



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>ACHARYA BROJENDRA NATH SEAL COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Nilay Ray</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03582226112</b>
• Mobile no	<b>9830634564</b>
• Registered e-mail	<b>cobabnsealcollege@gmail.com</b>
• Alternate e-mail	<b>iqac.abnsealcollege@gmail.com</b>
• Address	<b>M.J.N. Road, PO-Cooch Behar, PS-Kotwali</b>
• City/Town	<b>Cooch Behar</b>
• State/UT	<b>West Bengal</b>
• Pin Code	<b>736101</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Cooch Behar Panchanan Barma University
• Name of the IQAC Coordinator	Dr. Arijit Chakraborty
• Phone No.	03582226112
• Alternate phone No.	03582226112
• Mobile	9830365972
• IQAC e-mail address	iqac.abnsealcollege@gmail.com
• Alternate Email address	cobabnsealcollege@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://abnscollege.org/userfiles/file/AQAR_2020_21_accepted.pdf">https://abnscollege.org/userfiles/file/AQAR_2020_21_accepted.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://abnscollege.org/academic-calendar-2021-2022.html">https://abnscollege.org/academic-calendar-2021-2022.html</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.89	2008	16/09/2008	15/09/2013
Cycle 2	A	3.07	2017	28/03/2017	27/03/2022

<b>6.Date of Establishment of IQAC</b>	19/10/2009
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**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Salary and wages	Govt. of West Bengal	2021 (2021-2022)	10,33,83,603
Institutional	Maintenance	Govt. of West Bengal	2021 (2021-2022)	10,78,923
Institutional	Development grant	Govt. of West Bengal	2021 (2021-2022)	25,36,892
Institutional	Renovation (Civil & Electrical)	Govt. of West Bengal	2021 (2021-2022)	60,00,000
Institutional	Security Guard Charges	Govt. of West Bengal	2021 (2021-2022)	2,90,916
Faculty	Science promotion through research and development	DSTBT-Govt. of West Bengal	2021; (Second instalment on 2022) 3 years Scheme	1,50,000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>	<b>12</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		



Plan of Action	Achievements/Outcomes
The Mentor-Mentee system is to be formally implemented.	The Implementation process is steadily under progress.
Add-On courses are to be introduced at departmental levels	The Add-on Courses have been introduced in most of the departments.
To revive and regain the vigour of teaching-learning after the colleges opened after the Pandemic, the IQAC plans to keep up the academic spirit by organizing lectures, seminars etc.	Such events have been organized
Seminars on Gender Equity and Intellectual Property Rights (IPR), Outcome Based Education (OBE) are to be organized sooner.	Such initiatives have already been launched. Contacts with resource persons are on full vigour.
Sensitization of all stakeholders for the NAAC -Cycle III is to be continued with more action orientation and emphasis.	The progress is remarkable in this regard.
More vivid action is to be undertaken for the introduction of skill enhancement courses.	Such an initiative is already under quick progress.
Activities related to promotions in careers of teachers need to be accelerated.	The files in relation to promotion of teachers in their career, got more impetus.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
<b>A. B. N. Seal College Teachers' Council</b>	<b>31/03/2023</b>
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2021-22	19/01/2023

### 15. Multidisciplinary / interdisciplinary

The Institute runs specific UG and PG programs /courses under broad categories of Arts, Social Sciences, Pure Sciences, Bio Sciences, offering subjects of various choices, thereby catering to demands of the students of the region. In addition, the college has organised webinars pertaining to various dimensions of study in which students, teachers, scholars not only from the mother institute but also from other regions and states have served both as resource persons and esteemed audience, thereby enhancing the scope of healthy interchange of ideas and opinions, definitely adding to this interdisciplinary flavour.

Moreover Add-on-Courses which aims at imparting knowledge beyond strict curricula framework and provides a scope of receiving an all-encompassing cognigence on disciplines of multiple flavours have already been initiated at departmental levels.

### 16. Academic bank of credits (ABC):

The Affiliating University being aware of this innovative step of continuous assimilation and amalgamation of skills and instilling mobility of students across higher educational institutions, has probably started with the preparation of the roadmap for the introduction of the same. Being an affiliated institute under Cooch Behar Panchanan Barma University, we are eagerly awaiting for the intimation and clarification regarding the academic bank of credits and the proposed policy frame work. We anticipate that this historic policy concerning education will yield optimistic results and be beneficial for the student community at large.

### 17. Skill development:

In a college with mostly UG courses with some running PG courses as well, the aim of the institution always remains to develop and propagate a learning culture whereby the students of the college feel the interest and get excited to know about new things as well as apply them in projects and enterprises in their future life.

In an unwanted situation like the COVID 19 Pandemic which occasionally hampered the teaching-learning ambience, the IQAC maintained a liaison with the Head of the Institution in spite of all odds and chalked out a plan of the initiation of such skill

augmentation courses as soon as situation becomes fully favourable. Thus, Computer learning and Spoken/Functional English Courses have been introduced. Moreover, an Incubation Centre with concern towards innovation and entrepreneurship got introduced in this academic session.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The syllabi as taught in this college comprehensively follows the CBCS curriculum designed to spread the rich heritage of our country including the traditional knowledge about its culture, arts, literature and the likely. The disciplines as taught in this college viz. Sanskrit (both at UG and PG levels), Bengali (both at UG and PG levels), History (both at UG and PG levels) Philosophy, Political Science (at UG levels) engages in further cultivating the richness of Indian culture with their specific topics delivering the importance of integration of Indian values with the values of the outer world, thus aiming at homogeneous understanding of life and its worth.

To mention, worthy of importance, the Department of Sanskrit, bearing a hallmark of Indian culture as rooted in conventionalism, keeps on organising seminars keeping alive this essence.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution delivering learning instructions based on CBCS curriculum, naturally focuses on Outcome Based Education whereby learning during the specific academic periods becomes an experience for each of the student, as they target at achieving the goal within a stipulated period.

Instructions as delivered by the teachers are thoughtful and adapts to learner needs. Since the syllabi has to be completed within a predetermined time period and students have to be prepared for examinations, so instructions become precise but to the point, so that clear criteria for what constitutes mastery is essentially delivered to the learners. Learners are also assisted when and where they have to face challenges.

During the academic session 2021-2022, when academics got partially hampered due to COVID-19 Pandemic, some instructions were given to students on an online mode, whereby their problems were tried to sort out virtually through digital interactions.

The institution by this time have already realised the utility of

Outcome Based Education system (OBE) and have started devising ways to incorporate the syllabus under this framework. Thus POs and COs of specific disciplines have started to be put into this framework of analysis.

## 20.Distance education/online education:

COVID-19 Pandemic made Distance /Online learning at vogue. The flexibility in teaching-learning through online mode from a distance, became an utmost necessity, if courses of study were to be completed strategically and students were to be made ready to face online examination patterns. Since remaining physically present was non-permissible, so there was a rise in this education option. Students, for whom affordability of internet facilities was a question in itself, assistance was provided from the college end.

The College houses two well established centres of Distance Learning, the Indira Gandhi National Open University and the Directorate of Distance Learning, The University of Burdwan.

