



GOVERNMENT OF WEST BENGAL
Office of the Principal
ACHARYA BROJENDRA NATH SEAL COLLEGE
NAAC ACCREDITED WITH A+
COOCH BEHAR -736101
www.abnsealcollege.ac.in

Memo No: 45/26

Date: 09.02.2026

TENDER NOTICE

Sealed Tenders or Quotations are hereby invited by the Principal, A.B.N. Seal College, Cooch Behar from reputed and experienced registered/licensed vendors/service provider/contractors for the supply of the Books for the FY 2025 -2026.

Interested parties may follow the instructions as given below for submission of their tenders in online mode. Price should be quoted in **INR currency inclusive of all taxes**.

A. Eligibility for submitting tender:

Bonafied, reputed, professional and Government registered Firms/ Agencies having valid Registration certificate, PAN card in the name of the company., Current Trade license, P.Tax, P L & B S and IT return submitted for the last financial years ,other related licenses and registration certificates, if any, and also credentials.

SL.NO.	ITEMS/SERVICES REQUIRED	BRIEF DESCRIPTIONS
1.	SUPPLY OF BOOKS	<p>Book suppliers should quote the Maximum Discount rate on:</p> <p>Books of National , International Publications in Bengali, English and Sanskrit altogether.</p>

A. Rules and Regulations:

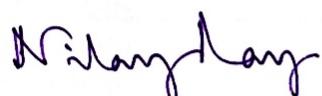
1.
 - a. The rates should remain valid from the period upto March 2026.
 - b. Rate to be quoted inclusive of all charges. No other charges other than the contractual amount will be entertained.
 - c. No Conditional/incomplete rate will be accepted under any circumstances.
 - d. Copy of PL & BS and Income Tax returns submitted for the last financial years, PAN No., Current Trade license, P.Tax, other related licenses and registration certificates, if any, and also credentials.
 - e. The tender inviting authority shall verify the above-mentioned documents (In original) which are mandatory for the participation before issuance of the work order.
 - f. The prospective tenderers as a primary agency should have satisfactorily completed the supply to any Government or Private Organization for atleast three(03)years.
 - g. The vendors should submit the tender papers for individual items on company letter pad.
 - h. Quotation must be submitted mentioning of levies, taxes, installation etc. along with any other cost thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations.
 - i. **In case two or more technically qualified firms quote the same lowest price, i.e. more than one L1, then, the firm with superior credentials in the technical bid shall be awarded the contract.**
 - j. No prescribed form relating to this quotation is available in the College. Self-made format is unacceptable.
 - k. Payment of bills on its production will be made after successful completion of requisite services as per availability of fund from Govt. of West Bengal and through IFMS portal.
 - l. As per Government rules Income tax shall be deducted at source for payments against bills submitted.
 - m. The tender bid will be outrightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc.
 - n. The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.
 - o. The violation of any of the conditions will entitle cancellation of the order.
 - p. All quotations shall remain valid upto 31st March,2026.

2. Discretion of the College:

- a. College may seek documents from the bidder in addition to the documents sent by them at the time of tender.
- b. The Principal, A.B.N. Seal College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.

B Date and Time Schedule of the tender:

Sl. No.	Particulars	Date & Time
1	Tender Publishing date	09.02.2026
2	Bid submission start date	09.02.2026
3	Last date and time of submission of quotations	16.02.2026
4	Date and time of opening of quotations	18.02.2026 at 2 P.M.



Principal
A.B.N. Seal College
Principal
Acharya Brojendra Nath
Seal College

ANNEXUREI

FURNISHING BASIC INFORMATION (To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mailID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN (Please enclose copy of PANCard)	
7	GST No.(If applicable)	
8	Do you have previous experience for supplying books at Educational Institute of Higher Learning (Please enclose copy of Purchase order & userlist, if yes)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P /L ACCOUNTS & BALANCESHEET	FY2022-23:Rs..... FY2023-24:Rs..... FY2024-25:Rs..... Average Annual Turnover:Rs.....

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

**Signature of
the
Bidder
(With Seal)**