



## YEARLY STATUS REPORT - 2022-2023

| <b>Part A</b>  |  |
|--|--|
| <b>Data of the Institution</b>                       |  |
| <b>1.Name of the Institution</b>                     | <b>ACHARYA BROJENDRA NATH SEAL COLLEGE</b>     |
| • Name of the Head of the institution                | <b>Dr. Nilay Ray</b>                           |
| • Designation  | <b>Principal</b>                               |
| • Does the institution function from its own campus? | <b>Yes</b>                                     |
| • Phone no./Alternate phone no.                      | <b>03582226112</b>                             |
| • Mobile no  | <b>9830634564</b>                              |
| • Registered e-mail                                  | <b>cobabnsealcollege@gmail.com</b>             |
| • Alternate e-mail                                   | <b>iqac.abnsealcollege@gmail.com</b>           |
| • Address  | <b>M.J.N. Road, PO-Cooch Behar, PS-Kotwali</b> |
| • City/Town  | <b>Cooch Behar</b>                             |
| • State/UT   | <b>West Bengal</b>                             |
| • Pin Code   | <b>736101</b>                                  |
| <b>2.Institutional status</b>                        |  |
| • Affiliated /Constituent                            | <b>Affiliated</b>                              |
| • Type of Institution                                | <b>Co-education</b>                            |
| • Location   | <b>Urban</b>                                   |

|   |   |
|---|---|
| • Financial Status  | UGC 2f and 12(B)  |
| • Name of the Affiliating University                                    | Cooch Behar Panchanan Barma University  |
| • Name of the IQAC Coordinator  | Dr. Arijit Chakraborty  |
| • Phone No.   | 03582226112   |
| • Alternate phone No.   | 03582226112   |
| • Mobile  | 9830365972  |
| • IQAC e-mail address   | iqac.abnsealcollege@gmail.com   |
| • Alternate Email address   | cobabnsealcollege@gmail.com   |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year)</b> | <a href="https://abnscollege.org/userfiles/file/AQAR%202021_22_NEW.pdf">https://abnscollege.org/userfiles/file/AQAR%202021_22_NEW.pdf</a> |
| <b>4.Whether Academic Calendar prepared during the year?</b>            | Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link: | <a href="https://abnscollege.org/academic-calendar-2022-2023.html">https://abnscollege.org/academic-calendar-2022-2023.html</a>           |

**5.Accreditation Details**

| Cycle   | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|-----------------------|---------------|-------------|
| Cycle 1 | B     | 2.89 | 2008                  | 16/09/2008    | 15/09/2013  |
| Cycle 2 | A     | 3.07 | 2017                  | 28/03/2017    | 27/03/2022  |

|  |            |
|--|------------|
| <b>6.Date of Establishment of IQAC</b> | 19/10/2009 |
|--|------------|

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme                  | Funding Agency       | Year of award with duration | Amount       |
|-----------------------------------|-------------------------|----------------------|-----------------------------|--------------|
| Institutional 1                   | Salary and wages        | Govt. of West Bengal | 2022 (2022-2023)            | 10,50,35,905 |
| Institutional 1                   | Maintenance             | Govt. of West Bengal | 2022 (2022-2023)            | 70,32,846    |
| Institutional 1                   | Development grant       | Govt. of West Bengal | 2022 (2022-2023)            | 60,12,728    |
| Institutional 1                   | Renovation (Electrical) | Govt. of West Bengal | 2022 (2022-2023)            | 20,32,985    |
| Institutional 1                   | Security Guard Charges  | Govt. of West Bengal | 2022 (2022-2023)            | 3,51,994     |
| Institutional 1                   | Workshop on             | DST-Govt. of India   | 2022 (2022-2023)            | 2,00,000     |

|  |                           |  |  |
|--|---------------------------|--|--|
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>  | <b>Yes</b>                |  |  |
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>  | <a href="#">View File</a> |  |  |
| <b>9.No. of IQAC meetings held during the year</b>   | <b>5</b>                  |  |  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul> | <b>No</b>                 |  |  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | <a href="#">View File</a> |  |  |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |  |  |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>   |                           |  |  |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |  |  |

IQAC has provided constant drive-in motivating at departmental and sub-committee levels, to arrange for seminars, webinars and allied academic activities such as Memorial lectures etc. Imparting value-based education to the students have been a chief motto of the IQAC. In this regard being motivated by the IQAC special lecture series have been organized in this direction.

At an active enterprising initiative of the IQAC, all departments of the institution have been continuing with the healthy practice of conducting Add-On courses as per their prerogative.

An Incubation Centre for innovative ecosystem has been established at the guidance of the IQAC in the last academic session and this Centre has accelerated the pace of its functioning by organizing several starts up workshops, under the direct motivation of IQAC.

Academic Audit and Green Audit have been recorded, like earlier years under the supervision of IQAC.

Observance of a host of Community services have been undertaken by the N.S.S. unit of the college under constant inspiration of the IQAC.

## **12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| The trend of organising Memorial lectures in the departments should be kept alive  | A wide range of Memorial lectures have been arranged by the departments on departmental levels. Besides a National seminar got organised at this academic session. |
| Messages to introduce Internship and Apprenticeship ventures in compatibility with the need of the time and job orientation to be conveyed to the college authority. | The messages got conveyed and a few departments have taken the initiative per say.   |
| Skill enhancement and job potential based programmes to be launched  | Workshops and seminars got organised with this orientation.  |
| The Green and Academic Audits of the college to be undertaken session-wise.  | Initiatives have already been taken in this regard   |

|  |   |
|--|---|
| Library Automation to be continued at an enhanced pace   | The work is in steady progress.   |
| The college website to be kept updated/the newly designed website to be unveiled soon and made functional.   | The work is still under progress  |
| Preparation for filling up AISHE and better performance in NIRF to be encouraged   | The College has participated in NIRF and regular AISHE data was submitted on time.  |
| Preparation for NAAC (Cycle III) to be undertaken at a rapid pace and tentative date for submission of IIQA, SSR and Peer Team visits to be settled.   | All efforts are directed towards this direction   |
| Renovation of the Centenary Building (SATABISHA) on immediate basis should be recommended. The other structures of the college campus are also to be encouraged for repairing and renovation and put before the college authority.   | Renovation of the centenary building has been completed. Further initiatives of renovation work are under rapid progress  |
| Recommendation for renovation of Boys' and Girls' Common rooms to be put before the Institutional Head   | Renovation work of the Girl's hostel has been completed. Works of renovation of the common Rooms are under significant progress.  |
| Proposing before the Head of the Institution to provide space to open Study Centres for UPSC and Civil services aspirants within the college premises .This will help not only learners and Civil Service aspirants from within the college but also of the greater community to be involved with, and reap the benefit. | A large space on the vertically extended portion of the Central library has been provided for this purpose and considerable number of aspirants have enrolled their names |
| <b>13. Whether the AQAR was placed before statutory body?</b>  | <b>Yes</b>  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |   |

| Name                                    | Date of meeting(s) |
|---|--------------------|
| A. B. N. Seal College Teachers' Council | 26/08/2023         |

**14. Whether institutional data submitted to AISHE**

| Year      | Date of Submission |
|-----------|--------------------|
| 2021-2022 | 19/01/2023         |

**15. Multidisciplinary / interdisciplinary**

The Institute runs specific UG and PG programs /courses under broad categories of Arts, Social Sciences, Pure Sciences, Bio Sciences, offering subjects of various choices, thereby catering to demands of the students of the region. In addition, the college has organised webinars pertaining to various dimensions of study in which students, teachers, scholars not only from the mother institute but also from other regions and states have served both as resource persons and esteemed audience, thereby enhancing the scope of healthy interchange of ideas and opinions, definitely adding to this interdisciplinary flavour. Moreover Add-on-Courses which aims at imparting knowledge beyond strict curricula framework and provides a scope of receiving an all-encompassing cognizance on disciplines of multiple flavours have already been initiated at departmental levels.

**16. Academic bank of credits (ABC):**

The Affiliating University being aware of this innovative step of continuous assimilation and amalgamation of skills and instilling mobility of students across higher educational institutions, has probably started with the preparation of the roadmap for the introduction of the same. Being an affiliated institute under Cooch Behar Panchanan Barma University, we are eagerly awaiting for the intimation and clarification regarding the Academic Bank of Credits and the proposed policy framework. We anticipate that this historic policy concerning education will yield optimistic results and be beneficial for the student community at large.

**17. Skill development:**

In a college with mostly UG courses with some running PG courses as well, the aim of the institution always remains to develop and propagate a learning culture whereby the students of the college feel the interest and get excited to know about new things as well

as apply them in projects and enterprises in their future life. With normalisation of situations post COVID 19 Pandemic, in concern to the the teaching-learning ambience, the IQAC maintained a liaison with the Head of the Institution and chalked out plans of the initiation of such skill augmentation courses on an frequent basis, as such several workshops and seminars got organised. Continuation of Computer learning and Spoken/Functional English Courses have been in vogue. Moreover, an Incubation Centre with concern towards innovation and entrepreneurship kept on functioning with full vigour.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The syllabi as taught in this college comprehensively follows the CBCS curriculum designed to spread the rich heritage of our country including the traditional knowledge about its culture, arts, literature and the likely. The disciplines as taught in this college viz. Sanskrit (both at UG and PG levels), Bengali (both at UG and PG levels), History (both at UG and PG levels) Philosophy, Political Science (at UG levels) engages in further cultivating the richness of Indian culture with their specific topics delivering the importance of integration of Indian values with the values of the outer world, thus aiming at homogeneous understanding of life and its worth. To mention, worthy of importance, the Department of Sanskrit, bearing a hallmark of Indian culture as rooted in conventionalism, keeps on organising seminars keeping alive this essence. This year too, the department kept the trend intact.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution delivering learning instructions based on CBCS curriculum, naturally focuses on Outcome Based Education whereby learning during the specific academic periods becomes an experience for each of the student, as they target at achieving the goal within a stipulated period. Instructions as delivered by the teachers are thoughtful and adapts to learner needs. Since the syllabi has to be completed within a predetermined time period and students have to be prepared for examinations, so instructions become precise but to the point, so that a clear criteria for what constitutes mastery is essentially delivered to the learners. Learners are also assisted when and where they have to face challenges. During the academic session 2022-2023, when academics got a new life post COVID-19 Pandemic, instructions were given to students on purely offline modes with direct face -to face interaction between students and teachers, whereby their problems were tried to be sorted out through open interactions. The institution by this time have already

realised the utility of Outcome Based Education system (OBE) and have started devising ways to incorporate the syllabus under this framework. Thus POs and COs of specific disciplines have started to be put into this framework of analysis and gets displayed on the college website.