## Extended Profile

### 1.Programme

1.1	21
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2330
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1617
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	



File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>704</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>90</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>97</b>
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>45</b>
Total number of Classrooms and Seminar halls	
4.2	<b>36.15815</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>76</b>
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

Cooch Behar Panchanan Barma University being the affiliating University of A.B.N. Seal College is conferred with the responsibility of framing the curriculum which gets reflected in the syllabi framed for individual subjects. In this process, some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the College prospectus and academic calendar have been prepared by the College authority in accordance with the curriculum and got displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held in every department whereby the topics got distributed. The Routine committee prepared a routine taking into cognizance departmental priorities for each semester for both UG and PG levels. Individual teachers after due consultation with the Head of the Department chalksout lesson plans and course structure in detail. Invited lectures, seminars/webinars/workshops and Conferences, paper presentations by the students , supplementing the normal modes of teaching were conducted online. For smooth and effective delivery of the curriculum I.C.T.enabled teaching-learning methods were in ample use and academic activities which have got severely hampered during the last session, needed adjustments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://cbpbu.ac.in/ug-cbcs.php">https://cbpbu.ac.in/ug-cbcs.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the IQAC in consultation with the Head of the Institution, depicting the year-round activities . Adhering to this master calendar, every department is given the freedom to frame their separate academic schedules. The calendar includes: time schedule for normal classes, tutorial and special classes, probable dates of class tests, college tests, other evaluation systems and University examinations, such as, conduct of student projects as part of their PG curriculum, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by

the respective departments . The detailed break up of marks, question pattern; probable date of examinations is communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. The institution with the departments working as pivotal units , tries to adhere to the academic calendar to the possible limits of its applicability. COVID 19 Pandemic have hit the academic ambience of the institute, so strict adherence to the calendar got hampered to some extent.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://abnscollege.org/academic-calendar-2021-2022.html">https://abnscollege.org/academic-calendar-2021-2022.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

594

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated institution under Cooch Behar Panchanan Barma University ,the institute enjoys meager advantage of flexibly amalgamating the crosscutting issues such as Gender, Environment and sustainability etc.,although Acharya Brojendra Nath Seal College pursuing CBCS curriculum under Cooch Behar Panchanan Barma University has the scope of assimilation and induction of

crosscutting issues such as Professional Ethics, Gender etc. through the subjects taught at this institution viz. Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Moreover, Environment and Sustainability definitely becomes directly related to disciplines like Zoology, Botany and allied Science subjects, though environment today is a concerning issue touching almost every horizon. In addition to all these, online workshops and webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, whereby such issues have been incorporated and addressed on several occasions, thereby increasing the possibility of its dissemination among the interested audience. Environmental Studies is also a compulsory subject for first semester students. A separate Value Added course is being organised with a series of lectures being delivered by resource persons on Professional Ethics, Gender Specific Studies, Environmental values and Divergent competencies, within the stipulated schedule, thereby enhancing the value implications in the life of the learners.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

959

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://abnscollege.org/page3.html">https://abnscollege.org/page3.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may** **A. Feedback collected, analyzed**

be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://abnscollege.org/feedback21-22.html">https://abnscollege.org/feedback21-22.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

904

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

475

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal College, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own credibility. Based on critical assessment and analytical perception,

teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers.

Advanced learners are given ample opportunity to come forward with their academic pursuit by giving/presenting subject specific papers based on their research quest. Besides owing to Pandemic situation, interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions (both online and offline) such as essay writing, quizzes, extempores, etc., so as to keep up their academic spirit. Moreover special home assignments, projects, problem solving modules and suggestive tips are given to the students for taking up competitive avenues, so as to get channelised towards promising academic and career opportunities.

For comparatively slow learners under the challenging Pandemic circumstances, special online tutorials and academic suggestions were imparted by teachers whenever required. Besides, online class materials were displayed on website to help students of all categories. Teachers as mentors of students try to know about their academic problems and cater them with solutions in ways possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2330	90

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma



University, the institution has to stick to the curriculum and course structures framed by the University. Accordingly, opportunity to use student-centric methods like experiential learning, participative learning and problem solving methodologies directly into curriculum, is rather less. However teaching and learning of science subjects that begins with curiosity, exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures participative involvement and application of problem solving methods. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above to make learning more effective and application oriented as well as meaningful. The Academic session 2021-2022 got affected due to pandemic to some extent, thus direct interaction of teachers with the students got affected. Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using common sense and sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high dependability acoustics.

Teachers use ICT enabled tools such as Power Point Presentations regularly in classes. E-resources, downloaded from the internet have been provided to the students during the online classes. Moreover learning materials as prepared by teachers have also been uploaded on the website of the college, so that students can easily get an access to those, especially during the Pandemic situation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

647

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice Based Credit System is adopted, so student's performance are assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental heads in due consultation with the other faculty members, keeping in tune with the academic calender as prepared by the IQAC.

The same process have been tried to be adhered to, on both offline & online basis during this academic session, and marks have been submitted to the University by all the concerned departments in due time. Display of marks in notice boards are also made, an exeplification of which is made underneath.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Under Choice Based Credit System (CBCS) Continuous Internal Evaluation (CIE) is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides of conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit System is adopted, student's performance are assessed and evaluated all the year round. The performance of students in internal evaluations are then put into discussion in meetings with the Principal and if need arises, measures are taken to redress the exam related issues. Till date meticulous evaluation of internal examination answer sheets and careful assessment of student's performance have led to zero incidences of grievances cropping up from the students' end.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website for Knowledge of teachers and students. Besides these, glimpses of courses taught at this institution and probable opportunities after studying them are also well informed to the

students through the college prospectus. Apart from this, keeping the Pandemic situation in mind, the college took an initiative of conducting an online programme highlighting on the prospects of studying specific subjects at this institution. Thus, programme and course outcomes for all programmes offered at this institution are well articulated and conversed beforehand, so that students enter this institution with an impression. 'Utkarsha' (An online career counselling programme for all UG and PG students) as organized by Centre for continuing education, A.B.N.Seal College, highlighted on the noble objectives of studying the specific subjects at UG and PG level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://abnscollege.org/departmental-outcomesd41d.html?">https://abnscollege.org/departmental-outcomesd41d.html?</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of attainment of Programme and Course outcomes become partially clear with the publication of results everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are communicated duly to the competent authority. The IQAC in consultation with the Principal of the College offers valuable suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops and webinars under the continuing Pandemic situation, the IQAC has tried to offer best possible advice in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NIL</a>

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****704**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="https://abnscollge.org/archive30.html">https://abnscollge.org/archive30.html</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://abnscollge.org/feedback21-22.html>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1.5**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://dstbt.bangla.gov.in/">https://dstbt.bangla.gov.in/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Acharya Brojendra Nath Seal College is sensitive to the needs of students with skills of innovation and entrepreneurship .In this regard it has already taken a major step by opening an 'Incubation Centre for the Innovative Ecosystem' for facilitating students of not only this college but of the region to get involved in innovative entrepreneurship development. The initiative got its formal shape as it had its curtain raised on the 6th of November,2021 with Honourable District Magistrate being a witness to this noble venture. As soon as it was launched, about 700 interested students got their names enrolled.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/incubation_center.html">https://abnscollege.org/incubation_center.html</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.9

