awareness programmes on career counselling and placement aspects for both UG and PG students	The Principal has chaired several meetings with the concerned bodies and the plans adopted in the meetings have been materialised sooner.
6.	Renovation of smart class room and procurement of students' desk top computers with internet connections	The ICT Sub-committee was assigned by the Principal to resolve the matters without being late. Thereafter, the said sub-committee has taken immediate actions. Now, the demands have been met.

**Name of the Mentor-Dr. Debojyoti Dutta**  
**Designation- Associate Professor**

**MENTOR'S REPORT:**

Altogether 22 Mentor has been assigned to me for the year 2021-22 by the Mentor Mentee Cell of A B N Seal College, Cooch Behar. This group was truly heterogeneous. Altogether 2 for UG 1<sup>st</sup> semester, 3 from UG 3<sup>rd</sup> semester, 3 from UG 5<sup>th</sup> semester, 2 from PG 1<sup>st</sup> semester and 1 from PG 3<sup>rd</sup> semester was from Zoology department. Besides 11 Mentees was from B .Sc Programme course where their classes were conducted in morning session. The Mentor mentees Cell assigned the Mentee to me on 25.02.2022 and first meeting was conveyed on 03.03.2022 by face to face mode where discussion on objective of the cell, working strategy was planned. As per resolution taken by the meeting face to face meeting was done in every two months. Mentor shared his whatsapp no to all mentee for easy contact. All the discussion was praiseworthy. Most the problem/ Grievances were related to infrastructure and their mode of teaching. They are highlighting drawback of the online classless especially in Laboratory oriented courses. In some of the cases guardians of the Mentees was also interacted and pointed out necessity of Field Tour cum Research Institute Visit as per curriculum of Zoology. Some are pointed out about cleanliness and hygienic condition in Hostel as well. Whatever issues raised by the Mentee I addressed it to the appropriate Cell or Principal Sir desk for proper disposal. Some are already solved and some are in Pipeline. The main issues are listed below.

Sr No	Issues Raised	Measures Taken
1.	Regarding Central Library facility in Morning session for Programme Course students.	Issue has been put forwarded to the Officer-in-Charge, Morning Session as well as Library Committee. Now Library remains functional in every alternate day at the morning session.
2.	Regarding unhealthy condition in Toilets of Boys Hostel	Issue has been put forwarded in Principal Sir's desk as well as in Boys Hostel Subcommittee
3.	Regarding functionality of Placement cell	Issue has been addressed to the Placement cell. Job assisted add on Course has been designed. More over certificate course like Creative writing, Spoken English and Wild Life Photography has been designed by the College authority which is not only mandatory but also free of any costs.

**Name of the Mentor- Satadal Adhikary**

**Designation- Assistant Professor**

**MENTOR'S REPORT:**

I was allotted twenty four (24) mentees by the Mentor-Mentee Cell of ABN Seal College, Cooch Behar in the academic session 2021-2022. It was a great idea to find the necessities of the students beyond the periphery of regular classroom interactions.

Discussions were conducted on campus as well as over the telephone and mentees were informed about the benefits they can avail through this initiative by the college. Discussions included academic, non-academic and extra-curricular aspects and issues were addressed with due care. The system was found very helpful to explore the realistic needs of the students and facilitate their overall progress.

<b>Sr No</b>	<b>Issues Raised</b>	<b>Measures Taken</b>
1.	Requirement of study materials on a few topics of Zoology were raised by some mentees.	The issue has been resolved. Readymade notes/ study materials were provided in order to ease answer writing in examinations.
2.	As an extra-curricular activity, one mentee showed interest in studying butterflies on field.	A field guide on butterfly was provided to the student to address her inquisitiveness.