## 20.Distance education/online education:

The importance of online digital learning have already been realised by people during an exigency like COVID 19 Pandemic.However with the return of normal situation in educational arena, the need of following online modes to some extent , especially with regard to circulation of study materials,communication of messages are still in vogue,to keep on with the trend of disseminating the information as quickly as possible. Besides the College formally houses two well established centres of Distance Learning, the Indira Gandhi National Open University and the Directorate of Distance Learning, The University of Burdwan,whereby a lot of students get the oppurtunity of receiving education from a distance in quite a flexible manner.

## Extended Profile

### 1.Programme

|  |    |
|--|----|
| 1.1  | 21 |
| Number of courses offered by the institution across all programs during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

|                                    |      |
|------------------------------------|------|
| 2.1                                | 2477 |
| Number of students during the year |      |

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |      |
|--|------|
| 2.2  | 1617 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |      |



| File Description  | Documents                 |
|---|---------------------------|
| Data Template   | <a href="#">View File</a> |
| 2.3   | <b>621</b>                |
| Number of outgoing/ final year students during the year           |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1   | <b>88</b>                 |
| Number of full time teachers during the year                      |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 3.2   | <b>97</b>                 |
| Number of sanctioned posts during the year                        |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>4.Institution</b>  |                           |
| 4.1   | <b>45</b>                 |
| Total number of Classrooms and Seminar halls                      |                           |
| 4.2   | <b>150.78559</b>          |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |
| 4.3   | <b>83</b>                 |
| Total number of computers on campus for academic purposes         |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

The affiliating University of A.B.N. Seal College is conferred with the responsibility of framing the curriculum which gets reflected in the syllabi framed for individual subjects. Some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the Academic Calendar have been prepared by the College authority in accordance with the curriculum and got displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held in every department whereby the topics got distributed. The Routine committee prepared a routine taking into cognizance, departmental priorities for each semester, for both UG and PG levels. Individual teachers after consultation with the Head of the Department chalks out lesson plans in detail. Invited lectures, seminars/webinars/workshops and Conferences, paper presentations by the students , supplementing the normal modes of teaching were conducted in online and offline modes. For smooth and effective delivery of the curriculum I.C.T.enabled teaching-learning methods were in ample use and academic activities which have got severely hampered during the last two sessions, have tried to be adjusted with cordial efforts from all possible sources.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://cbpbu.ac.in/ug-cbcs.php">https://cbpbu.ac.in/ug-cbcs.php</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An Academic Calendar is prepared by the IQAC in consultation with the Principal, depicting the year-round activities . Adhering to this master calendar, every department is given the freedom to frame their separate academic schedules. The calendar includes: time schedule for normal classes, tutorial and special classes, probable time period of class tests, college tests, and University examinations, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by the respective departments . The detailed break up of marks, question pattern; probable date of

examinations are communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. Students' overall performance and personality development gets assessed by the concerned teachers all throughout the year, however formal mechanisms followed in this regard such as class tests, projects and dissertations, viva-voce are carried out, sticking to the academic calendar, to the possible limits of its feasibility and practicability.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://abnscollge.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf">https://abnscollge.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf</a> |

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

603

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College pursuing CBCS curriculum under its University has the scope of assimilation and induction of crosscutting issues such as Professional Ethics, Gender, Environment etc. through the subjects taught at this institution viz. Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part.

Seminar on Professional Ethics have also been conducted in this session by this department. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Environment and Sustainability becomes directly related to disciplines like Zoology, Botany and allied Science subjects, Besides workshops, seminars, webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, where such issues have been incorporated and addressed on several occasions, thereby increasing the awareness and possibility of its dissemination among the interested audience. Environmental Studies is also a compulsory subject for first year students. Value Added course is being organised with a series of lectures being delivered by resource persons on Professional Ethics, Gender Specific Studies, Environmental values and Divergent competencies, within the stipulated schedule, thereby enhancing their implications in the life of the learners. Besides there is a Cine Club running in the college, under aegis of the Bengali department, which makes arrangement of showing films on such types of issues.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

1267

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://abnscollege.org/page4.html">https://abnscollege.org/page4.html</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

**1.4.2 - Feedback process of the Institution may** A. Feedback collected, analyzed

be classified as follows

and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| URL for feedback report           | <a href="https://abnscollege.org/feedback22-23.html">https://abnscollege.org/feedback22-23.html</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1002

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

496

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal College, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own credibility. Based on critical assessment and analytical

perception, teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers. Advanced learners are given ample opportunity to come forward with their academic pursuit by giving/presenting subject specific papers based on their research quest. Besides interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions (both online and offline) such as essay writing, quiz, extempores, debates, etc., so as to keep up their academic zeal. Moreover special home assignments, projects, problem solving modules and suggestive tips are given to the students for taking up competitive avenues, so as to get channelised towards promising academic and career opportunities. Students are encouraged to prepare 'Wall Magazines' at individual departmental levels to further hover on issues related to their areas of study. For comparatively slow learners, special online/offline tutorials and academic suggestions are imparted by teachers whenever required. Besides, online class materials gets displayed on website to help students of all categories. Teachers as mentors of students try to know about their academic problems and cater them with solutions in ways possible.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/archive_study.html">https://abnscollege.org/archive_study.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2477               | 88                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma University, the institution has to stick to the curriculum and



course structures framed by the University. In teaching and learning of Science subjects that begins with curiosity ,exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures experiential and participative involvement and application of problem solving methods, especially in laboratories. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above, to make learning more effective and application oriented as well as meaningful.

Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using a sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today. Besides values to the students gets imparted through Value Orientation sessions. The Problem solving methodologies gets expanded by the syllabi itself.

Students participation in co-curricular and extra-curricular activities, field visits/ excursions enhances the team spirit and ensures learning through participation, irrespective of the discipline to which they belong to. One way to boost up students' spirit of participative learning is by encouraging them to prepare 'Wall Magazines' at departmental levels to further hover on issues related to their areas of study and interest ,collect summative informations and put them in the form of a magazine. This activity certainly entails a group effort. Besides involvement in seminars, workshops makes engagement possible.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://abnscollege.org/userfiles/file/geo-Doc1.pdf">https://abnscollege.org/userfiles/file/geo-Doc1.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high dependability acoustics. Teachers use ICT enabled tools such as Power Point Presentations regularly in classes. E-resources, downloaded from the internet have

been provided to the students during the online and offline classes. Moreover learning materials as prepared by teachers have also been uploaded on the website of the college , so that students can easily get an access to those.The Central library of the college provides access to several E- materials through membership of E-Sodhsindhu,N-list,National Digital library , through which teachers get more vibrant informations to disseminate amongst the student community.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

79

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

674

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance, according to convenience after completion of syllabus. Since Choice Based Credit System is adopted, so student's performance is assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental Heads in due consultation with the other faculty members, keeping in tune with the academic calendar as prepared by the IQAC. The same process have been tried to be adhered to, on offline basis during this academic session, and marks have been

submitted to the University by all the concerned departments in due time Further college arranges for test examinations at a suitable time before the commencement of University semester examinations, .display of marks of which, in notice boards are also made,an exeplication of which is made underneath.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://abnscollege.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf">https://abnscollege.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Under Choice Based Credit System Continuous Internal Evaluation is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours. With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit System is adopted, student's performance are assessed and evaluated all the year round. The performance of students in internal evaluations are then put into discussion in meetings with the Principal and if need arises, measures are taken to redress the exam related issues. Wherever and whenever required, students are intimated about the shortcomings of their performances and remedial measures are duly forwarded by teachers. Besides a Student Affairs and Grievance subcommittee is there to handle such issues ,if needed. Till date meticulous evaluation of internal examination answer sheets and careful assessment of student's performance and then discussing the lacunae, with the students so that they can rectify their faults and take meaasures of correction, have led to zero incidences of concrete grievances, cropping up from their end.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website for knowledge of teachers and students. Besides these, glimpses of courses taught at this institution and probable opportunities after studying them are also well informed to the students through the college prospectus. Apart from this, orientation of students at the initiation of academic session, highlighting on the prospects of studying specific subjects at this institution are also undertaken by the departments. In addition to all these, to impart values in students at this age of increasing degradation of ethical feelings, value based orientation courses in the form of lectures, are delivered by teachers with full dedication. Thus, programme and course outcomes for all programmes offered at this institution are well articulated and displayed, so that students enter this institution with an impression.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | <a href="#">View File</a>   |
| Paste link for Additional information                   | <a href="https://abnscollge.org/departmental-outcomesd41d.html?">https://abnscollge.org/departmental-outcomesd41d.html?</a> |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of attainment of Programme and Course outcomes become partially clear with the publication of results everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are

communicated duly to the competent authority. The IQAC in consultation with the Principal of the College offers valuable suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops ,seminars and webinars in the post Pandemic situation,the IQAC has tried to offer best possible advice in this regard.Skill and Job Potential Development Sub committeeorganised various workshops and seminars to give proper orientation to the students in choosing paths after graduating from this institution.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://abnscollege.org/archive37.html">https://abnscollege.org/archive37.html</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

541

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://abnscollege.org/archive42.html">https://abnscollege.org/archive42.html</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://abnscollege.org/feedback22-23.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | <a href="#">View File</a> |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