File Description	Documents
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

41



File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, being a premier institution in this farthest region of West Bengal in particular and India in general, has a shining history of involvement with and contribution towards the neighbouring community, besides the regular teaching-learning process. During this year owing to the continuation of COVID 19 pandemic to some extent, no extension activities could be organized in offline mode. However, by organizing such activities in online mode, the college has given message to the students' 'community about contemporary ethics and course of development in the soil they have been born, and brought up. Moreover, through extending active participation involving the students, these events made attempts in widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment. Under supervision of the N.S.S. and N.C.C. Wings of the college, voluntary actions have been undertaken, some of which are highlighted as supporting evidences.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/archive27.html">https://abnscollege.org/archive27.html</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1724

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass and Honours courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are Seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class room can cater. To ensure the optimal level of teaching-learning output, this college provides ample infrastructure and physical facilities to every academic department at its disposal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/infrastructure.html">https://abnscollege.org/infrastructure.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic practices/ rehearsing and performances within the college premises. In order to

monitor the year-round conduct of such activities there are a couple of sub-committees at work, comprising student-representatives, under Teachers' Council. Besides that, some need-based committees evolve as and when students are required to be trained/ guided for participating in various inter-college or state-level cultural or sports activities. Gymnasium and play grounds are adequate enough for parallel conducting of various physical/ sports activities in the same time schedules. Indoor games are also made available for mindful entertainments of students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/infrastructure.html">https://abnscollege.org/infrastructure.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.36892

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in most convenient way. Already seven thousand books data have entered in the Koha database and continually upgrading. We are planning to fully automate our library system and integrate digital archive with the ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.45506

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

92

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College aims to provide IT learning aid to the students and the faculty members with various study and research mater. All the departments and the library of the college are equipped with ample numbers of Desktop and laptops, scanners, LCD projectors, Laser printers, reprographic facilities are made available for utilizing the library for study and research. Two Smart class rooms are at work with technical facilities. Wireless internet facility (Wi-Fi) is accessible in every corner of the college with average bandwidth of 100Mbps. To support these complicated IT network, all the computers and such likes are connected to uninterrupted power supply and high-performance computing servers. Owing to the alarming pandemic situations, an IT-assisted evaluation process for gauging the learning outcomes has been developed. The online examination systems via Google forms, Worksheets, Google Classrooms had helped a lot in curving health risks. Zoom facility has been purchased for harbouring various academic and outreach ventures such as Webinars,

special lectures etc. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares at regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

36.15815



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Physical amenities:

For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social Sector, and Electrical sector, Cooch Behar Division, Govt. of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.

Academic facilities: The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund.

The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees formed for purposes from time to time.

The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees.

#### Support facilities:

For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal.

For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal.

The ICT committee deals with works related to computer and ICT facilities.

The college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

(policy details have to be uploaded on website)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2146

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://abnscollege.org/userfiles/file/best%20practice21-22.pdf">https://abnscollege.org/userfiles/file/best%20practice21-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1291**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1291**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

293

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

49

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per government rule and the University Statute, the College may have a Students' Union, however, such an established Students' Council is not existing right now due to a halt in Govt. directive. But still the students takes part in various curricular and co-curricular activities, such as College Fresher's Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, and so on.

The College has various academic and administrative bodies with student representation to facilitate the administrative and academic activities. This is definitely a way by which the students can put forward their opinions before the authority, thus trying to ensure their existence. These are:

- IQAC
- ICC (Internal Complaints Committee)

Besides each time a cultural event is held in the college, students' active participation and wholehearted involvement is sorted for.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association (ABNSCAA) took its birth in its formal form on 24 th July, 2016. It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec, 2016 (reg.no-S/M-4403 of 2016-17). Within a short period of time the Association has managed to extend to 43 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr. Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as funding the college for the purpose of development work, opened a school for Value Education and so on. But due to Covid Pandemic as college was closed, the Association was able to contribute a sum of money only for the plantation purpose and maintenance of gardens within the college campus.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year C. 3 Lakhs - 4Lakhs

**(INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership, formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organize various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the nation.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/our-college.php">https://abnscollege.org/our-college.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Last year, academic activities were mostly performed by the 24 subcommittees formed under the Teachers' Council. The number of



these subcommittees varies time to time in relation to the work load innovated for the better management of the college. Moreover, the administrative activities were performed by the Office of the Principal and in doing so, a number of administrative subcommittees(25) were formed through the incorporation of both teachers and non-teaching staff to execute various administrative activities. Besides, there was a sub-committee namely, 'Non-Teaching Staff sub-committee', which has been formed for better office management according to the recommendation of the NAAC visit (Cycle I) held in the year 2007. Further, the inclusion of advisors from important sections of the society viz. medical and legal aspects within the Women 's Cell , representstives of alumni and local community in IQAC are also examples of the practice of participative management through effective leadership in the college during last year.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/structure_body.html">https://abnscollege.org/structure_body.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Acharya Brojendra Nath Seal College keeping in tune with its vision and mission, has a chartered three dimensional road map for pro-active initiatives to be undertaken all throughout every academic session.

Firstly to realize the elemental strategy of effective dissemination of knowledge based education to its students, the IQAC ,in consultation with the institutional authority and Planning Board is entrusted with the responsibility of preparation of a thorough Academic Calendar and for trying to stick to its strict observance, time to time effective communication with the respective departments through its departmental Heads and concerned academics related sub committees is kept open.

Secondly despite efforts by the institution to address academic pursuits of its students, reaching an accomplishable end of providing knowledge for cultivation of new skills amongst the learners, so that they can find themselves befitted in the rat race competitive world, the institution takes up added ventures such as introduction of courses outside conventional syllabi and course

curriculum, arrangement for certificate courses ,launching of an Incubation centre with innovative ecosystem ,to name a few. The plan proposals are placed in due time before the IQAC and the Planning Board and after rounds of appropriate discussions with the College authority, blueprints for its successful implementation are chalked out.

Thirdly to develop a decent ethical trait amongst its students, the institution constantly takes up community caring activities through the two potent wings of the college, the NCC and NSS as well as allied cells.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/archive31.html">https://abnscollege.org/archive31.html</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty members of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSES). Their recruitment processes have been executed by PSC, West Bengal according to the guidelines of UGC. However, their appointments are decided by the Department of Higher Education, Govt.of West Bengal. Consequently, service rules of the faculty members, likewise the non-teaching members are governed by the WBSR. However, their CAS benefits are determined as per UGC guidelines.

The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Heads of the Departments. The side attracting position is occupied by the office headed by the Head Assistant, Teachers 'Council headed by Principal by virtue of his post and activated by the Teachers' Council Secretary and the Students Union Council. Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to

the competent authority to formulate effective and efficient policies.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/aasc2021.html">https://abnscollege.org/aasc2021.html</a>
Link to Organogram of the institution webpage	<a href="https://abnscollege.org/structure_body.html">https://abnscollege.org/structure_body.html</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and non-teaching employees of the institution likewise other state govt. employees enjoy the following benefits:

- Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.
- All employees are covered under General Provident Fund rules and Group Insurance Savings Scheme
- Provision of recruitment on compassionate ground through proper channel in case of dying in harness.
- Employees can avail festival advance before their prime festival.

- Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.

