



GOVERNMENT OF WEST BENGAL

Office of the Principal

ACHARYA BROJENDRA NATH SEAL COLLEGE

NAAC ACCREDITED WITH A+

COOCH BEHAR -736101

www.abnsealcollege.ac.in

Memo No: 45/26

Date: 09.02.2026

TENDER NOTICE

Sealed Tenders or Quotations are hereby invited by the Principal, A.B.N. Seal College, Cooch Behar from reputed and experienced registered/licensed vendors/service provider/contractors for the supply of the Books for the FY 2025 -2026.

Interested parties may follow the instructions as given below for submission of their tenders in online mode. Price should be quoted in **INR currency inclusive of all taxes**.

A. Eligibility for submitting tender:

Bonafied, reputed, professional and Government registered Firms/ Agencies having valid Registration certificate, PAN card in the name of the company., Current Trade license, P.Tax, P L &B S and IT return submitted for the last financial years ,other related licenses and registration certificates, if any, and also credentials.

SL.NO.	ITEMS/SERVICESREQUIRED	BRIEFDESCRIPTIONS
1.	SUPPLYOFBOOKS	Book suppliers should quote the Maximum Discount rate on: Books of National , International Publications in Bengali, English and Sanskrit altogether.

A. Rules and Regulations:

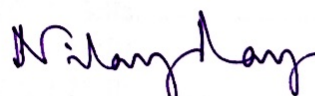
1.
 - a. The rates should remain valid from the period upto March 2026.
 - b. Rate to be quoted inclusive of all charges. No other charges other than the contractual amount will be entertained.
 - c. No Conditional/incomplete rate will be accepted under any circumstances.
 - d. Copy of PL & BS and Income Tax returns submitted for the last financial years, PAN No., Current Trade License, P.Tax, other related licenses and registration certificates, if any, and also credentials.
 - e. The tender inviting authority shall verify the above-mentioned documents(Inoriginal) which are mandatory for the participation before issuance of the work order.
 - f. The prospective tenderers as a primary agency should have satisfactorily completed the supply to any Government or Private Organization for atleast three(03)years.
 - g. The vendors should submit the tender papers for individual items on company letter pad.
 - h. Quotation must be submitted mentioning of levies,taxes, installation etc. along with anyother cost thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations.
 - i. **In case two or more technically qualified firms quote the same lowest price, i.e. more thanone L1, then, the firm with superior credentials in the technical bid shall be awarded thecontract.**
 - j. No prescribed form relating to this quotation is available in the College. Self-made format isacceptable.
 - k. Payment of bills on its production will be made after successful completion of requisite services as per availability of fund from Govt. of West Bengal and through IFMSportal.
 - l. As per Government rules Income tax shall be deducted at source for payments against bills submitted.
 - m. The tender bid will be out rightly rejected if it comes to the notice of the tender invitingauthorityduringscrutinythatthecredentialoranyotherpaperofatendererisfabricatedetc.
 - n. The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.
 - o. The violation of any of the conditions will entitle cancellation of the order.
 - p. All quotations shall remain valid upto 31stMarch,2026.

2. Discretion of the College:

- a. College may seek documents from the bidder in addition to the documents sent by them at the time of tender.
- b. The Principal, A.B.N. Seal College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.

B Date and Time Schedule of the tender:

Sl. No.	Particulars	Date & Time
1	Tender Publishing date	09.02.2026
2	Bid submission start date	09.02.2026
3	Last date and time of submission of quotations	16.02.2026
4	Date and time of opening of quotations	18.02.2026 at 2 P.M.



Principal
A.B.N. Seal College
Principal
Acharya Brojendra Nath
Seal College

ANNEXURE I

FURNISHING BASIC INFORMATION (To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN (Please enclose copy of PAN Card)	
7	GST No. (If applicable)	
8	Do you have previous experience for supplying books at Educational Institute of Higher Learning (Please enclose copy of Purchase order & user list, if yes)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P/L ACCOUNTS & BALANCE SHEET	FY 2022-23: Rs..... FY 2023-24: Rs..... FY 2024-25: Rs..... Average Annual Turnover: Rs.....

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

Signature of
the
Bidder
(With Seal)