10

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description  | Documents   |
|---|---|
| List of research projects and funding details (Data Template) | <a href="#">View File</a>   |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | <a href="#">View File</a>   |
| Paste link to funding agency website                          | <a href="https://dstbt.bangla.gov.in/">https://dstbt.bangla.gov.in/</a> |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Acharya Brojendra Nath Seal College is sensitive to the needs of students with skills of innovation and entrepreneurship .In this regard it has already taken a major step by opening an 'Incubation Centre for the Innovative Ecosystem' for facilitating students of not only this college but of the region to get involved in innovative entrepreneurship development.The institution have taken gradual steps in further accelerating the growth of this centre by organising seminars at different points of time.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://abnscollege.org/incubation_center22-23.html">https://abnscollege.org/incubation_center22-23.html</a> |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

31

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

17



| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Post pandemic extension activities could be organized in offline mode and by organizing such activities ,the college has given message to the student community about contemporary ethics and

course of development in the soil, they have been born, and brought up. Moreover, through extending active participation involving the students, these events made attempts in further widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment. Under supervision of the N.S.S. and N.C.C. Wings of the college, voluntary actions have been undertaken, some of which are highlighted as supporting evidences. The College being extremely sensitive about community needs have taken the initiative of organising Health (Eye) check up camps, blood donation camps, even Vaccination drive was organised as precautionary measures to COVID -19 Pandemic. Further on 23rd of December, 2022, an awareness camp was held on the issue of Gender Equity to sensitise the masses of the locality at this college, under the initiative of 'Ananda Dhara Prakalpa'. This drive was taken on district level and the local masses participated enthusiastically. Moreover district level cultural competition was held at this college at the initiative of 'Tathya o Sanskriti Daptar ' on the 27th and 28th of August, 2023. In this competition children from different schools of the district participated. Further the college provides space for holding different competitive exams organised at Government initiative. A Pollution Index Board have also been installed besides Sagar Dighi and inside the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/archive41.html">https://abnscollege.org/archive41.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

42

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2142

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

39

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass/Programme and Honours/Core courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class room can cater. To ensure the optimal level of teaching-learning output, this college provides ample infrastructure and

physical facilities to every academic department at its disposal.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://abnscollege.org/infrastructure.html">https://abnscollege.org/infrastructure.html</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic practices/ rehearsals and performances within the college premises. In order to monitor the year-round conduct of such activities there are a couple of sub-committees at work, comprising of teachers and student-representatives, under Teachers' Council. Besides that, some need-based committees evolve as and when students are required to be trained/ guided for participating in various inter-college or state-level cultural or sports activities. Gymnasium and play grounds are adequate enough for parallel conducting of various physical/ sports activities in the same time schedules. Indoor games are also made available for mindful entertainments of students and teachers. The college being careful about the physical fitness of teachers have taken effort at installing a treadmill at Teachers' common room where teachers can freely exercise .Besides the launching of a 'Cine Club' upholding the recreational value at the initiative of the Department of Bengali,featuring several movies in different languages,thereby not only removingthe boredom of the continuous teaching learning process for both the teachers and the students , at the same time nourishing the culttural sensitivity of the two sections alike,is a novel drive.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://abnscollege.org/infrastructure.html">https://abnscollege.org/infrastructure.html</a> |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://abnscollege.org/archive36.html">https://abnscollege.org/archive36.html</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60.12728

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in the most convenient way. Already seven thousand books data have entered in the Koha database and is continually upgrading. The college is planning to fully automate the library system and integrate digital archive with the ILMS.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://abnsccl-opac.libcarecloud.com/">https://abnsccl-opac.libcarecloud.com/</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.2903**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**161**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College aims to provide IT learning aid to the students and the faculty members with various study and research matters. All the departments and the library of the college are equipped with ample numbers of Desktop and laptops, scanners, LCD projectors, Laser printers, reprographic facilities which are made available for utilizing the library for study and research. Two Smart class rooms are at work with technical facilities. Wireless internet facility (Wi-Fi) is accessible at every corner of the college with average bandwidth of 100Mbps. To support these complicated IT network, all the computers and such likes are connected to uninterrupted power supply and high performance computing servers. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares at regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.3.2 - Number of Computers

83

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| List of Computers                 | <a href="#">View File</a> |



### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded          |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

90.65831

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Physical amenities:

For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social Sector, and Electrical sector, Cooch Behar Division, Govt. of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.

Academic facilities: The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund. The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees

formed for purposes from time to time. The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees. The IQAC in consultation with the Principal chalks out plans for maintaining the internal academic quality.

#### Support facilities:

For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal. For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal. The ICT committee deals with works related to computer and ICT facilities. The college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2121

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution /

**non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

71

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="https://abnscollege.org/archive37.html">https://abnscollege.org/archive37.html</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2379

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2379

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <b>No File Uploaded</b>   |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | <b>No File Uploaded</b>   |

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | <a href="#">View File</a> |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

17

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

87

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

21

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per Government rule and the University Statute, the College may have a Students' Union. However, such an established Students' Council is not existing right now due to a halt in Govt. directive. But still the students are given ample opportunity to take part in various extra-curricular and co-curricular activities, such as Organisation of College Fresher's Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, and so on.

The College has various academic and administrative bodies with student's representation to facilitate the administrative and academic activities. This is definitely a way by which the students can put forward their opinions before the authority, thus trying to ensure their existence.

These are:

IQAC (Internal Quality Assurance Cell)

ICC (Internal Complaints Committee)

Anti-Ragging Committee

Besides each time any cultural event is held in the college, students' active participation and wholehearted involvement is sought for.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association (ABNSCAA) took its birth in its formal form on 24 th July, 2016. It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec, 2016 (reg.no-S/M-4403 of 2016-17). Within a short period of time the Association has managed to extend to 50 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr. Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as extending fund to the college for the purpose of development work,

opened a school for Value Education and so on. But due to Covid Pandemic as the college was closed, the Association was able to contribute a sum of money only for the plantation purpose and maintenance of gardens within the college campus and hostels. Recently the Alumni Association arranged for a Alumni meet on 15th of June, 2023, where alumnus now settled in several parts of the country came and that resulted into a healthy exchange of cordial ideas and opinion.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/userfiles/file/final_alumni_report.pdf">https://abnscollege.org/userfiles/file/final_alumni_report.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) B. 4 Lakhs - 5Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership, formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organize various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the



nation.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/our-college.php">https://abnscollege.org/our-college.php</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Last year, academic activities were mostly performed by the 24 subcommittees formed under the Teachers' Council in consultation with the Principal of the college. Moreover, the administrative activities gets performed by the Office of the Principal and in doing so, a number of administrative subcommittees(25) were formed under authoratative supervision of the Principal ,being the Head of the Institution and the Chairperson of the IQAC.Through the incorporation of both teachers and non-teaching staff to execute various administrative activities, these committees remain functional all the year round.

Besides,the Non-Teaching Staff performs their role as representatives in different cells and subcommittees such as the ICC,IQAC etc.aiming at a better office management .Further, the inclusion of advisors and stakeholders from important sections of the society viz. medical and legal aspects within the ICC , representatives of alumni and local community in IQAC,as also student representatives in various functional units,serve as examples of the practice of decentralised participative management through effective leadership in the college during last year.

In an overall manner it can be said that teachers, students, office staff, stakeholders respond to the call of the Principal who leads the institution from the frontline, in the execution of various academic, extra caademic, administrative, extension and co-curricular activities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/structure_body.html">https://abnscollege.org/structure_body.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A.B.N Seal college keeping in tune with its vision and mission, has a three dimensional road map for to be undertaken all throughout every academic session. To realize the elemental strategy of dissemination of knowledge to its students, the IQAC ,in consultation with the Principal and Planning Board is entrusted with the responsibility of preparation of an Academic Calendar and for trying to stick to its strict observance, time to time communication with the respective departments through its Heads and concerned academics related sub committees is kept open.Provision of Student freeship are also ensured by an action oriented highly sensitive Planning Board .

To reach an accomplishable end of providing knowledge for cultivation of new skills amongst the learners, so that they can face the competitive world, the institution takes up added ventures such as introduction of courses outside conventional syllabi, arrangement for certificate courses ,launching of an Incubation centre with Innovative ecosystem ,to name a few.

The plan proposals are placed in before the IQAC and the Planning Board and after discussions with the College authority, blueprints for its successful implementation are chalked out. Entering into newer collaborative Mous, undertaking Library automation through softwares are all done at the approval of the Planning Board.

To develop a decent ethical trait amongst its students, the institution constantly takes up community caring activities through the two potent wings of the college, the NCC and NSS as well as allied cells.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://abnscollege.org/archive38.html">https://abnscollege.org/archive38.html</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty members of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSSES). Their recruitment processes have been executed by Public Service Commission, West Bengal according to the guidelines of UGC. However, their appointments are decided by the Department of Higher Education, Govt. of West Bengal. Consequently, service rules of the faculty members, likewise the non-teaching members are governed by the WBSR. However, their Career Advancement Scheme benefits are determined as per UGC guidelines. The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Planning Board, IQAC, Heads of the Departments. The side attracting position is occupied by the office headed by the Head Assistant, Teachers' Council headed by Principal by virtue of his post and activated by the Teachers' Council Secretary and the Students Union Council. Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://abnscollege.org/aasc2022.html">https://abnscollege.org/aasc2022.html</a>             |
| Link to Organogram of the institution webpage | <a href="https://abnscollege.org/structure_body.html">https://abnscollege.org/structure_body.html</a> |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in**                      **A. All of the above**  
**areas of operation Administration Finance and**

## Accounts Student Admission and Support Examination

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and nonteaching employees of the institution likewise other state govt. employees enjoy the following benefits:

Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.

All employees are covered under General Provident Fund rules and Group Insurance Savings Scheme

Provision of recruitment on compassionate ground through proper channel in case of dying in harness.