File Description	Documents
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative activities inside and outside of the College. These self-appraisal reports of each teacher are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the

departments jointly analyze the self-appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office.

Besides, being government employee, all the teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

File Description	Documents
Paste link for additional information	<a href="https://finance.wb.gov.in/writereaddata/4033-F(Y).pdf">https://finance.wb.gov.in/writereaddata/4033-F(Y).pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college makes every attempt to ensure internal and external auditing of the funds received by the college from various governmental and non-governmental sources. Internal audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies. The External Audit is generally carried out time to time, at 5 years interval. This task is performed by the auditors assigned by the Office of the Accountant General, West Bengal in consultation with the Directorate and Department of Higher Education, Govt. of West Bengal.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

3.0075

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a Government College. therefore, it has restrictions on generating additional funds besides the conventional processes. Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants -in -aid extended on the part of State Government and UGC , convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Co-ordinator of IQAC, Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the requirement. This process is followed by the path of inviting tender quotations etc. for the effective and efficient use of the financial resources. The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub -Committee as and when necessary.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Institutionalized initiatives of IQAC:**

### 1. Publication of Academic Journals

In order to develop academic skills amongst junior faculty members IQAC is instrumental in directing their positive energy towards writing analytical articles and thereby enhancing their academic competence. For successful execution of this objective the Victorian Journal of Arts is published bi-annually and the B.N. Seal Journal of Science of A.B.N. Seal College is published annually.

## 2. Organizing Add-on courses, Departmental Memorial Lectures and students' seminars

During the academic session, to make the students well equipped with a new orientation other than regular classes, IQAC planned for Add-on courses so as to provide students of different departments, to get exposure of interdisciplinary and skill enhancement courses.

In addition to these, memorial lectures/webinars and students' seminars were also organized to make a positive use of their energy. These initiatives of IQAC helped students to acquaint with the process of writing and presenting papers in front of a considerable public within the class rooms and thereby breaking their stage fright.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This academic session was affected by the 2nd and 3rd wave of Covid-19 pandemic. Accordingly, though regular teaching-learning exercises were carried out through online mode, students could not avail the library facilities properly due to disruption of college attendance. To overcome this problem, IQAC in consultation with the Principal and Library committee of the college took an initiative to give access to the students to N- List e-resources provided by UGC-INFLIBNET.

IQAC has taken online feedback from the outgoing students of the 6th Semester B.A./ B.Sc. (Honours/Programme) and 4th Semester M.A./M.Sc. for the session 2021-2022. Separate feedbacks in Google forms were sought from the hostel boarders (both boys' and girls') of



outgoing batches. Forms were sent to the students through their respective e-mail ids in distinct batches. It was ensured that no student fills the form more than once. Most importantly, responses were collected in an anonymous manner so that the identity of the responding student is not disclosed. After feedbacks were collected, it was analysed by the IQAC and a summary report was prepared. The gross responses of each batch of students/hostel boarders (i.e., without mentioning the response from the individual student) were sent to the Head of the Departments/ Hostel Superintendents/ Librarian of Central Library for their information and necessary follow-up actions.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/academic-calendar-2021-2022.html">https://abnscollege.org/academic-calendar-2021-2022.html</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://abnscollege.org/archive34.html">https://abnscollege.org/archive34.html</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The notion of gender equity is consistently nurtured in this age-old institution through various workshops, seminars and academic programme. The Women's Cell observed 'International Women's Day' on the 8th of March, 2022 in the campus where lectures were delivered by the two women Judges of Cooch Behar Sessions Court who stressed upon issues such as women power, domestic violence, sexual harassment and ways to approach the Police/Lok Adalat in adverse situations. An online Seminar was organized by the Internal Complaint Committee of the college on 13th July, 2021 in which a lecture was delivered by Dr. Anjan Chakraborty, Director, HRDC, University of North Bengal on "Equality and Equal Opportunity of Woman". Moreover, a value orientation course was organized by the college on online Zoom platform for four days. On the fourth (11.12.2021), Mr. Ratul Ghosh, Assistant Professor of Bengali of this college delivered a lecture on Value of Gender Studies.

Nevertheless, the issue of gender sensitivity is not confined within classroom only, the college is extremely sensitive towards practical problems faced by the girl students and keeping in mind the typicality of sensitive issues that girls may face provision of counseling was kept open though incidences reported have been nil.

File Description	Documents
Annual gender sensitization action plan	<a href="https://abnscollege.org/archive24.html">https://abnscollege.org/archive24.html</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://abnscollege.org/archive28.html">https://abnscollege.org/archive28.html</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college takes utmost care to make its campus and hostel premises plastic free. The solid wastes in the college are separated according to their bio-degradability into different colours of bins. A part of degradable waste are also recycled by composting in pits adjacent to "Parasar Udbhid Udyan" - a garden for medicinal plants.
- E-wastes of the college are identified and separated from other solid waste and kept separately and safely in a room exclusively earmarked for that purpose.
- Harmful wastes of science laboratories are also dealt with extreme cautiousness.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and**

**D. Any 1 of the above**

**facilities for persons with disabilities  
(Divyangjan) accessible website, screen-  
reading software, mechanized equipment 5.  
Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies of  
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being an eminent college of the North-Eastern part of the country with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalese, Assamese, Rajbanshi, Nepali, Koch, Mech, Rava and are either Hindu or Muslim or Buddhist by religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on the Special Day Celebrations. Freshers' Welcome thereby embracing freshers from diverse communities, 'Basanta Utsab' (celebration of Holi-the festival of colours), is marked here with much enthusiasm whereby all students of the college get involved with their cultural distinctiveness. Reverence is offered on occasions of Budhha Purnima and Mahavir Jaynti. Moreover Saraswati Puja is a marked deliverance of offerings by students of all communities as they get involved in the management and organisation of the ritual within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and duties related to constitutional obligations in the mind of students and employees. In this direction the NSS and NCC units of the college in collaboration with different bodies have carried out various activities at different points of time. The list of such activities is cited below:

Observation of Constitution Day, National Flag Day by Department of Political Science. Republic Day by the NSS unit highlights on this facet.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://abnscollege.org/archive27.html">https://abnscollege.org/archive27.html</a>
Any other relevant information	<a href="https://abnscollege.org/archive29.html">https://abnscollege.org/archive29.html</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A.B.N. Seal College, Cooch Behar organizes or celebrates following national and international commemorative days and festivals with utmost care and enthusiasm. Committees entrusted with the responsibility or departments at their individual initiative observe these days to pay the due homage.

1. Independence Day Celebration on 15th August
2. Observation of Constitution Day on 26th November
3. Observation of National Flag Day on 7th of December
4. National Youth Day Celebration on 12th January
5. Observation of Republic Day on 26th January
6. Observation of International Mother Language Day (AntarjaticMatrihasha Dibas) on 21st February
7. Celebration of Basanta Utsav on 6th March
8. Observation of World Heritage Day
9. Observation of Museum Day
10. Observation of International Women's Day on 8th March
11. Observation of Birth Anniversary of Rabindranath Tagore (Rabindra Jayanti) on 9th May, 2022
12. Observation of World Museum Day on 18th May
13. Observation of International Day for Biological Diversity on 22nd May
14. Observation of World Environment Day on 5th June
15. Observation of International Yoga Day on 21st June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: 1

Exposure of the students to a research based, industrial, academic and eco-sustainable world

#### Objectives:

Exposing students to external resources, providing a congenial environment for academic intermixture.