Employees can avail festival advance before their prime festival.

Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative activities inside and outside of the College. These self-appraisal reports of each teachers are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the departments jointly analyze the self-appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office. Besides, being government employee, all the teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://wbpar.gov.in/writereaddata/11855.pdf">https://wbpar.gov.in/writereaddata/11855.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college makes every attempt to ensure internal and external auditing of the funds received by the college from various

governmental and non-governmental sources. Internal audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies. The External Audit is generally carried out time to time, at 5 years interval. This task is performed by the auditors assigned by the Office of the Accountant General, West Bengal in consultation with the Directorate and Department of Higher Education, Govt. of West Bengal.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.0025

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a Government College. therefore, it has restrictions on generating additional funds besides the conventional processes. Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants -in -aid extended on the part of State Government and UGC , convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Co-ordinator of IQAC, Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the

requirement. This process is followed by the path of inviting tender quotations etc. for the effective and efficient use of the financial resources. The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub -Committee as and when necessary.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Institutionalized initiatives of IQAC:**

### 1. Publication of Academic Journals

In order to develop academic skills amongst faculty members, the IQAC is instrumental in directing their positive energy towards encouraging them in writing analytical articles and thereby enhancing their academic competence. For successful execution of this objective the 'Victorian Journal of Arts' gets published bi-annually .

2. Provide motivation to the departments for organizing Departmental Memorial Lectures and students' seminars, These initiatives of IQAC helped students to acquaint with the process of writing and presenting papers in front of a considerable public within the class room ambience and thereby breaking their stage fright.

During the academic session, to make the students well equipped with a new orientation other than regular classes, IQAC kept on motivating the departments for the organisation of Add-On courses so as to provide students of different departments, to get exposure of interdisciplinary and skill enhancement courses. Values being an integral part of life especially of the young generation, the IQAC constantly motivated for conduct of special lectures to instill values in the minds of the pupil..

In addition to these, skill based training sessions, entrepreneurship based seminars and workshops, workshops on IPR and commemoration of significant days were also managed under guidance of the IQAC.



| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic session 2022-2023 went on smoothly as no disruption of teaching learning process occurred like yesteryears. Thereby all departments carried on with their academic activities in time thereby adhering to the academic calendar as prepared by the IQAC.

IQAC has taken online feedback from the outgoing students of the 6th Semester B.A./ B.Sc. (Honours/Programme) and 4th Semester M.A./M.Sc. for the session 2022-2023. Separate feedbacks in Google forms were sought from the hostel boarders (both boys' and girls') of outgoing batches. Forms were sent to the students through their respective e-mail ids in distinct batches. It was ensured that no student fills the form more than once. Most importantly, responses were collected in an anonymous manner so that the identity of the responding student is not disclosed. After feedbacks were collected, it was analysed by the IQAC and a summary report was prepared. The gross responses of each batch of students/hostel boarders (i.e., without mentioning the response from the individual student) were sent to the Head of the Departments/ Hostel Superintendents/ Librarian of Central Library for their information and necessary follow-up actions.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.abnscollege.org/academic-calendar-2022-2023.html">https://www.abnscollege.org/academic-calendar-2022-2023.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF**

**A. All of the above**

**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://abnscollege.org/samay2022-23.html">https://abnscollege.org/samay2022-23.html</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The notion of gender equity is consistently nurtured in this age-old institution through various workshops, seminars and academic programmes. The ICC observed 'International Women's Day' on the 28th of March, 2023 in the campus where a significant lecture was delivered by Sri Smarajit Ray, Secretary, DLSA, Cooch Behar, who stressed upon issues such as women power, domestic violence, sexual harassment and ways to approach the Police/Lok Adalat in adverse situations, cyber crime etc .

Nevertheless, the issue of gender sensitivity is not confined within classroom only, the college is extremely sensitive towards practical problems faced by the students and keeping in mind the typicality of sensitive issues that girls and other genders may face, provision of counseling was kept open though incidences reported have been negligible.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://abnscollege.org/userfiles/file/gender_plan_2022-23-1.pdf">https://abnscollege.org/userfiles/file/gender_plan_2022-23-1.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://abnscollege.org/archive28.html">https://abnscollege.org/archive28.html</a>   |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college takes utmost care to make its campus and hostel premises plastic free. The solid wastes in the college are separated according to their bio-degradability into different colours of bins. A part of degradable waste is also recycled by composting in pits adjacent to "Parasar Udbhid Udyan" - a garden for medicinal plants.

- E-wastes of the college are identified and separated from other solid wastes and kept separately and safely in a room exclusively earmarked for that purpose.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded          |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **D. Any 1 of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | No File Uploaded          |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <b>No File Uploaded</b>   |
| Details of the Software procured for providing the assistance            | <b>No File Uploaded</b>   |
| Any other relevant information   | <b>No File Uploaded</b>   |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Being an eminent college of the North-Eastern part of the country**

with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalese, Assamese, Rajbanshi, Nepali, Koch, Mech, Rava and are largely from Hindu, Muslim or Buddhist religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on Special Days Celebrations. Freshers' Welcome thereby embracing freshers from diverse communities, 'Basanta Utsab' (celebration of Holi-the festival of colours), is marked here with much enthusiasm whereby all students of the college get involved with their cultural distinctiveness. Reverence is offered on occasions of 'Budhha Purnima' and 'Mahavir Jaynti'. Moreover 'Saraswati Puja' is a marked deliverance of offerings by the students of all communities as they get involved in the management and organisation of the ritual within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and duties related to constitutional obligations in the mind of students and employees. In this direction the N.S.S. and N.C.C. units of the college in collaboration with different bodies have carried out various activities at different points of time. The list of such activities is cited below:

Observation of Constitution Day, National Unity and Harmony day, National Flag Day by Department of Political Science. Republic Day by the NSS unit gets highlighted in this facet.

The College being extremely sensitive have taken the initiative of organising Health check up camps, blood donation camps, even Vaccination drive was organised as precautionary measure to prevent the COVID -19 Pandemic.

Students' week was observed in the institution from 2nd to 7th of January, 2023 whereby students got an opportunity to showcase their talents through participating in various types of activities such as quiz, poster making competition, cultural competition etc. An awareness camp on Thalassemia was organised at the initiative of the Health care unit of the college. These events definitely added to the sensitivity of the students thereby enhancing their awareness about different issues.

| File Description  | Documents   |
|---|---|
| Details of activities that inculcate values; necessary to render students into responsible citizens | <a href="https://abnscollege.org/archive271.html">https://abnscollege.org/archive271.html</a> |
| Any other relevant information  | Nil   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A.B.N. Seal College, Cooch Behar organizes or celebrates following

national and international commemorative days and festivals with utmost care and enthusiasm. Committees entrusted with the responsibility or departments at their individual initiative observe these days to pay the due homage.

1. Independence Day Celebration on 15th August, 2022
2. Unity and Harmony Day. on 25th November, 2022
3. Observation of Constitution Day on 26th November, 2022
4. National Youth Day Celebration on 12th January, 2023
5. Observation of Republic Day on 26th January, 2023
6. Observation of International Mother Language Day (Antarjati Matri Bhasha Dibas) on 21st February, 2023
7. Celebration of Basanta Utsav on 6th March, 2023
8. Observation of International Women's Day on 8th March (Programme held on 28th March), 2023
9. Observation of Birth Anniversary of B.R. Ambedkar on 14th April, 2023
10. Observation of World Heritage Day on 18th April, 2023
11. Observation of Birth Anniversary of Rabindranath Tagore (Rabindra Jayanti) on 9th May, 2023
12. Observation of Museum Day on 18th May, 2023
13. Observation of World Environment Day on 5th June (Observed on 18th June), 2023
14. Observation of International Yoga Day on 21st June, 2023



| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: 1

Exposure of the students to a research based, industrial, academic and eco-sustainable world

#### Objectives:

Exposing students to external resources, providing a congenial environment for academic intermixture.

#### Context:

Contact with resource persons through seminars etc. bulids up self confidence of learners to face the professional ambit.

#### The Practice:

Student Seminars/Special Lectures/Memorial Lectures/ Workshops/Certificate Courses/Student Awareness and Sensitizing Programmes are significantly undertaken.

#### Evidence of Success:

Students' enthusiastic participation depicting their positive attitude towards these participatory activities, as a mark of reverence to the institutional heritage being essential as an alma mater.

#### Problems:

Scanty Industry, pioneer academic and research institutions, due to its distance from the central periphery.

**Best Practice 2:**

**Skill enhancement and developing Entrepreneurship dexterity in learners**

**Objectives:**

To open vistas of contemporary showground thereby providing channels for an upshot of proficient impetus

Developing realistic knowledge about the external boulevard, imbibing an understanding about the opportunities offered by the outer world, highlighting on notches to make students globally compatible.

**Context:**

Skill development, insightful thinking and learning about the versatility of a discipline

The Practice: Add-on Courses, certificate courses on ICT and Communication Skill development, launching of an incubation centre (ICIE) are prominent leaps.

Evidence of Success: Expression of profound interest reflected through student's active involvement.

Problems: Two observable hindrances are, the shortage of space to accommodate appreciable number of students and impediments to get a lofty approach of the distinguished luminaries.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://abnscollege.org/addoncourse23.html">https://abnscollege.org/addoncourse23.html</a>   |
| Any other relevant information              | <a href="https://abnscollege.org/userfiles/file/Skill%20Based%20Training%20Programme%20&amp;%20Career%20Counselling%20Training.pdf">https://abnscollege.org/userfiles/file/Skill%20Based%20Training%20Programme%20&amp;%20Career%20Counselling%20Training.pdf</a> |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

134 years of youth of the College adds to its distinctiveness, in

nurturing its students in the sphere of higher education and research through the cultivation of potentiality of application of knowledge towards creating farsighted, socially responsible citizens, ready to face the updated world view, with a decent fervour. Through Internship project, Outward Laboratory and Institute visits, field visits, students of the college get a chance of fostering mutual learning, not only through explicit verbalized ideas but also tacit knowledge embedded in practice.

Being situated at a remote corner, it has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state and nation. By arranging continuous healthy interaction between the students and reputed academicians of the world through organization of seminars, webinars, workshops, a constant brainstorming of the intellectual ability of the students is being taken care of, so much so that, even students from Program Courses are cracking the competitive examinations. Through potential ICIE, Add-On courses, Certificate courses, giving training for attempts of competitive exams, effort is made to help students to tap into their capabilities, and prepare them to understand their strengths and limitations, so as to increase their employability skills.

To bolster the overall personality of the students by developing confidence, leadership skills, selfless dedication, considerate attention is given towards organizing outreach activities that are conducted in nearby and far off areas and this too adds to the quality of making this institute a one amongst many.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The affiliating University of A.B.N. Seal College is conferred with the responsibility of framing the curriculum which gets reflected in the syllabi framed for individual subjects. Some of the teachers from the College as members of the Board of Studies offer suggestions to the competent authority which are usually considered in decision making. However, the Academic Calendar have been prepared by the College authority in accordance with the curriculum and got displayed in both printed form and on the College Website. The academic session began with departmental meetings which were held in every department whereby the topics got distributed. The Routine committee prepared a routine taking into cognizance, departmental priorities for each semester, for both UG and PG levels. Individual teachers after consultation with the Head of the Department chalks out lesson plans in detail. Invited lectures, seminars/webinars/workshops and Conferences, paper presentations by the students, supplementing the normal modes of teaching were conducted in online and offline modes. For smooth and effective delivery of the curriculum I.C.T.enabled teaching-learning methods were in ample use and academic activities which have got severely hampered during the last two sessions, have tried to be adjusted with cordial efforts from all possible sources.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://cbpbu.ac.in/ug-cbcs.php">https://cbpbu.ac.in/ug-cbcs.php</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An Academic Calendar is prepared by the IQAC in consultation with the Principal, depicting the year-round activities. Adhering to this master calendar, every department is given the freedom to frame their separate academic schedules. The calendar includes: time schedule for normal classes, tutorial and special classes,

probable time period of class tests, college tests, and University examinations, list of holidays and vacations with regard to teaching plans, tentative dates of parents-teachers' meetings, probable dates of different college events like Annual sports, Annual Day Celebration- ,Intra college Cultural competitions etc. Evaluation Blue prints structured by the affiliating University is sent to the college and it is followed by the respective departments . The detailed break up of marks, question pattern; probable date of examinations are communicated to the students from time to time. Slight variation to this pattern is intimated to the students well in advance. Students' overall performance and personality development gets assessed by the concerned teachers all throughout the year, however formal mechanisms followed in this regard such as class tests, projects and dissertations, viva-voce are carried out, sticking to the academic calender, to the possible limits of its feasibility and practicability.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://abnscollge.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf">https://abnscollge.org/userfiles/file/Test%20Examination%20Schedule%202022.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

21

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

15

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

603

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

## Values, Environment and Sustainability into the Curriculum

The College pursuing CBCS curriculum under its University has the scope of assimilation and induction of crosscutting issues such as Professional Ethics, Gender, Environment etc. through the subjects taught at this institution viz. Philosophy looking upon the finesse of Ethics as a major dimension of study deals with its different parameters whereby Professional Ethics is a significant part. Seminar on Professional Ethics have also been conducted in this session by this department. Likewise issues like Gender, Human Values, Human Rights, Environment more prominently Environmental movement, is dealt a formidably by the discipline of Political Science. Environment and Sustainability becomes directly related to disciplines like Zoology, Botany and allied Science subjects, Besides workshops, seminars, webinars and related activities have been intermittently organized as mark of celebration of International Women's Day, World Environment Day, where such issues have been incorporated and addressed on several occasions, thereby increasing the awareness and possibility of its dissemination among the interested audience. Environmental Studies is also a compulsory subject for first year students. Value Added course is being organised with a series of lectures being delivered by resource persons on Professional Ethics, Gender Specific Studies, Environmental values and Divergent competencies, within the stipulated schedule, thereby enhancing their implications in the life of the learners. Besides there is a Cine Club running in the college, under aegis of the Bengali department, which makes arrangement of showing films on such types of issues.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

17

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

1267

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://abnscollege.org/page4.html">https://abnscollege.org/page4.html</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |



**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| URL for feedback report           | <a href="https://abnscollege.org/feedback22-23.html">https://abnscollege.org/feedback22-23.html</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1002

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

496

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An age old institution like Acharya Brojendra Nath Seal College, still standing with its own valour, have produced students and scholars in the yesteryears who got established on their own

credibility. Based on critical assessment and analytical perception, teachers of this institution have given their whole hearted dedication, not only for those who are brighter academically, but more competently for those, who are a bit behind in the long queue of achievers. Advanced learners are given ample opportunity to come forward with their academic pursuit by giving/presenting subject specific papers based on their research quest. Besides interested students have been forwarded and continuously encouraged to go through brochures making ways for participating in different types of competitions (both online and offline) such as essay writing, quiz, extempores, debates, etc., so as to keep up their academic zeal. Moreover special home assignments, projects, problem solving modules and suggestive tips are given to the students for taking up competitive avenues, so as to get channelised towards promising academic and career opportunities. Students are encouraged to prepare 'Wall Magazines' at individual departmental levels to further hover on issues related to their areas of study. For comparatively slow learners, special online/offline tutorials and academic suggestions are imparted by teachers whenever required. Besides, online class materials gets displayed on website to help students of all categories. Teachers as mentors of students try to know about their academic problems and cater them with solutions in ways possible.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollge.org/archive_study.html">https://abnscollge.org/archive_study.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2477               | 88                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated institution under Cooch Behar Panchanan Barma University, the institution has to stick to the curriculum and course structures framed by the University. In teaching and learning of Science subjects that begins with curiosity ,exploration of facts through experiments, providing hands-on opportunities to discover the world around and discovering how things work, fosters scientific thinking, observation, questioning and testing data. The same process ensures experiential and participative involvement and application of problem solving methods, especially in laboratories. Thus teachers involved in the teaching of Science subjects definitely incorporate methods like those mentioned above, to make learning more effective and application oriented as well as meaningful.

Gathering of experiences through everyday living, facing problems of life and trying to overcome those by using a sense of rational thinking definitely ensures effective learning, and this responsibility is borne almost by all disciplines today. Besides values to the students gets imparted through Value Orientation sessions. The Problem solving methodologies gets expanded by the syllabi itself.

Students participation in co-curricular and extra-curricular activities, field visits/ excursions enhances the team spirit and ensures learning through participation, irrespective of the discipline to which they belong to. One way to boost up students' spirit of participative learning is by encouraging them to prepare 'Wall Magazines' at departmental levels to further hover on issues related to their areas of study and interest ,collect summative informations and put them in the form of a magazine. This activity certainly entails a group effort. Besides involvement in seminars, workshops makes engagement possible.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://abnscollge.org/userfiles/file/geo-Doc1.pdf">https://abnscollge.org/userfiles/file/geo-Doc1.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has a number of computers with smart class rooms. There is a dedicated seminar room with high dependability

acoustics. Teachers use ICT enabled tools such as Power Point Presentations regularly in classes. E-resources, downloaded from the internet have been provided to the students during the online and offline classes. Moreover learning materials as prepared by teachers have also been uploaded on the website of the college , so that students can easily get an access to those. The Central library of the college provides access to several E- materials through membership of E-Sodhsindhu, N-list, National Digital library , through which teachers get more vibrant informations to disseminate amongst the student community.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

79

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

674

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance, according to convenience after completion of syllabus. Since Choice Based Credit System is adopted, so student's performance is assessed and evaluated all the year round. However the departments enjoy flexibility in the adoption of suitable methods in this regard. Time and mode of assessment are also decided by the departmental Heads in due consultation with the other faculty members, keeping in tune with the academic calendar as prepared by the IQAC. The same process have been tried to be adhered to, on offline basis during this academic session, and marks have been submitted to the University by all the concerned departments in due time Further college arranges for test examinations at a suitable time before the commencement of University semester examinations, display of marks of which, in notice boards are also made, an explanation of which is made underneath.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://abnscollge.org/userfiles/file/Te%20Examination%20Schedule%202022.pdf">https://abnscollge.org/userfiles/file/Te%20Examination%20Schedule%202022.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Under Choice Based Credit System Continuous Internal Evaluation is an essential part and therefore has been introduced in this institution since 2017. In order to improve the mechanism of internal examination and evaluation, IQAC of the college in consultation with different stakeholders has provided various suggestions based on which the college has adopted the following measures: - Project based evaluation system besides conventional evaluation system. - Group discussions and seminar presentations by the students - Field survey report based on Departmental excursions and educational tours. With regard to internal class tests, the departments are given full freedom to conduct tests and evaluate the student's performance. Since Choice based Credit System is adopted, student's performance are assessed and evaluated all the year round. The performance of students in internal evaluations are then put into discussion in meetings with the Principal and if need arises, measures are taken to redress the exam related issues. Wherever and whenever required, students are intimated about the shortcomings of their

performances and remedial measures are duly forwarded by teachers. Besides a Student Affairs and Grievance subcommittee is there to handle such issues, if needed. Till date meticulous evaluation of internal examination answer sheets and careful assessment of student's performance and then discussing the lacunae, with the students so that they can rectify their faults and take measures of correction, have led to zero incidences of concrete grievances, cropping up from their end.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course structures for specific Honours and Programme courses for specified disciplines are well chalked out and displayed on official college website for knowledge of teachers and students. Besides these, glimpses of courses taught at this institution and probable opportunities after studying them are also well informed to the students through the college prospectus. Apart from this, orientation of students at the initiation of academic session, highlighting on the prospects of studying specific subjects at this institution are also undertaken by the departments. In addition to all these, to impart values in students at this age of increasing degradation of ethical feelings, value based orientation courses in the form of lectures, are delivered by teachers with full dedication. Thus, programme and course outcomes for all programmes offered at this institution are well articulated and displayed, so that students enter this institution with an impression.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | <a href="#">View File</a>   |
| Paste link for Additional information                   | <a href="https://abnscollege.org/departamental-outcomesd41d.html?">https://abnscollege.org/departamental-outcomesd41d.html?</a> |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a>   |