#### Context:

Contact with resource persons through seminars etc. bulids up self confidence of learners to face the professional ambit.

#### The Practice:

Student Seminars/Special Lectures/Memorial Lectures/ Workshops/Certificate Courses/Student Awareness and Sensitizing Programmes are significantly undertaken.

#### Evidence of Success:

Students' enthusiastic participation depicting their positive attitude towards these participatory activities, as a mark of reverence to the institutional heritage being essential as an alma mater.

#### Problems:

Scanty Industry, pioneer academic and research institutions, due to its distance from the central periphery.



**Best Practice 2:**

**Skill enhancement and developing Entrepreneurship dexterity in learners**

**Objectives:**

- To open vistas of contemporary showground thereby providing channels for an upshot of proficient impetus
- Developing realistic knowledge about the external boulevard, imbibing an understanding about the opportunities offered by the outer world, highlighting on notches to make students globally compatible.

**Context:** Skill development, insightful thinking and learning about the versatility of a discipline

**The Practice:** Add-on Courses, certificate courses on ICT and Communication Skill development, launching of an incubation centre (ICIE) are prominent leaps.

**Evidence of Success:** Expression of profound interest reflected through student’s active involvement.

**Problems:** Two observable hindrances are, the shortage of space to accommodate appreciable number of students and impediments to get a lofty approach of the distinguished luminaries.

File Description	Documents
Best practices in the Institutional website	<a href="https://abnscollege.org/addoncourse22.html">https://abnscollege.org/addoncourse22.html</a>
Any other relevant information	<a href="https://abnscollege.org/userfiles/file/best%20practice21-22.pdf">https://abnscollege.org/userfiles/file/best%20practice21-22.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

One area of the institute's Priority: Likewise other premier institutes of the nation and the world, this 133-year-old college since its inception has always given the priority of nurturing its students according to the demand of the contemporary world.

In its Thrust Area:

133 Years young Acharya Brojendra Nath Seal College aims to be an institution par excellence in the sphere of higher education and research through the development, cultivation of innovative skills and potentiality of application of knowledge towards creating well-rounded, multiskilled, farsighted socially responsible citizens ready to face the updated world view, with a decent fervour towards people centric ecologically sustainable society.

Further, this Higher Education institute is equally concerned about the performance of academically weaker students so as to make them more competent, thus enabling them to face the competitive world. In this context, it may be argued that A. B. N. Seal College being an academia in this remote corner of West Bengal, has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state, nation and the world.

Amid Covid situation, while maintenance of the continuity of education was felt to be an utmost challenge and an alarming necessity, online classes were arranged by all the departments of the college and e-materials were prepared by the teachers and circulated to the students in order to keep intact the academic ambience.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Cooch Behar Panchanan Barma University being the affiliating University of A.B.N. Seal College is conferred with the responsibility of framing the curriculum which gets reflected in the syllabi framed for individual subjects. In this process, some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the College prospectus and academic calendar have been prepared by the College authority in accordance with the curriculum and got displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held in every department whereby the topics got distributed. The Routine committee prepared a routine taking into cognizance departmental priorities for each semester for both UG and PG levels. Individual teachers after due consultation with the Head of the Department chalksout lesson plans and course structure in detail. Invited lectures, seminars/webinars/workshops and Conferences, paper presentations by the students, supplementing the normal modes of teaching were conducted online. For smooth and effective delivery of the curriculum I.C.T.enabled teaching-learning methods were in ample use and academic activities which have got severely hampered during the last session, needed adjustments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://cbpbu.ac.in/ug-cbcs.php">https://cbpbu.ac.in/ug-cbcs.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the IQAC in consultation with the Head of the Institution, depicting the year-round activities. Adhering to this master calendar, every department is given the freedom to frame their separate academic schedules. The calendar

includes: time schedule for normal classes, tutorial and special classes, probable dates of class tests, college tests, other evaluation systems and University examinations, such as, conduct of student projects as part of their PG curriculum, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by the respective departments . The detailed break up of marks, question pattern; probable date of examinations is communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. The institution with the departments working as pivotal units , tries to adhere to the academic calendar to the possible limits of its applicability. COVID 19 Pandemic have hit the academic ambience of the institute, so strict adherence to the calendar got hampered to some extent.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://abnscollege.org/academic-calendar-2021-2022.html">https://abnscollege.org/academic-calendar-2021-2022.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
21	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
13	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
594	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human	

## Values, Environment and Sustainability into the Curriculum

Being an affiliated institution under Cooch Behar Panchanan Barma University, the institute enjoys meager advantage of flexibly amalgamating the crosscutting issues such as Gender, Environment and sustainability etc., although Acharya Brojendra Nath Seal College pursuing CBCS curriculum under Cooch Behar Panchanan Barma University has the scope of assimilation and induction of crosscutting issues such as Professional Ethics, Gender etc. through the subjects taught at this institution viz. Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Moreover, Environment and Sustainability definitely becomes directly related to disciplines like Zoology, Botany and allied Science subjects, though environment today is a concerning issue touching almost every horizon. In addition to all these, online workshops and webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, whereby such issues have been incorporated and addressed on several occasions, thereby increasing the possibility of its dissemination among the interested audience. Environmental Studies is also a compulsory subject for first semester students. A separate Value Added course is being organised with a series of lectures being delivered by resource persons on Professional Ethics, Gender Specific Studies, Environmental values and Divergent competencies, within the stipulated schedule, thereby enhancing the value implications in the life of the learners.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

959

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://abnscollege.org/page3.html">https://abnscollege.org/page3.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://abnscollege.org/feedback21-22.html">https://abnscollege.org/feedback21-22.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

904

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

475

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal College, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own



credibility. Based on critical assessment and analytical perception, teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers.

Advanced learners are given ample opportunity to come forward with their academic pursuit by giving/presenting subject specific papers based on their research quest. Besides owing to Pandemic situation, interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions (both online and offline) such as essay writing, quizzes, extempores, etc., so as to keep up their academic spirit. Moreover special home assignments, projects, problem solving modules and suggestive tips are given to the students for taking up competitive avenues, so as to get channelised towards promising academic and career opportunities.

For comparatively slow learners under the challenging Pandemic circumstances, special online tutorials and academic suggestions were imparted by teachers whenever required. Besides, online class materials were displayed on website to help students of all categories. Teachers as mentors of students try to know about their academic problems and cater them with solutions in ways possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2330	90

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma University, the institution has to stick to the curriculum and course structures framed by the University. Accordingly, opportunity to use student-centric methods like experiential learning, participative learning and problem solving methodologies directly into curriculum, is rather less. However teaching and learning of science subjects that begins with curiosity, exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures participative involvement and application of problem solving methods. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above to make learning more effective and application oriented as well as meaningful. The Academic session 2021-2022 got affected due to pandemic to some extent, thus direct interaction of teachers with the students got affected. Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using common sense and sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high dependability acoustics.