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

Level of attainment of Programme and Course outcomes become partially clear with the publication of results everytime after examinations are conducted. It becomes all the more clear when students opt for education of higher levels and even overcomes the hurdles of job based competitive examinations and gets engaged at places worthy of interests. These outcomes are assessed and evaluated by the departments on departmental levels and are communicated duly to the competent authority. The IQAC in consultation with the Principal of the College offers valuable suggestions in this regard so as to find further pathways for improvement of study methods. Further, by conducting several workshops ,seminars and webinars in the post Pandemic situation,the IQAC has tried to offer best possible advice in this regard.Skill and Job Potential Development Sub committeeorganised various workshops and seminars to give proper orientation to the students in choosing paths after graduating from this institution.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://abnscollege.org/archive37.html">https://abnscollege.org/archive37.html</a> |

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

541

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://abnscollege.org/archive42.html">https://abnscollege.org/archive42.html</a> |

**2.7 - Student Satisfaction Survey**



**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://abnscollege.org/feedback22-23.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | <a href="#">View File</a> |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

10

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

| File Description  | Documents   |
|---|---|
| List of research projects and funding details (Data Template) | <a href="#">View File</a>   |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | <a href="#">View File</a>   |
| Paste link to funding agency website                          | <a href="https://dstbt.bangla.gov.in/">https://dstbt.bangla.gov.in/</a> |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Acharya Brojendra Nath Seal College is sensitive to the needs of students with skills of innovation and entrepreneurship .In this regard it has already taken a major step by opening an 'Incubation Centre for the Innovative Ecosystem' for facilitating students of not only this college but of the region to get involved in innovative entrepreneurship development.The institution have taken gradual steps in further accelerating the growth of this centre by organising seminars at different points of time.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://abnscollege.org/incubation_center2-23.html">https://abnscollege.org/incubation_center2-23.html</a> |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

31

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Post pandemic extension activities could be organized in offline mode and by organizing such activities ,the college has given message to the student community about contemporary ethics and course of development in the soil, they have been born,and brought up. Moreover, through extending active participation involving the students, these events made attempts in further widening and deepening their realization, feelings and soft corners of the mind and hearts towards the society, ecology and environment.Under supervision of the N.S.S. and N.C.C. Wings of the college,voluntary actions have been undertaken, some of which are highlighted as supporting evidences.The College being extremely sensitive about community needs have taken the initiave of organising Health(Eye) check up camps, blood donation camps, even Vaccination drive was organised as precautionary measures to COVID -19 Pandemic. Further on 23rd of December, 2022, an awareness camp was held on the issue of Gender Equity to sensitise the massesof the locality at this college, under the initiative of 'Ananda Dhara Prakalpa'. This drive was taken on district level and the local masses participated enthusiastically. Moreover district level cultural competition was held at this college at the initiative of 'Tathya o Sanskriti Daptar ' on the 27th and 28th of August,2023. In this competition children from different schools of the district participated.Further the college provides space for holding different competitive exams organised at Government initiative.A Pollution Index Board have also been installed besides Sagar Dighi and inside the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/archive41.html">https://abnscollege.org/archive41.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2142

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

39

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

8

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has been catering the needs of the students pursuing Higher Education in this region since 1888. To achieve its goals, this College redesigns its physical facilities at times in such a manner so that it could be treated as an intellectual breathing space for both students and teachers. Institutionalized two shift systems for Pass/Programme and Honours/Core courses have been framed for ensuring the best and the highest utilization of the physical facilities at its disposal. Apart from the Administrative building of the College, there are seven different building blocks which harbour 15 Academic Departments and laboratories, Library and Conference rooms and lecture theatres for relatively larger audience than a class room can cater. To ensure the optimal level of teaching-learning output, this college provides ample infrastructure and physical facilities to every academic department at its disposal.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <a href="#">View File</a>  |
| Paste link for additional information | <a href="https://abnscollge.org/infrastructure.htm">https://abnscollge.org/infrastructure.htm</a><br><a href="#">1</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spaces are available for cultural and athletic practices/ rehearsals and performances within the college

premises. In order to monitor the year-round conduct of such activities there are a couple of sub-committees at work, comprising of teachers and student-representatives, under Teachers' Council. Besides that, some need-based committees evolve as and when students are required to be trained/ guided for participating in various inter-college or state-level cultural or sports activities. Gymnasium and play grounds are adequate enough for parallel conducting of various physical/ sports activities in the same time schedules. Indoor games are also made available for mindful entertainments of students and teachers. The college being careful about the physical fitness of teachers have taken effort at installing a treadmill at Teachers' common room where teachers can freely exercise .Besides the launching of a 'Cine Club' upholding the recreational value at the initiative of the Department of Bengali,featuring several movies in different languages,thereby not only removingthe boredom of the continuous teaching learning process for both the teachers and the students , at the same time nourishing the culttural sensitivity of the two sections alike,is a novel drive.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <a href="#">View File</a>  |
| Paste link for additional information | <a href="https://abnscollege.org/infrastructure.htm">https://abnscollege.org/infrastructure.htm</a><br><a href="#">1</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://abnscollege.org/archive36.html">https://abnscollege.org/archive36.html</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)



**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

60.12728

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Upload audited utilization statements  | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <a href="#">View File</a> |

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library automation process of A.B.N. Seal College is continuing using 'Koha' Integrated Library Management Software. Koha is the most popular open-source Library Management Software used by numerous higher educational institutes of the world. It gives immense customization facilities as per organizational needs in the most convenient way. Already seven thousand books data have entered in the Koha database and is continually upgrading. The college is planning to fully automate the library system and integrate digital archive with the ILMS.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://abnsccl-opac.libcarecloud.com/">https://abnsccl-opac.libcarecloud.com/</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.2903

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

161

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College aims to provide IT learning aid to the students and the faculty members with various study and research matters. All the departments and the library of the college are equipped with ample numbers of Desktop and laptops, scanners, LCD projectors, Laser printers, reprographic facilities which are made available

for utilizing the library for study and research. Two Smart class rooms are at work with technical facilities. Wireless internet facility (Wi-Fi) is accessible at every corner of the college with average bandwidth of 100Mbps. To support these complicated IT network, all the computers and such likes are connected to uninterrupted power supply and high performance computing servers. This college has a clearly stated policy regarding IT upgradation with special emphasis on updating curriculum-based softwares at regular intervals and regarding prevention of IT malpractices as well. As this institution also envisions a paperless administration in near future, adequate numbers of computers are also installed in every section of the College Office. Although the College has its complete financial dependence to the Govt. of West Bengal, it strives to maintain a liberal budget towards upgradation and maintenance of IT infrastructure.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.3.2 - Number of Computers

83

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded          |

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

90.65831

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Physical amenities:**

For civil and electrical works, the college being a Government college has to depend upon Public Works Department (PWD), Social Sector, and Electrical sector, Cooch Behar Division, Govt. of West Bengal, respectively. For all kinds of instruments, the Higher Education Department, Govt. of West Bengal takes the initiative.

**Academic facilities:** The recruitment of academic staff is done by the Higher Education Department, Govt. of West Bengal, supplying the resourceful manpower. Even the books of library are purchased out of Govt. fund. The departmental procedures are handled by the teachers of the department with their Heads and the departmental committees formed for purposes from time to time. The overall academic planning for an academic session is effectively handled by the Teachers' Council with the formation of a number of committees. The IQAC in consultation with the Principal chalks out plans for maintaining the internal academic quality.

**Support facilities:**

For any kind of fund, the institute always gets support from Department of Higher Education, Govt. of West Bengal. For library works, Librarian along with His /Her Library Committee take decisions in consultation with the Principal. The ICT committee deals with works related to computer and ICT facilities. The

college has two large playgrounds where sports related activities takes place under the supervision of concerned committee.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2121

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

71

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)  | <a href="#">View File</a>   |
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b> | <b>A. All of the above</b>  |
| File Description  | Documents   |
| Link to Institutional website   | <a href="https://abnscollege.org/archive37.html">https://abnscollege.org/archive37.html</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| <b>2379</b>   |   |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| <b>2379</b>   |   |
| File Description  | Documents   |
| Any additional information  | <a href="#">View File</a>   |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>  | <b>A. All of the above</b>  |

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

59

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | <a href="#">View File</a> |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

87

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

21



| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per Government rule and the University Statute, the College may have a Students' Union. However, such an established Students' Council is not existing right now due to a halt in Govt. directive. But still the students are given ample opportunity to take part in various extra-curricular and co-curricular activities, such as Organisation of College Fresher's Welcome for newly admitted students, Common Room activities, games and sports activities, cultural programmes, and so on.

The College has various academic and administrative bodies with student's representation to facilitate the administrative and academic activities. This is definitely a way by which the students can put forward their opinions before the authority, thus trying to ensure their existence.