Teachers use ICT enabled tools such as Power Point Presentations regularly in classes. E-resources, downloaded from the internet have been provided to the students during the online classes. Moreover learning materials as prepared by teachers have also been uploaded on the website of the college, so that students can easily get an access to those, especially during the Pandemic situation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

647

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice Based Credit System is adopted, so student's performance are assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental heads in due consultation with the other faculty members, keeping in tune with the academic calender as prepared by the IQAC.

The same process have been tried to be adhered to, on both offline & online basis during this academic session, and marks have been submitted to the University by all the concerned departments in due time. Display of marks in notice boards are also made, an exeplication of which is made underneath.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Under Choice Based Credit System (CBCS) Continuous Internal Evaluation (CIE) is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides of conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit System is adopted, student's performance are assessed and evaluated all the year round. The performance of students in internal evaluations are then put into discussion in meetings with the Principal and if need arises, measures are taken to redress the exam related issues. Till date meticulous evaluation of internal examination answer sheets and careful assessment of student's performance have led to zero incidences of grievances cropping up from the students' end.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website for Knowledge of teachers and students. Besides these, glimpses of courses taught at this institution and

probable opportunities after studying them are also well informed to the students through the college prospectus. Apart from this, keeping the Pandemic situation in mind, the college took an initiative of conducting an online programme highlighting on the prospects of studying specific subjects at this institution. Thus, programme and course outcomes for all programmes offered at this institution are well articulated and conversed beforehand, so that students enter this institution with an impression. 'Utkarsha' (An online career counselling programme for all UG and PG students) as organized by Centre for continuing education, A.B.N.Seal College, highlighted on the noble objectives of studying the specific subjects at UG and PG level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://abnscollege.org/departmental-outcomesd41d.html?">https://abnscollege.org/departmental-outcomesd41d.html?</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of attainment of Programme and Course outcomes become partially clear with the publication of results everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are communicated duly to the competent authority. The IQAC in consultation with the Principal of the College offers valuable suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops and webinars under the continuing Pandemic situation, the IQAC has tried to offer best possible advice in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NIL</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

704

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://abnscollege.org/archive30.html">https://abnscollege.org/archive30.html</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://abnscollege.org/feedback21-22.html>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1.5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://dstbt.bangla.gov.in/">https://dstbt.bangla.gov.in/</a>

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Acharya Brojendra Nath Seal College is sensitive to the needs of students with skills of innovation and entrepreneurship .In this regard it has already taken a major step by opening an 'Incubation Centre for the Innovative Ecosystem' for facilitating students of not only this college but of the region to get involved in innovative entrepreneurship development. The initiative got its formal shape as it had its curtain raised on the 6th of November,2021 with Honourable District Magistrate being a witness to this noble venture. As soon as it was launched, about 700 interested students got their names enrolled.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/incubation_center.html">https://abnscollege.org/incubation_center.html</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.9

File Description	Documents
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

41	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
20	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college, being a premier institution in this farthest region of West Bengal in particular and India in general, has a shining history of involvement with and contribution towards the neighbouring community, besides the regular teaching -learning process. During this year owing to the continuation of COVID 19 pandemic to some extent, no extension activities could be organized in offline mode. However, by organizing such activities in online mode, the college has given message to the students' 'community about contemporary ethics and course of development in the soil they have been born, and brought up. Moreover, through extending active participation involving the students, these events made attempts in widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment. Under supervision of the N.S.S. and N.C.C. Wings of the college, voluntary actions have been undertaken, some of which are highlighted as supporting evidences.</p>	

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/archive27.html">https://abnscollege.org/archive27.html</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1724

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass and Honours courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are Seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class room can cater. To ensure the optimal level of teaching-learning output, this college provides ample infrastructure and physical facilities to every academic department at its disposal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollge.org/infrastructure.htm">https://abnscollge.org/infrastructure.htm</a> <a href="#">1</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic practices/ rehearsing and performances within the college premises. In order to monitor the year-round conduct of such activities there are a couple of sub-committees at work, comprising student-representatives, under Teachers' Council. Besides that, some need-based committees evolve as and when students are required to be trained/ guided for participating in various inter-college or state-level cultural or sports activities. Gymnasium and play grounds are adequate enough for parallel conducting of various physical/ sports activities in the same time schedules. Indoor games are also made available for mindful entertainments of students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/infrastructure.htm">https://abnscollege.org/infrastructure.htm</a> <a href="#">1</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.36892

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in most convenient way. Already seven thousand books data have entered in the Koha database and continually upgrading. We are planning to fully automate our library system and integrate digital archive with the ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.45506

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

92

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College aims to provide IT learning aid to the students and the faculty members with various study and research mater. All the departments and the library of the college are equipped with ample numbers of Desktop and laptops, scanners, LCD projectors, Laser printers, reprographic facilities are made available for utilizing the library for study and research. Two Smart class rooms are at work with technical facilities. Wireless internet facility (Wi-Fi) is accessible in every corner of the college with average bandwidth of 100Mbps. To support these complicated IT network, all the computers and such likes are connected to uninterrupted power supply and high-performance computing servers. Owing to the alarming pandemic situations, an IT-assisted evaluation process for gauging the learning outcomes has been developed. The online examination systems via Google forms, Worksheets, Google Classrooms had helped a lot in curving health risks. Zoom



facility has been purchased for harbouring various academic and outreach ventures such as Webinars, special lectures etc. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares at regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36.15815	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p><b>Physical amenities:</b></p> <p>For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social Sector, and Electrical sector, Cooch Behar Division, Govt.of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.</p> <p><b>Academic facilities:</b> The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund.</p> <p>The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees formed for purposes from time to time.</p> <p>The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees.</p> <p><b>Support facilities:</b></p> <p>For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal.</p> <p>For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal.</p> <p>The ICT committee deals with works related to computer and ICT facilities.</p>	

The college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

(policy details have to be uploaded on website)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2146

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://abnscollege.org/userfiles/file/best%20practice21-22.pdf">https://abnscollege.org/userfiles/file/best%20practice21-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1291</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1291</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

293

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

49

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per government rule and the University Statute, the College may have a Students' Union, however, such an established Students' Council is not existing right now due to a halt in Govt. directive. But still the students takes part in various curricular and co-curricular activities, such as College Fresher's Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, and so on.

The College has various academic and administrative bodies with student representation to facilitate the administrative and academic activities. This is definitely a way by which the students can put forward their opinions before the authority, thus trying to ensure their existence. These are:

- IQAC
- ICC (Internal Complaints Committee)

Besides each time a cultural event is held in the college, students' active participation and wholehearted involvement is sorted for.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the**

**Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association (ABNSCAA) took its birth in its formal form on 24 th July, 2016. It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec, 2016 (reg.no-S/M-4403 of 2016-17). Within a short period of time the Association has managed to extend to 43 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr. Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as funding the college for the purpose of development work, opened a school for Value Education and so on. But due to Covid Pandemic as college was closed, the Association was able to contribute a sum of money only for the plantation purpose and maintenance of gardens within the college campus.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>



<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>C. 3 Lakhs - 4Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership , formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organize various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the nation.</p>	
File Description	Documents
Paste link for additional information	<a href="https://abnscollge.org/our-college.php">https://abnscollge.org/our-college.php</a>
Upload any additional information	<b>No File Uploaded</b>
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Last year, academic activities were mostly</p>	

performed by the 24 subcommittees formed under the Teachers' Council. The number of these subcommittees varies time to time in relation to the work load innovated for the better management of the college. Moreover, the administrative activities were performed by the Office of the Principal and in doing so, a number of administrative subcommittees (25) were formed through the incorporation of both teachers and non-teaching staff to execute various administrative activities. Besides, there was a sub-committee namely, 'Non-Teaching Staff sub-committee', which has been formed for better office management according to the recommendation of the NAAC visit (Cycle I) held in the year 2007. Further, the inclusion of advisors from important sections of the society viz. medical and legal aspects within the Women 's Cell, representatives of alumni and local community in IQAC are also examples of the practice of participative management through effective leadership in the college during last year.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/structure_body.htm">https://abnscollege.org/structure_body.htm</a> <u>1</u>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Acharya Brojendra Nath Seal College keeping in tune with its vision and mission, has a chartered three dimensional road map for pro-active initiatives to be undertaken all throughout every academic session.