These are:

IQAC (Internal Quality Assurance Cell)

ICC (Internal Complaints Committee)

Anti-Ragging Committee

Besides each time any cultural event is held in the college, students' active participation and wholehearted involvement is sought for.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Acharya Brojendra Nath Seal College Alumni Association (ABNSCAA) took its birth in its formal form on 24 th July, 2016. It is registered under the West Bengal Society Registration Act-XXVI of 1961 on 9th Dec, 2016 (reg.no-S/M-4403 of 2016-17). Within a short period of time the Association has managed to extend to 50 Life members. The first President of this Association was Dr. Bimal Kumar Saha, Associate Professor of Economics, WBES (Alumnus: 1976-80) and first General Secretary was Dr. Prajna Paramita Sarkar, Associate Professor of History, WBES (Alumnus: 1992-95). After its birth, this Association started to carry on different activities such as extending fund to the college for the purpose of development work, opened a school for Value Education and so on. But due to Covid Pandemic as the college was closed, the Association was able to contribute a sum of money only for the

plantation purpose and maintenance of gardens within the college campus and hostels. Recently the Alumni Association arranged for a Alumni meet on 15th of June, 2023, where alumnus now settled in several parts of the country came and that resulted into a healthy exchange of cordial ideas and opinion.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollge.org/userfiles/file/final_alumni_report.pdf">https://abnscollge.org/userfiles/file/final_alumni_report.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**B. 4 Lakhs - 5Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of this institution is to create socially responsible people with academic excellence by blending traditional values of education with modernity. In pursuance of the above goal, the institution under effective and efficient leadership, formulated policies on various academic and administrative activities and the administration is decentralized to such an extent that a collective decision is taken through periodical meetings to plan and organize various activities of the college which ultimately would help the students of this institution to be the torch bearer for settling the needs of the society and also to be a complete man in all respects. For making the students complete man in order to satisfy the stated needs of the society, they will be taught the lessons in such a manner that there will be the combination of modernity with tradition. Specifically, these tradition and value orientation are to build sincere, energetic, laborious, honest, philanthropic and dynamic personalities with significant bent of mind towards the nation.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/our-college.php">https://abnscollege.org/our-college.php</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of fact, decentralization and participative management are in vogue in this institution since 1970. (vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970 of Govt. of West Bengal Education Department, Appointment Branch). Last year, academic activities were mostly performed by the 24 subcommittees formed under the Teachers' Council in consultation with the Principal of the college. Moreover, the administrative activities gets performed by the Office of the Principal and in doing so, a number of administrative subcommittees (25) were formed under authoratative supervision of the Principal, being the Head of the Institution and the Chairperson of the IQAC. Through the incorporation of both teachers and non-teaching staff to execute various administrative activities, these committees remain functional all the year round.

Besides, the Non-Teaching Staff performs their role as representatives in different cells and subcommittees such as the ICC, IQAC etc. aiming at a better office management. Further, the inclusion of advisors and stakeholders from important sections of the society viz. medical and legal aspects within the ICC, representatives of alumni and local community in IQAC, as also student representatives in various functional units, serve as examples of the practice of decentralised participative management through effective leadership in the college during last year.

In an overall manner it can be said that teachers, students, office staff, stakeholders respond to the call of the Principal who leads the institution from the frontline, in the execution of various academic, extra caademic, administrative, extension and co-curricular activities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://abnscollege.org/structure_body.htm">https://abnscollege.org/structure_body.htm</a><br><u>1</u> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A.B.N Seal college keeping in tune with its vision and mission, has a three dimensional road map for to be undertaken all throughout every academic session. To realize the elemental strategy of dissemination of knowledge to its students, the IQAC ,in consultation with the Principal and Planning Board is entrusted with the responsibility of preparation of an Academic Calendar and for trying to stick to its strict observance, time to time communication with the respective departments through its Heads and concerned academics related sub committees is kept open.Provision of Student freeship are also ensured by an action oriented highly sensitive Planning Board .

To reach an accomplishable end of providing knowledge for cultivation of new skills amongst the learners, so that they can face the competitive world, the institution takes up added ventures such as introduction of courses outside conventional syllabi, arrangement for certificate courses ,launching of an Incubation centre with Innovative ecosystem ,to name a few.

The plan proposals are placed in before the IQAC and the Planning Board and after discussions with the College authority, blueprints for its successful implementation are chalked out. Entering into newer collaborative Mous, undertaking Library automation through softwares are all done at the approval of the Planning Board.

To develop a decent ethical trait amongst its students, the institution constantly takes up community caring activities through the two potent wings of the college, the NCC and NSS as well as allied cells.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://abnscollege.org/archive38.html">https://abnscollege.org/archive38.html</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty members of this institution, excepting the SACT, belong to the cadre of West Bengal Education Service (WBES) and Principal belongs to the cadre of West Bengal Senior Education Service (WBSES). Their recruitment processes have been executed by Public Service Commission, West Bengal according to the guidelines of UGC. However, their appointments are decided by the Department of Higher Education, Govt. of West Bengal. Consequently, service rules of the faculty members, likewise the non-teaching members are governed by the WBSR. However, their Career Advancement Scheme benefits are determined as per UGC guidelines. The top most position in the administration of the College is occupied by the Principal. The successive position is occupied by the Planning Board, IQAC, Heads of the Departments. The side attracting position is occupied by the office headed by the Head Assistant, Teachers' Council headed by Principal by virtue of his post and activated by the Teachers' Council Secretary and the Students Union Council. Moreover, the institution has constituted various cells and committees, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

| File Description                              | Documents  |
|---|--|
| Paste link for additional information         | <a href="https://abnscollege.org/aasc2022.html">https://abnscollege.org/aasc2022.html</a>                                |
| Link to Organogram of the institution webpage | <a href="https://abnscollege.org/structure_body.htm">https://abnscollege.org/structure_body.htm</a><br><a href="#">1</a> |
| Upload any additional information             | <a href="#">View File</a>  |

| <b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>  | <b>A. All of the above</b> |
|--|----------------------------|
| File Description   | Documents                  |
| ERP (Enterprise Resource Planning)Document   | <b>No File Uploaded</b>    |
| Screen shots of user inter faces   | <a href="#">View File</a>  |
| Any additional information   | <b>No File Uploaded</b>    |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template)   | <a href="#">View File</a>  |
| <b>6.3 - Faculty Empowerment Strategies</b>  |                            |
| 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff  |                            |
| <p>Since this is a full-fledged Government Institution under Department of Higher Education of Govt. of West Bengal, the teaching and nonteaching employees of the institution likewise other state govt. employees enjoy the following benefits:</p> <p>Medical Treatment for employees and their dependents through West Bengal Health Scheme since 2010.</p> <p>All employees are covered under General Provident Fund rules and Group Insurance Savings Scheme</p> <p>Provision of recruitment on compassionate ground through proper channel in case of dying in harness.</p> <p>Employees can avail festival advance before their prime festival.</p> <p>Some employees also get Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal.</p> |                            |

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a> |
| Upload any additional information     | No File Uploaded  |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3



| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains Daily Self Appraisal system in which each faculty keeps a record of attendance, classes allotted and taken by him/her and other academic and administrative activities inside and outside of the College. These self-appraisal reports

of each teachers are submitted to the Principal every month by each department. The Principal along with Teachers' Council Secretary and Heads of the departments jointly analyze the self-appraisal reports and then takes necessary steps in improving the performance of the concerned faculty member. However, for non-teaching staff, Principal looks into the matter in consultation with the Head Assistant of the Office. Besides, being government employee, all the teaching staff of the college submit online Self-Appraisal Report (SAR) in each financial year through IFMS portal of Govt. of West Bengal.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://wbpar.gov.in/writereaddata/11855.pdf">https://wbpar.gov.in/writereaddata/11855.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college makes every attempt to ensure internal and external auditing of the funds received by the college from various governmental and non-governmental sources. Internal audit is performed by the Registered Chartered Accountant firm with the assistance of Internal Audit and Accounts Assessment subcommittee after which the utilization certificate is prepared for being sent to the funding agencies. The External Audit is generally carried out time to time, at 5 years interval. This task is performed by the auditors assigned by the Office of the Accountant General, West Bengal in consultation with the Directorate and Department of Higher Education, Govt. of West Bengal.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

5.0025

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution is a Government College. therefore, it has restrictions on generating additional funds besides the conventional processes. Nevertheless, in order to utilize resources optimally, the Institute after collecting the departmental requisition in compliance with the financial resources originated through the development grants -in -aid extended on the part of State Government and UGC , convenes the extended meeting of Purchase Advisory Committee inclusive of the representation of Co-ordinator of IQAC, Convener of College Development and Planning Sub Committee for rational allocation of the financial resources as per the requirement. This process is followed by the path of inviting tender quotations etc. for the effective and efficient use of the financial resources. The monitoring activity upon all these things is carefully carried out by the Internal Audit and Accounts Assessment Sub -Committee as and when necessary.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Institutionalized initiatives of IQAC:**

## 1. Publication of Academic Journals

In order to develop academic skills amongst faculty members, the IQAC is instrumental in directing their positive energy towards encouraging them in writing analytical articles and thereby enhancing their academic competence. For successful execution of this objective the 'Victorian Journal of Arts' gets published bi-annually .

2. Provide motivation to the departments for organizing Departmental Memorial Lectures and students' seminars, These initiatives of IQAC helped students to acquaint with the process of writing and presenting papers in front of a considerable public within the class room ambience and thereby breaking their stage fright.

During the academic session, to make the students well equipped with a new orientation other than regular classes, IQAC kept on motivating the departments for the organisation of Add-On courses so as to provide students of different departments, to get exposure of interdisciplinary and skill enhancement courses. Values being an integral part of life especially of the young generation, the IQAC constantly motivated for conduct of special lectures to instill values in the minds of the pupil..

In addition to these, skill based training sessions, entrepreneurship based seminars and workshops, workshops on IPR and commemoration of significant days were also managed under guidance of the IQAC.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic session 2022-2023 went on smoothly as no disruption of teaching learning process occurred like yesteryears. Thereby all departments carried on with their academic activities in time thereby adhering to the academic calendar as prepared by the IQAC.

IQAC have taken online feedback from the outgoing students of the 6th Semester B.A./ B.Sc. (Honours/Programme) and 4th Semester M.A. /M.Sc. for the session 2022-2023. Separate feedbacks in Google forms were sought from the hostel boarders (both boys' and girls') of outgoing batches. Forms were sent to the students through their respective e-mail ids in distinct batches. It was ensured that no student fills the form more than once. Most importantly, responses were collected in an anonymous manner so that the identity of the responding student is not disclosed. After feedbacks were collected, it was analysed by the IQAC and a summary report was prepared. The gross responses of each batch of students/hostel boarders (i.e., without mentioning the response from the individual student) were sent to the Head of the Departments/ Hostel Superintendents/ Librarian of Central Library for their information and necessary follow-up actions.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.abnscollege.org/academic-calendar-2022-2023.html">https://www.abnscollege.org/academic-calendar-2022-2023.html</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://abnscollege.org/samay2022-23.html">https://abnscollege.org/samay2022-23.html</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The notion of gender equity is consistently nurtured in this age-old institution through various workshops, seminars and academic programmes. The ICC observed 'International Women's Day' on the 28th of March, 2023 in the campus where a significant lecture was delivered by Sri Smarajit Ray, Secretary, DLSA, Cooch Behar, who stressed upon issues such as women power, domestic violence, sexual harassment and ways to approach the Police/Lok Adalat in adverse situations, cyber crime etc .

Nevertheless, the issue of gender sensitivity is not confined within classroom only, the college is extremely sensitive towards practical problems faced by the students and keeping in mind the typicality of sensitive issues that girls and other genders may face, provision of counseling was kept open though incidences reported have been negligible.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://abnscollege.org/userfiles/file/gender_plan_2022-23-1.pdf">https://abnscollege.org/userfiles/file/gender_plan_2022-23-1.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://abnscollege.org/archive28.html">https://abnscollege.org/archive28.html</a>   |

|  |                              |
|--|------------------------------|
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>   | <b>C. Any 2 of the above</b> |
| <b>File Description</b>  | <b>Documents</b>             |
| Geo tagged Photographs   | <a href="#">View File</a>    |
| Any other relevant information   | <b>No File Uploaded</b>      |
| <b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>  |                              |
| <p>The college takes utmost care to make its campus and hostel premises plastic free. The solid wastes in the college are separated according to their bio-degradability into different colours of bins. A part of degradable waste is also recycled by composting in pits adjacent to "Parasar Udbhid Udyan" - a garden for medicinal plants.</p> <ul style="list-style-type: none"> <li>E-wastes of the college are identified and separated from other solid wastes and kept separately and safely in a room exclusively earmarked for that purpose.</li> </ul> |                              |
| <b>File Description</b>  | <b>Documents</b>             |
| Relevant documents like agreements / MoUs with Government and other approved agencies  | <b>No File Uploaded</b>      |
| Geo tagged photographs of the facilities   | <a href="#">View File</a>    |
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>   | <b>D. Any 1 of the above</b> |

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | No File Uploaded          |

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**



| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

|  |  |
|--|--|
| <p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> | <p><b>A. Any 4 or all of the above</b></p> |
|--|--|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

|   |
|---|
| <p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>  |
| <p>Being an eminent college of the North-Eastern part of the country with century past rich heritage, students hail from different sections of the society with linguistic and cultural variations belonging to ethnic communities such as Bengalese, Assamese, Rajbanshi, Nepali, Koch, Mech, Rava and are largely from Hindu,</p> |

Muslim or Buddhist religion. Our students here learn to pay respect to others' religion, language and culture through their day-to-day activities and also by active participation in different events and programmes on Special Days Celebrations. Freshers' Welcome thereby embracing freshers from diverse communities, 'Basanta Utsab' (celebration of Holi-the festival of colours), is marked here with much enthusiasm whereby all students of the college get involved with their cultural distinctiveness. Reverence is offered on occasions of 'Budhha Purnima' and 'Mahavir Jaynti'. Moreover 'Saraswati Puja' is a marked deliverance of offerings by the students of all communities as they get involved in the management and organisation of the ritual within the college premises. Thus, it can be said that an expressed environment of cordiality and harmony exists within the institution.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is sensitive to the requirement of inculcation of values, sense of awareness about rights and duties related to constitutional obligations in the mind of students and employees. In this direction the N.S.S. and N.C.C. units of the college in collaboration with different bodies have carried out various activities at different points of time. The list of such activities is cited below:

Observation of Constitution Day, National Unity and Harmony day, National Flag Day by Department of Political Science. Republic Day by the NSS unit gets highlighted in this facet.

The College being extremely sensitive have taken the initiative of organising Health check up camps, blood donation camps, even Vaccination drive was organised as precautionary measure to prevent the COVID -19 Pandemic.

Students' week was observed in the institution from 2nd to 7th of

January, 2023 whereby students got an opportunity to showcase their talents through participating in various types of activities such as quiz ,poster making competition, cultural competition etc. An awareness camp on Thallesemia was organised at the initiative of the Health care unit of the college. These events definitely added to the sensitivity of the students thereby enhancing their awareness about different issues.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://abnscollege.org/archive271.html">https://abnscollege.org/archive271.html</a> |
| Any other relevant information   | Nil   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**A.B.N. Seal College, Cooch Behar organizes or celebrates**

following national and international commemorative days and festivals with utmost care and enthusiasm. Committees entrusted with the responsibility or departments at their individual initiative observe these days to pay the due homage.

1. Independence Day Celebration on 15th August, 2022
2. Unity and Harmony Day. on 25th November, 2022
3. Observation of Constitution Day on 26th November, 2022
4. National Youth Day Celebration on 12th January, 2023
5. Observation of Republic Day on 26th January, 2023
6. Observation of International Mother Language Day (Antarjati Matribhasha Dibas) on 21st February, 2023
7. Celebration of Basanta Utsav on 6th March, 2023
8. Observation of International Women's Day on 8th March (Programme held on 28th March), 2023
9. Observation of Birth Anniversary of B.R. Ambedkar on 14th April, 2023
10. Observation of World Heritage Day on 18th April, 2023
11. Observation of Birth Anniversary of Rabindranath Tagore (Rabindra Jayanti) on 9th May, 2023
12. Observation of Museum Day on 18th May, 2023
13. Observation of World Environment Day on 5th June (Observed on 18th June), 2023
14. Observation of International Yoga Day on 21st June, 2023

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: 1

Exposure of the students to a research based, industrial, academic and eco-sustainable world

#### Objectives:

Exposing students to external resources, providing a congenial environment for academic intermixture.

#### Context:

Contact with resource persons through seminars etc. bulids up self confidence of learners to face the professional ambit.

#### The Practice:

Student Seminars/Special Lectures/Memorial Lectures/ Workshops/Certificate Courses/Student Awareness and Sensitizing Programmes are significantly undertaken.

#### Evidence of Success:

Students' enthusiastic participation depicting their positive attitude towards these participatory activities, as a mark of reverence to the institutional heritage being essential as an alma mater.

#### Problems:

Scanty Industry, pioneer academic and research institutions, due

to its distance from the central periphery.

#### Best Practice 2:

Skill enhancement and developing Entrepreneurship dexterity in learners

#### Objectives:

To open vistas of contemporary showground thereby providing channels for an upshot of proficient impetus

Developing realistic knowledge about the external boulevard, imbibing an understanding about the opportunities offered by the outer world, highlighting on notches to make students globally compatible.

#### Context:

Skill development, insightful thinking and learning about the versatility of a discipline

The Practice: Add-on Courses, certificate courses on ICT and Communication Skill development, launching of an incubation centre (ICIE) are prominent leaps.

Evidence of Success: Expression of profound interest reflected through student's active involvement.

Problems: Two observable hindrances are, the shortage of space to accommodate appreciable number of students and impediments to get a lofty approach of the distinguished luminaries.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://abnscollege.org/addoncourse23.html">https://abnscollege.org/addoncourse23.html</a>   |
| Any other relevant information              | <a href="https://abnscollege.org/userfiles/file/Skill%20Based%20Training%20Programme%20&amp;%20Career%20Counselling%20Training.pdf">https://abnscollege.org/userfiles/file/Skill%20Based%20Training%20Programme%20&amp;%20Career%20Counselling%20Training.pdf</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

134 years of youth of the College adds to its distinctiveness, in nurturing its students in the sphere of higher education and research through the cultivation of potentiality of application of knowledge towards creating farsighted, socially responsible citizens, ready to face the updated world view, with a decent fervour. Through Internship project, Outward Laboratory and Institute visits, field visits, students of the college get a chance of fostering mutual learning, not only through explicit verbalized ideas but also tacit knowledge embedded in practice.

Being situated at a remote corner, it has been continuously taking the challenge to make a notable intellectual contribution in the wider field of life of the state and nation. By arranging continuous healthy interaction between the students and reputed academicians of the world through organization of seminars, webinars, workshops, a constant brainstorming of the intellectual ability of the students is being taken care of, so much so that, even students from Program Courses are cracking the competitive examinations. Through potential ICIE, Add-On courses, Certificate courses, giving training for attempts of competitive exams, effort is made to help students to tap into their capabilities, and prepare them to understand their strengths and limitations, so as to increase their employability skills.

To bolster the overall personality of the students by developing confidence, leadership skills, selfless dedication, considerate attention is given towards organizing outreach activities that are conducted in nearby and far off areas and this too adds to the quality of making this institute a one amongst many.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3.2 - Plan of action for the next academic year

1. The trend of organising Memorial lectures in the departments should be kept alive.

2. Messages to continue with Internship and Apprenticeship ventures in compatibility with the need of the time and job orientation to be conveyed to the college authority.

3. More Skill enhancement and job potential based programmes to

be organised

4. The Green and Academic Audits of the college to be undertaken session-wise.

5. Library Automation and digitisation to be continued at an enhanced pace.

6. The college website to be kept updated/the newly designed website to be unveiled soon and made functional.

7. Preparation for filling up AISHE and better performance in NIRF to be encouraged.

8. Preparation for NAAC (Cycle III) to be undertaken at a rapid pace and all efforts to be given for submission of IIQA,SSR.

9. Renovation of the Heritage Building and other structures of the college campus to be encouraged

10. Recommendation for renovation of Boys' Hostel to be put before the Institutional Head.

11. Adoption of more number of collaborative MOUs to be encouraged.