Firstly to realize the elemental strategy of effective dissemination of knowledge based education to its students, the IQAC, in consultation with the institutional authority and Planning Board is entrusted with the responsibility of preparation of a thorough Academic Calendar and for trying to stick to its strict observance, time to time effective communication with the respective departments through its departmental Heads and concerned academics related sub committees is kept open.

Secondly despite efforts by the institution to address academic pursuits of its students, reaching an accomplishable end of providing knowledge for cultivation of new skills amongst the

learners, so that they can find themselves befitted in the rat race competitive world, the institution takes up added ventures such as introduction of courses outside conventional syllabi and course curriculum, arrangement for certificate courses ,launching of an Incubation centre with innovative ecosystem ,to name a few. The plan proposals are placed in due time before the IQAC and the Planning Board and after rounds of appropriate discussions with the College authority, blueprints for its successful implementation are chalked out.

Thirdly to develop a decent ethical trait amongst its students, the institution constantly takes up community caring activities through the two potent wings of the college, the NCC and NSS as well as allied cells.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://abnscollege.org/archive31.html">https://abnscollege.org/archive31.html</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty members of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSES). Their recruitment processes have been executed by PSC, West Bengal according to the guidelines of UGC. However, their appointments are decided by the Department of Higher Education, Govt.of West Bengal. Consequently, service rules of the faculty members, likewise the non-teaching members are governed by the WBSR. However, their CAS benefits are determined as per UGC guidelines.

The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Heads of the Departments. The side attracting position is occupied by the office headed by the Head Assistant, Teachers 'Council headed by Principal by virtue of his post and activated by the Teachers' Council Secretary and the Students Union Council.

Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/aasc2021.html">https://abnscollege.org/aasc2021.html</a>
Link to Organogram of the institution webpage	<a href="https://abnscollege.org/structure_body.htm">https://abnscollege.org/structure_body.htm</a> <a href="#">1</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and non-teaching employees of the institution likewise other state govt. employees enjoy the following benefits:

- Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.
- All employees are covered under General Provident Fund

rules and Group Insurance Savings Scheme

- Provision of recruitment on compassionate ground through proper channel in case of dying in harness.
- Employees can avail festival advance before their prime festival.
- Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.

File Description	Documents
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative activities inside and outside of the College. These self-appraisal reports

of each teacher are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the departments jointly analyze the self-appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office.

Besides, being government employee, all the teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

File Description	Documents
Paste link for additional information	<a href="https://finance.wb.gov.in/writereaddata/4033-F(Y).pdf">https://finance.wb.gov.in/writereaddata/4033-F(Y).pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college makes every attempt to ensure internal and external auditing of the funds received by the college from various governmental and non-governmental sources. Internal audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies. The External Audit is generally carried out time to time, at 5 years interval. This task is performed by the auditors assigned by the Office of the Accountant General, West Bengal in consultation with the Directorate and Department of Higher Education, Govt. of West Bengal.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

**during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

3.0075

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution is a Government College. therefore, it has restrictions on generating additional funds besides the conventional processes. Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants -in -aid extended on the part of State Government and UGC , convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Co-ordinator of IQAC, Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the requirement. This process is followed by the path of inviting tender quotations etc. for the effective and efficient use of the financial resources. The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub -Committee as and when necessary.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes



**Institutionalized initiatives of IQAC:****1. Publication of Academic Journals**

In order to develop academic skills amongst junior faculty members IQAC is instrumental in directing their positive energy towards writing analytical articles and thereby enhancing their academic competence. For successful execution of this objective the Victorian Journal of Arts is published bi-annually and the B.N. Seal Journal of Science of A.B.N. Seal College is published annually.

**2. Organizing Add-on courses, Departmental Memorial Lectures and students' seminars**

During the academic session, to make the students well equipped with a new orientation other than regular classes, IQAC planned for Add-on courses so as to provide students of different departments, to get exposure of interdisciplinary and skill enhancement courses.

In addition to these, memorial lectures/webinars and students' seminars were also organized to make a positive use of their energy. These initiatives of IQAC helped students to acquaint with the process of writing and presenting papers in front of a considerable public within the class rooms and thereby breaking their stage fright.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This academic session was affected by the 2nd and 3rd wave of Covid-19 pandemic. Accordingly, though regular teaching-learning exercises were carried out through online mode, students could not avail the library facilities properly due to disruption of college attendance. To overcome this problem, IQAC in consultation with the Principal and Library committee of the college took an initiative to give access to the students to N-

**List e-resources provided by UGC- INFLIBNET.**

IQAC has taken online feedback from the outgoing students of the 6th Semester B.A./ B.Sc. (Honours/Programme) and 4th Semester M.A. /M.Sc. for the session 2021-2022. Separate feedbacks in Google forms were sought from the hostel boarders (both boys' and girls') of outgoing batches. Forms were sent to the students through their respective e-mail ids in distinct batches. It was ensured that no student fills the form more than once. Most importantly, responses were collected in an anonymous manner so that the identity of the responding student is not disclosed. After feedbacks were collected, it was analysed by the IQAC and a summary report was prepared. The gross responses of each batch of students/hostel boarders (i.e., without mentioning the response from the individual student) were sent to the Head of the Departments/ Hostel Superintendents/ Librarian of Central Library for their information and necessary follow-up actions.

File Description	Documents
Paste link for additional information	<a href="https://abnscollege.org/academic-calendar-2021-2022.html">https://abnscollege.org/academic-calendar-2021-2022.html</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://abnscollege.org/archive34.html">https://abnscollege.org/archive34.html</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The notion of gender equity is consistently nurtured in this age-old institution through various workshops, seminars and academic programme. The Women's Cell observed 'International Women's Day' on the 8th of March, 2022 in the campus where lectures were delivered by the two women Judges of Cooch Behar Sessions Court who stressed upon issues such as women power, domestic violence, sexual harassment and ways to approach the Police/Lok Adalat in adverse situations. An online Seminar was organized by the Internal Complaint Committee of the college on 13th July, 2021 in which a lecture was delivered by Dr. Anjan Chakraborty, Director, HRDC, University of North Bengal on "Equality and Equal Opportunity of Woman". Moreover, a value orientation course was organized by the college on online Zoom platform for four days. On the fourth (11.12.2021), Mr. Ratul Ghosh, Assistant Professor of Bengali of this college delivered a lecture on Value of Gender Studies.

Nevertheless, the issue of gender sensitivity is not confined within classroom only, the college is extremely sensitive towards practical problems faced by the girl students and keeping in mind the typicality of sensitive issues that girls may face provision of counseling was kept open though incidences reported have been nil.

File Description	Documents
Annual gender sensitization action plan	<a href="https://abnscollege.org/archive24.html">https://abnscollege.org/archive24.html</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://abnscollege.org/archive28.html">https://abnscollege.org/archive28.html</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<ul style="list-style-type: none"> <li>• The college takes utmost care to make its campus and hostel premises plastic free. The solid wastes in the college are separated according to their bio-degradability into different colours of bins. A part of degradable waste are also recycled by composting in pits adjacent to "Parasar Udbhid Udyan" - a garden for medicinal plants.</li> <li>• E-wastes of the college are identified and separated from other solid waste and kept separately and safely in a room exclusively earmarked for that purpose.</li> <li>• Harmful wastes of science laboratories are also dealt with extreme cautiousness.</li> </ul>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>B. Any 3 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>D. Any 1 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Being an eminent college of the North-Eastern part of the country with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalese, Assamese, Rajbanshi, Nepali, Koch, Mech, Rava and are either Hindu or Muslim or Buddhist by religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on the Special Day Celebrations. Freshers' Welcome thereby embracing freshers from diverse communities, 'Basanta Utsab' (celebration of Holi-the festival of colours), is marked here with much enthusiasm whereby all students of the college get involved with their cultural distinctiveness. Reverence is offered on occasions of Budhha Purnima and Mahavir Jaynti. Moreover Saraswati Puja is a marked deliverance of offerings by students of all communities as they get involved in the management and organisation of the ritual within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and duties related to constitutional obligations in the mind of students and employees. In this direction the NSS and NCC units of the college in collaboration with different bodies have carried out various activities at different points of time. The list of such activities is cited below:

Observation of Constitution Day, National Flag Day by Department of Political Science. Republic Day by the NSS unit highlights on this facet.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://abnscollege.org/archive27.html">https://abnscollege.org/archive27.html</a>
Any other relevant information	<a href="https://abnscollege.org/archive29.html">https://abnscollege.org/archive29.html</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**A.B.N. Seal College, Cooch Behar organizes or celebrates following national and international commemorative days and festivals with utmost care and enthusiasm. Committees entrusted with the responsibility or departments at their individual initiative observe these days to pay the due homage.**

- 1. Independence Day Celebration on 15th August**
- 2. Observation of Constitution Day on 26th November**
- 3. Observation of National Flag Day on 7th of December**



4. National Youth Day Celebration on 12th January
5. Observation of Republic Day on 26th January
6. Observation of International Mother Language Day (AntarjatikMatribhasha Dibas) on 21st February
7. Celebration of Basanta Utsav on 6th March
8. Observation of World Heritage Day
9. Observation of Museum Day
10. Observation of International Women's Day on 8th March
11. Observation of Birth Anniversary of Rabindranath Tagore (Rabindra Jayanti) on 9th May, 2022
12. Observation of World Museum Day on 18th May
13. Observation of International Day for Biological Diversity on 22nd May
14. Observation of World Environment Day on 5th June
15. Observation of International Yoga Day on 21st June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: 1

Exposure of the students to a research based, industrial, academic and eco-sustainable world

#### Objectives:

Exposing students to external resources, providing a congenial environment for academic intermixture.

#### Context:

Contact with resource persons through seminars etc. bulids up self confidence of learners to face the professional ambit.

**The Practice:**

Student Seminars/Special Lectures/Memorial Lectures/ Workshops/Certificate Courses/Student Awareness and Sensitizing Programmes are significantly undertaken.

**Evidence of Success:**

Students' enthusiastic participation depicting their positive attitude towards these participatory activities, as a mark of reverence to the institutional heritage being essential as an alma mater.

**Problems:**

Scanty Industry, pioneer academic and research institutions, due to its distance from the central periphery.

**Best Practice 2:**

Skill enhancement and developing Entrepreneurship dexterity in learners

**Objectives:**

- To open vistas of contemporary showground thereby providing channels for an upshot of proficient impetus
- Developing realistic knowledge about the external boulevard, imbibing an understanding about the opportunities offered by the outer world, highlighting on notches to make students globally compatible.

**Context:** Skill development, insightful thinking and learning about the versatility of a discipline

**The Practice:** Add-on Courses, certificate courses on ICT and Communication Skill development, launching of an incubation centre (ICIE) are prominent leaps.

**Evidence of Success:** Expression of profound interest reflected through student's active involvement.

**Problems:** Two observable hindrances are, the shortage of space to accommodate appreciable number of students and impediments to get a lofty approach of the distinguished luminaries.

File Description	Documents
Best practices in the Institutional website	<a href="https://abnscollege.org/addoncourse22.html">https://abnscollege.org/addoncourse22.html</a>
Any other relevant information	<a href="https://abnscollege.org/userfiles/file/best%20practice21-22.pdf">https://abnscollege.org/userfiles/file/best%20practice21-22.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area of the institute's Priority: Likewise other premier institutes of the nation and the world, this 133-year-old college since its inception has always given the priority of nurturing its students according to the demand of the contemporary world.

In its Thrust Area:

133 Years young Acharya Brojendra Nath Seal College aims to be an institution par excellence in the sphere of higher education and research through the development, cultivation of innovative skills and potentiality of application of knowledge towards creating well-rounded, multiskilled, farsighted socially responsible citizens ready to face the updated world view, with a decent fervour towards people centric ecologically sustainable society.

Further, this Higher Education institute is equally concerned about the performance of academically weaker students so as to make them more competent, thus enabling them to face the competitive world. In this context, it may be argued that A. B. N. Seal College being an academia in this remote corner of West Bengal, has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state, nation and the world.

Amid Covid situation, while maintenance of the continuity of education was felt to be an utmost challenge and an alarming

necessity, online classes were arranged by all the departments of the college and e-materials were prepared by the teachers and circulated to the students in order to keep intact the academic ambience.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. The trend of organising Memorial lectures in the departments should be kept alive.
2. Messages to introduce Internship and Apprenticeship ventures in compatibility with the need of the time and job orientation to be conveyed to the college authority.
3. Skill enhancement and job potential based programmes to be launched.
4. The Green and Academic Audits of the college to be undertaken session-wise.
5. Library Automation to be continued at an enhanced pace.
6. The college website to be kept updated/the newly designed website to be unveiled soon and made functional.
7. Preparation for filling up AISHE and better performance in NIRF to be encouraged.
8. Preparation for NAAC (Cycle III) to be undertaken at a rapid pace and tentative date for submission of IIQA, SSR and Peer Team visits to be settled.
9. Renovation of the Centenary Building (SATABISHA) on immediate basis should be recommended. The other structures of the college campus are also to be encouraged for repairing and renovation and put before the college authority.
10. Recommendation for renovation of Boys' and Girls' Common rooms to be put before the Institutional Head.
11. Proposing before the Head of the Institution to provide space to open Study Centres for UPSC and Civil services aspirants within the college premises. This will help not only learners and Civil Service aspirants from within the college but also of the greater community to be involved with, and reap the benefit.